

**Minutes**  
**INTERCITY TRANSIT AUTHORITY**  
**Regular Meeting**  
**June 5, 2024**

**CALL TO ORDER**

Chair Gilman called the June 5, 2024, meeting of the Intercity Transit Authority to order at 5:30 p.m. This was a hybrid meeting held at the Pattison Street facility.

**Members Present:** Chair and City of Olympia Councilmember Clark Gilman; City of Lacey Councilmember Carolyn Cox; City of Tumwater Councilmember Kelly Von Holtz; Community Representative Sue Pierce; Community Representative Justin Belk; Community Representative Don Melnick.

**Members Excused:** Vice Chair and Thurston County Commissioner Carolina Mejia; City of Tumwater Mayor Debbie Sullivan; City of Yelm Councilmember Brian Hess; Mark Neuville, Labor Representative.

**Staff Present:** Emily Bergkamp; Jana Brown; Pat Messmer; Peter Stackpole; Matt Kenney; Heather Stafford; Nathan Davis; Cameron Crass; Brian Nagel; Jessica Gould; Nick Demerice; Amanda Collins; Daniel Van Horn; Joy Gerchak; Michael Midstokke; Kevin Karkoski; Rob LaFontaine; Noelle Gordon; Lynne Cunningham; Sharon Martin; Riley White; Steve Swan; Thera Black; Hauna Borja; Julie DeRuwe; David Chaffee; Kyle White; Christopher Shoultz; Dylan Swanstrom; Jeff Peterson; David Dudek; Bill Miller; Joe Bell; Richelle Loken; Jonathan Reynolds; Sean Malay; Rob Wood; Bryce Reinhardt.

**Others Present:** Jeff Myers, Legal Counsel; Eliane Wilson and Betty Hauser, Community Advisory Committee; Taylor Rome, Thurston County; Shanaka Miller; Lillian Dudek; Annie Reinhardt; Ann Freeman-Manzanares.

**STAFF INTRODUCTION**

- A. Lynne Cunningham introduced **Sharon Martin, Senior Vanpool Coordinator**
- B. David Chaffee introduced **Christopher Shoultz and Dylan Swanstrom, Technicians**
- C. David Chaffee introduced **Kyle White, Vehicle Detailer**
- D. Michael Midstokke introduced **Rob Wood, Operations Supervisor**

**APPROVAL OF AGENDA**

**It was M/S/A by Melnick and Belk to approve the agenda as presented.**

**PUBLIC COMMENT**

Several members of the public (Larry Taylor; Mike Werner; Bethany Davis) provided comments regarding opposition to the East Martin Way Gateway Roundabout project – NE Lacey Operational Support Terminal Facility.

**RECOGNITION AND CELEBRATION 2024 INTERNATIONAL ROADEO TEAM**

**Bergkamp introduced the 2024 American Public Transportation Association's International Rodeo Grand Champions.** Following a five-year hiatus, the 2024 American Public Transportation Association's International Rodeo hosted in Portland, Oregon, featured 390 participants, including 76 bus drivers, 46 maintenance teams, and 38 combined teams. Participants navigated obstacle courses, performed simulated

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driving scenarios, and showcased their ability to conduct thorough vehicle inspections, diagnose mechanical issues, and complete maintenance tasks efficiently and safely. Awards are given in each practice area, and there is an overall grand prize for the transit system with the highest combined score for the bus operator and bus maintenance team.

Bergkamp introduced Intercity Transit's Coach Operator, Rob Wood, who represented Intercity Transit as the reigning International Champion in the driving competition, taking first place.

Bergkamp introduced Coach Technicians Sean Malay, Jonathan Reynolds, and Richelle Loken along with team Coach Bryce Reinhardt. This team took first place in the USSC Bus Inspection, and 5th place overall in the Maintenance Competition.

Bergkamp honored the hard work and dedication of Service Interruptions Supervisor David Dudek and Operations Supervisor, Bill Miller who serve on the International Roadeo Committee. Dudek works to make sure every roadeo he touches a success, much like the devotion he has to his lovely wife Lilian, who matches his love of all things roadeo. Miller and his wife Shanaka provide endless hours of support both with coaching all levels of roadeo competitors and coordinating details of Regional Roadeo operations.

Bergkamp introduced Coach Technician Joe Bell. In 2019, Intercity Transit had a Maintenance Team comprised of Bell along with former employees Grant Swidecki and James Bush, who took first place in the written test in the maintenance modules and 13th place overall in the Maintenance Competition. Bell shares his experience competing on the international stage with this year's International Roadeo Maintenance team, helping ensure they could rightfully say to the other competitors "Don't Call it a Comeback."

Bergkamp also honored former General Manager Ann Freeman-Manzanares who provided unwavering support of carrying on this tradition of excellence and becoming International Roadeo Champions. Freeman-Manzanares was honored with a street sign with her name on it that was used in various roadeos. The sign was created in 2016 for the 1<sup>st</sup> local roadeo by former Facilities Manager, Mark Kallas to be used as an ADA announcement street sign for one of two passenger stops on a past roadeo course. It was used during two local roadeos in 2016 & 2017 at the Olympia Airport. In 2018 & 2019 it were used for our local roadeo in the new bus yard after construction was completed. In 2022 and 2023 it was used for the 1<sup>st</sup> and 2<sup>nd</sup> Annual Regional Roadeo at the Olympia Brewery and it was the 1<sup>st</sup> obstacle at the 2024 International Roadeo where it was called out by 78 coach operators from across the country and Canada. Tonight, we retire her sign and present it to her in recognition of all the love and devotion she poured into Intercity Transit for 30 years.

*Chair Gilman recessed the meeting for 15 minutes to enjoy refreshments.*

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### **APPROVAL OF CONSENT AGENDA**

**It was M/S/A by Pierce and Von Holtz to adopt the consent agenda as presented.**

- A. Surplus Vanpool #2622** (*Noelle Gordon*): Vanpool 2622, a 2016 Chevrolet Express 12-passenger van, was recently involved in an accident. Based on an assessment provided by WSTIP, Intercity Transit's insurance provider, the total estimated pre-accident fair market of the vehicle is \$23,489.84. The initial repair estimate based on a visual evaluation of damage is just below eighty percent of its estimated fair market value. Based on the extent of the damage, actual repair costs are expected to meet or exceed the eighty-percent threshold to consider it a total loss. Therefore, the recommended action is to work through WSTIP to facilitate sale of the vehicle through its salvage dealers. This vehicle has met its useful life requirements. Based on the information provided herein, staff requested the Authority declare Vanpool 2622 as surplus.
- B. Surplus Vanpool #3009** (*Noelle Gordon*): Vanpool 3009, a 2020 Toyota Sienna 7-passenger van, was recently involved in an accident. Based on an assessment provided by WSTIP, Intercity Transit's insurance provider, the total estimated pre-accident fair market of the vehicle is \$24,885.90. The estimated cost to repair the damage to this vehicle is \$31,126.54, which exceeds its fair market value, and the vehicle has therefore been deemed a total loss. The recommended action is to work through WSTIP to facilitate sale of the vehicle through its salvage dealers. Based on the information provided herein, staff requested the Authority declare Vanpool 3009 as surplus.

### **NEW BUSINESS**

- A. NE Lacey Operational Support Terminal Facility Update.** Development Director, Peter Stackpole, provided an update on this project including work done to date and discussed potential additions to the scope to address community concerns.

Transit applied for and received grants under Washington State's Bus and Bus Facility grant program and the Federal Transit Administration's (FTA) Surface Transportation Program (STP). These grants are designated for studying a roundabout (RAB) at the Martin Way and Dutterrow Road/Meridian Road intersection, providing "end of line" operational staging. This new multimodal facility aims to extend frequent and direct transit service to the end of the Martin Way Corridor.

**Current Status:** At the February 7, 2024, Intercity Transit Authority (ITA) meeting, the ITA authorized the General Manager to execute a contract with SCJ Alliance for the project's first phase. This phase includes:

- Topographic survey and right-of-way (ROW) mapping
- Geotechnical work
- Traffic validation
- Environmental permitting

It is important to note that funds for construction have neither been approved nor sought, pending the analysis to determine the viability of the RAB. To date, the following elements of the project have been completed:

- Cultural Impacts/Exemption Memo

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- Categorical Exclusion Worksheet
- Traffic Counts coordinated with the County

**Community Feedback:** Following the ITA's approval of the first phase, significant opposition has emerged, particularly from residents of the Ridgeview neighborhoods (Ridgeview 1 and 2). These residents express concerns that a RAB would negatively impact their ingress and egress to Martin Way.

**Next Steps:** In response to these concerns, Intercity Transit is collaborating with Thurston County and SCJ Alliance to expand the scope of the initial phase. This expansion aims to explore additional options for a bus turnaround that would maintain the existing intersection configuration, addressing the community's concerns while ensuring effective transit operations.

**Action Required:** No immediate action is required at this stage. Further analysis and community consultations will be conducted to determine the most viable and community-supported solution for the intersection.

This agenda item will continue to be monitored, and updates will be provided as new information and analyses become available.

- B. 2025-2028 Transportation Improvement Program Adoption (TIP).** Grants Program Manager, Jessica Gould brought forward for the adoption of the TIP. Gould reviewed the public process to date including the receipt of public comments shared with the Board. Gould said six comments submitted were not specific to the TIP. There were two comments submitted that were tied to the TIP and addressed a specific project noted in the TIP - the Northeast Lacey Operational Support Terminal Facility also known as the East Martin Way Gateway Roundabout Project. Also received were 19 letters hand delivered, and specific to this same project and there was also a Petition with 99 signatures. Should the TIP be adopted staff will submit it to the Thurston Regional Planning Council and Puget Sound Regional Council to be incorporated into their regional TIPS, and those will be rolled forward to the statewide TIP which is expected to be adopted in January 2025.

**It was M/S/A by Melnick and Cox to adopt the 2025-2028 Transportation Improvement program (TIP) for projects with anticipated Federal Funding.**

- C. Capital Improvement Plan Adoption (CIP).** CFO, Jana Brown, brought forward for adoption the 2025-2029 CIP. Brown reviewed the public process. Brown said the CIP is a strategic planning tool used to communicate plans for capital needs within the next five years. It's used to prepare the transportation improvement plan, transportation development plan and to see potential grant opportunities before it's incorporated into the annual budget process. Brown noted no specific funds identified in the CIP are considered allocated budget until staff officially starts and complete the budget process in the fall.

**It was M/S/A by Cox and Von Holtz to adopt the 2025-2029 Capital Improvement Plan (CIP).**

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- D. Project 2400 Landscaping & Grounds Maintenance.** Noelle Gordon, Procurement and Project Management Coordinator, presented a one-year contract to American Landscape Services, LLC for landscaping and grounds maintenance services.

In March 2024, Intercity Transit released a Request for Proposals (RFP) for Landscaping and Grounds Maintenance services. The purpose of the RFP was to establish a contract for landscaping and grounds maintenance services for Intercity Transit's locations at the Pattison Street Base, Olympia Transit Center, Lacey Transit Center, Martin Way Park & Ride, Hawks Prairie Park & Ride, Centennial Station, and Bobcat Parking Lot.

A total of six (6) proposals were received by the March 29, 2024, deadline. Proposals were evaluated by Fleet and Facilities Maintenance and Procurement staff in accordance with criteria established in the RFP. Based on the evaluation of cost and non-cost proposal factors, and proposer interviews, Intercity Transit determined that American Landscape Services, LLC is the responsible proposer who best meets all RFP requirements and is the most advantageous to Transit to perform the Landscaping and Grounds Maintenance Services.

American Landscaping Services, LLC has successfully maintained Intercity Transit's properties for the past (10) years and has proven to be a reputable and experienced local firm. Intercity Transit is committed to maintaining our properties to be clean, presentable and in healthy condition while taking the environment into consideration. American Landscape Services, LLC has proven its ability to maintain Intercity Transit grounds to our expectations.

Staff is confident that American Landscape Services, LLC will continue to provide quality services which meet our property maintenance requirements at fair and reasonable rates and recommends that the contract award to American Landscaping Services, LLC is approved.

**It was M/S/A by Pierce and Von Holtz to authorize the General Manager to execute a one-year contract, with four one-year renewal options, with American Landscape Services, LLC to provide Landscaping and Grounds Maintenance Services at Intercity Transit facilities in the amount of \$148,500, including sales tax.**

- E. Extended Warranty Fleet Vehicle Cameras.** Jeff Peterson, Senior Procurement and Project Management Coordinator, presented for consideration an agreement with Transit Solutions, LLC to extend the warranty period for security camera hardware residing on the coach and DAL fleet vehicles.

In November 2016, Intercity Transit procured an on board security camera solution with TSI for our fleet of Coaches and DAL vehicles. The solution included new recording hardware and high-definition cameras.

The new solution also came with a base warranty period and two extensions. The latest warranty extension period is subject to expire in September 2024.

The camera system is reliable and every new Coach and DAL vehicle we purchase is outfitted with the latest version. The camera system increases safety and security of Operators, Staff, and Passengers. It deters vandalism, improves the ability to respond to false claims, and helps us address customer complaints.

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Maintenance and Inventory conducted a maintenance cost analysis of our camera systems and determined it would be beneficial to extend the warranty and support plan through December 31, 2027. The warranty will include upgrading obsolete hard drives, however, will not cover dated analog cameras. Should there be an instance when an analog camera fails, it would be replaced with the latest supported technology solution.

The proposal also includes a software enhancement that will have the capability to blur sensitive information. This feature would assist in our commitment to ensure public records requests with sensitive content are met appropriately.

Overall Operations, Maintenance, and Information Systems is pleased with the performance of the camera system and vendor support. The proposal to extend the warranty of existing equipment is reasonable to ensure full functionality and reliable performance.

**It was M/S/A by Belk and Cox to authorize the General Manager to execute a contract with TSI to provide extended warranty coverage of our camera systems on Coach and DAL vehicles effective September 8, 2024, through December 31, 2027, for a total amount not-to-exceed of \$373,235, inclusive of a 10% contingency for adjustments in fleet size and exclusive of sales tax.**

- F. **DAL/Bus Buddy/Travel Training Update.** Dial-A-Lift Manager, Kevin Karkoski, provided an update on the three services.

### 2023 DAL Eligibility

- *Total Clients: 1,858*
- *Dial-A-Lift applications: 990*
  - *Full Eligibility*            55%
  - *Conditional*                14%
  - *Temporary*                 26%
  - *Ineligible*                 5 %
  - *Re-certification*         31%
- *Functional Assessments: 287*
- *Re-certifications: 306*

Anyone denied service has the right to appeal within 60 days of the date of notification. In 2023, there were 12 appeals and 3 this year. An independent panel makes the decisions.

### 2023 DAL by the Numbers

- *Trips: 134,032 - a 5% increase from the previous year*
- *On Time Performance: 96%*
- *Total Phone Calls: 77,152 – a 12% increase from the previous year*
- *95% Customer Satisfaction Rating (Moore & Associates, Inc. 2016)*

### Routematch Replacement Timeline

- *March 2022 began work with procurement*
- *June 22, 2022, Request for Proposal published*
- *October 3, 2022, demonstration process complete*
- *December 7, 2022, ITA approved proceeding with Via Mobility*
- *February 17, 2023, Contract with Via fully executed*

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- *October 16, 2023, Go live with Via*

### **Age Related Forecast**

- *10,000 people are turning 65 per day; one-third has a disability*
- *We outlive our ability to drive by 7 to 10 years*
- *Non-drivers will seek out transportation options, many unfamiliar with public transportation*

### **Travel Training Teaches Independent Bus Travel**

- *Individualized, origin to destination trip planning and training on the Fixed Route bus*
- *Orientation to all aspects of bus travel*
- *Mobility Device Training*
- *Creates relationships with bus riders for continued assistance as needs change*

### **What our clients learn, and what we learn from Travel Training.**

- *Referral sources*
- *Internal Referrals*
- *Social Service Agencies*
- *School Transition Programs*
- *Families*
- *Self-Referrals*
- *Repeat Clients*
- *Non-English Speaking Populations*

**Bus Buddy Program** is a partnership between Catholic Community Services and Intercity Transit provides free, one-on-one assistance for people who want a little extra help riding the bus. Bus Buddies are volunteers, screened through Catholic Community services and receive training from Travel Trainers. Started 2013 and is funded through the WSDOT consolidated grant program. The program received continued funding through 2019. Bus Buddies increases the strength of the mission and vision of both CCS and IT through shared and combined resources, allowing for greater community outreach and individuals served.

- *Bus Buddy is an experienced or trained bus rider.*
- *Bus Buddy program provides free support to seniors, people with disabilities, fixed income and others riding public transportation*
- *Bus Buddy program assists individuals by enhancing their mobility, increasing their independence and maintaining their independent living*
- *Individuals are matched with an experienced or travel trained Bus Buddy*
- *Bus Buddy travels with the individual on single trips or on a continual basis*
  
- *Bus Buddy clients served since 2014 - 1,134                      In 2023 - 214*
- *Bus Buddy tabling events since 2014 - 423                      In 2023 - 16*
- *Bus Buddy speaking events since 2014 - 294                      In 2023 - 16*
- *Bus Buddy organized trips since 2014 - 158                      In 2023 - 28*
- *The Thurston County Bus Buddy program was recognized "as the most successful Bus Buddy Program in the United States" by the WSDOT and the FTA.*

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**G. Title VI Program Update.** Planning Deputy Director, Rob LaFontaine, provided an update to the Title VI Program. He started with a recap of the first update he conducted in September 2023, noting during the 2020 Census, Olympia-Lacey [Urban Area #65242] surpassed 200,000 in resident population and now IT has new requirements to Measure, Monitor, and Analyze service. To date, IT owes the FTA an updated Title VI program by October 1<sup>st</sup>, and they're on file for three years. The timeline includes:

- *June 5 – Preparatory presentation today*
- *June 19 – Present Draft; request Public Hearing for July 17<sup>th</sup>, begin public comment period*
- *July 17 – Public Hearing, end public comment period*
- *August – Final Adoption, FTA review*

LaFontaine said it's important to recognize the Title VI Program describes the effort better in the sense that it's a compilation describing how Intercity Transit protects against racial discrimination as opposed to a plan. It comes out of the federal government's circular guidebook that outlines the various elements we're required to have within the Title VI program. It includes everything from public notices, instructions on how to file discrimination complaints. We have to generate lists of closed and pending complaints, investigations, lawsuits. IT's Public Participation Plan; Language Assistance Program; Subrecipient Compliance and Systemwide Service Standards and Policies. There's a chapter that includes the Authority as the governing body as well as the Community Advisory Committee with the intent to seek a cross section of representation.

LaFontaine said Tim Payne and his team from Nelson Nygaard are helping IT on this journey who work on Title VI programs regularly, however, haven't had the opportunity to work with an agency that surpassed the 200K threshold and they are designing/crafting these elements basically for the first time. This includes umbrella policy documents at the heart of this work. Our Title VI program reflects several policy standards, information, references contained within other agency sources. There's our 2018 long-range plan, in which a lot of the information overlaps the Title VI. LaFontaine said there are more umbrella documents he wants to still create, namely inclusive public participation and service design standards, which will need several "work sessions" with the Authority and staff.

The Title VI program will include important additions to the language assistance program and systemwide service standards and policies. Based on the American Community Survey, IT intends to ensure language assistance to LEP populations (Spanish, Vietnamese and Korean) none of which hit the 5% threshold but surpass the 1,000 in population with our service areas. The internet brings a lot of wonderful things including the ability to translate in almost any language. Having a website that is translation-oriented is one of the things IT will continue to develop as well as human translation options whether over the phone or in person. Written translation of vital documents include comment and complaint forms, Dial-a-Lift applications, passenger surveys (and others), and provide staff training to serve everyone well, whether they are limited English proficient or not.



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LaFontaine continued with the systemwide service standards and policies which means staff measures, monitors and analyzes things. The principal purpose is to stay centered on a collection of definitions and processes intended to aid IT in making informed non-discriminatory decisions regarding the design and operation of public transit service. Now that IT is at the higher tier, we must demonstrate greater evidence behind our decision-making.

LaFontaine reviewed demographic data which is a measurement and inclusion of populations, maps, charts and surveys. It requires the following FTA requirements:

1. Board Adoption of a Service Monitoring Report not less than every 3 years
  - Report to be included in our 2027 – 2030 Title VI Program
2. Board Adoption of a written Service Equity Analysis anytime there is a *major* service change
  - September 2025 – a projected Major service change

LaFontaine referred again to the demographic data, using two primary sources. The first is community at large which we use the ACS data that establishes the baseline total population; the total percentage of minority limited proficiency; low income among other populations. And the results of the passenger intercept survey. The census shows give or take, 203,000 in our service area population/PTBA, noting that trying to count census blocks in boundaries doesn't align. 30.4% are non-white and over 1,000 residents who speak Spanish, Korean or Vietnamese and 10% low income. These are the types of data points to capture in the Title VI to help paint the picture who it is we're trying to ensure that we reach.

LaFontaine reviewed what service metrics are being measured and reported:

1. Passengers loads
2. Frequency and On-time Performance
3. Distribution of service across the service area
4. Distribution of bus stop shelters, and worn/aged buses

### **Key Definitions (i.e. Umbrella Policy Documents)**

1. Distinguishing between types of Routes (i.e. primary, secondary, express)
2. Populations (i.e. service area, bus stop walksheds, density, zoning districts)
3. Minority Route
4. Disparate Impact
5. Adverse effect

LaFontaine continued with distribution across the service area. Current update - Typical bus stop spacing measured by Route Type; Additional study - Zoning district allocation; road classifications; coverage percentages.

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LaFontaine reviewed action item: Service Equity Analysis. Principal Title VI purpose - *A publicized evaluation to determine any adverse impact (i.e. a measurable action resulting in worsened access to transit) from a proposed Major change in service that disproportionately affects minority or low-income populations*

### What is a Major change in service?

- A single change that reduces or increases an individual route's revenue hours by 25% or more [a change in volume]
- A single change that reduces or increases the number of bus stops on an individual route by 5% [a geographic change]
- Creation, or discontinuation of a fixed route in entirety

### What is significant Disparate/Disproportionate Impact?

The measured share of people in minority populations of race, color, national origin, or low-income are adversely impacted more than the measured share of people in the service area, plus 3%

LaFontaine talked about IT's public participation plan coupled with the language assistance program. Then he reviewed the goals;

### Goals #1 and 2 – Submit the following to the FTA by August and get approval.

- Public Notices
- How to File a Discrimination Complaint
- Listing of Title VI investigations, complaints, or lawsuits
- **IT's Public Participation Plan**
- **IT's Language Assistance Program**
- Authority Board & Community Advisory Committee
- **IT's Subrecipient Compliance**; purchasing contracts
- Adopted Equity Analyses for newly sited Facilities
- **IT's Systemwide Service Standards & Policies**

### Goals #3 and 4 – Continue conversation with the community about developing Umbrella Policies and adopt them.

### LaFontaine recapped the discussion:

1. Joint presentation to the CAC/ITA on September 20, 2023
  - a. 2020 Census: Olympia-Lacey [Urban Area #65242] surpassed 200k in resident population
  - b. IT has new requirements to Measure, Monitor, and Analyze service
2. The [forthcoming] 2024 – 2027 Draft Title VI Program
  - a. Heavy refresh of the prior document (2021 – 2024)
  - b. Prompts updates to, or creation of, other related documents (i.e. a chain reaction)
  - c. Invokes increases in ITA/CAC involvement, and overall public participation
3. Intercity Transit's 2024 – 2027 Title VI Program is due to the FTA by October 1, 2024 (3-year expiration)

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- a. June 5 – Preparatory presentation today
- b. June 19 – Present Draft; request Public Hearing for July 17<sup>th</sup>, begin public comment period[update to the CAC in June and/or July]
- c. July 17 – Public Hearing, end public comment period
- d. August – Final Adoption, FTA review

**H. Cancel July 3, 2024, ITA Meeting.** Bergkamp presented whether to cancel the Wednesday, July 3, 2024, ITA meeting due to the July 4 holiday.

**It was M/S/A by Melnick and Pierce to cancel the July 3, 2024, ITA meeting.**

### **COMMITTEE REPORTS**

- A. Community Advisory Committee (May 20).** Eliane Wilson said Bergkamp gave a summary of the May 10, 2024, Planning Session. There was discussion about how the risk of repeal of the climate commitment act might affect IT's desire for service extension. Wilson said during consumer issues, a CAC member asked if Intercity Transit has bus schedules on audio for community members who need different formats other than a visual schedule. Another member noticed Google Maps was feeding the wrong times a few weeks ago and wondering if it will be updated. Finally, many members are excited to see The One service coming back.

### **GENERAL MANAGER'S REPORT**

Bergkamp invited the Board and staff to save the date for Transit Appreciation Day on July 31, 2024, to celebrate the work of all transit industry employees, Board Members, Community Advisory Committee members, and volunteers. This year's theme is Summer Beach Party.

Intercity Transit is excited to participate in spring and summer events and parades again this year. The Bubble Bus made its seasonal debut at the Lacey Spring Fun Fair on Saturday, May 18. For more appearances, look for information about where to see the Bubble Bus this season by following us on Facebook (@ IntercityTransit) and Twitter (@intercitytransi).

Intercity Transit staffed a table at the Boys & Girls Club Foundation for the Future Breakfast Fundraiser. A great event for a great cause – a special thanks to staff who were able to attend and support the club.

On May 23, 2024, the new Employee Parking lot opened for use. This has been a long process with multiple setbacks, but we are all relieved to have this new and improved parking lot up and running. Big kudos to architecture firm Stantec, construction firm Forma, and Jonathon Yee, Fleet & Facilities Maintenance Director for his dedication to this very long process.

ITA Member, City of Lacey Councilmember, and Toastmaster Carolyn Cox has been discussing the opportunity for Intercity Transit employees to participate in a local Toastmasters Club called Stately Speakers by offering a hybrid meeting place for the club. IT hosted a Toastmaster club in the past called Easy Speakers and it was an incredibly beneficial as a professional development tool for our employees and it would be great to offer that opportunity again.

Thurston County Auditor, Mary Hall, visited Intercity Transit last week for a meet and greet plus took a tour of our new facilities. We discussed areas of partnership to share information

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about how community members can use Intercity Transit to access ballot drop off boxes, accessible voting stations, and the new Voting and Ballot processing center.

Local staff member from Patty Murray's office, Daniel Pailthorpe, toured the Walk N Roll Bike Shop. As an avid cyclist, he thoroughly enjoyed seeing the bike shop in action. Afterwards, he met with Bergkamp and Jessica Gould to discuss future discretionary funding opportunities.

All Intercity Transit staff are invited to attend IT's monthly in-person senior management team meetings. This is so staff have an opportunity to observe and understand the topics of discussion of the senior management team and how we collaborate with each other for more effective agency management, and to share the spirit of transparency the senior management team operates within.

Congratulations to Operator Class 24-02 who graduated on Friday, May 31, 2024, and hit the road solo on Sunday, June 2.

### **AUTHORITY ISSUES**

Pierce reminded everyone about the Regional Rodeo on Saturday, June 29 and Sunday, 30 - competition is on the 30<sup>th</sup>. It's being held at the Tumwater Brewery from 8 am to 2 pm.

All Board members thoroughly enjoyed tonight's meeting.

### **ADJOURNMENT**

**With no further business to come before the Authority, Chair Gilman adjourned the meeting at 8:32 p.m.**

**INTERCITY TRANSIT AUTHORITY**

*Clark Gilman*  
\_\_\_\_\_  
**Clark Gilman, Chair**

**ATTEST**

*Patricia Messmer*  
\_\_\_\_\_  
**Pat Messmer**  
**Clerk to the Authority**

**Date Approved: July 17, 2024**

Prepared by Pat Messmer, Clerk of the Board/Executive Assistant, Intercity Transit.