

Authority Meeting Highlights/Summary
a brief recap of the June 19, 2024, Intercity Transit Authority Meeting

Wednesday night, the Authority:

- Authorized the General Manager, pursuant to Washington State Contract 05916 and City of Seattle Contract 5535, to purchase and upfit one (1) Ford work van in the amount of \$108,250 including sales tax. *(Katie Cunningham)*
- Authorized the General Manager to enter into lease agreement(s) for warehouse space for the duration of Intercity Transit's Pattison Expansion and Rehabilitation construction project in an amount not-to-exceed \$275,000. *(Jonathon Yee)*
- Approved an increase of 2024 FTE budgeted numbers from 537.5 to 541.5, to include 1 Accounting Specialist, 1 Senior Web Developer, 1 grant-funded Walk N Roll (WNR) Program Representative, 1 grant-funded WNR Assistant. *(Jana Brown)*
- Authorized a public hearing on the 2024 – 2027 Title VI Program for Wednesday, July 17, 2024, at 5:30 PM. *(Rob LaFontaine)*
- Adopted Resolution 02-2024 amending the Intercity Transit Employees' Retirement Plan and Trust to allow Roth 401(k) contributions, including an in-plan conversion feature and procedures on the treatment of missing participants. *(Jana Brown)*
- Authorized a public hearing on July 17, 2024, at 5:30 p.m. to receive public comment on the draft 2023 Annual Report and 2024-2029 TDP. *(Rob LaFontaine)*
- Declared various parts from Inventory and computer equipment from Information Services which as surplus to our needs. The total value of the items listed is estimated at \$37,833.34. *(Noelle Gordon)*
- Directed staff to commence with a recruitment for an ITA Community Representative position as Don Melnick's term ends December 31, 2024.

Other Items of Interest:

- Michael Midstokke introduced **Operator Class 24-03**.
- Kevin Karkoski introduced **Erik Gregory, Travel Training Coordinator**.
- Michael Maverick introduced **Katie Cunningham, Project Procurement Materials Mgr**.
- David Chaffee introduced **Joe Bell, Maintenance Supervisor**.

- Alana Neal, Human Resources Deputy Director briefed the ITA on the agency's Diversity, Equity and Inclusion Committee, and highlighted the importance of recognizing Juneteenth and how the agency celebrated the holiday.

General Manager's Report:

Bergkamp invited everyone to ride the Bubble Bus in the Yelm Prairie Days Parade on Saturday, June 22, 2024. The parade begins at 9 a.m., but please arrive by 8:30 a.m. and meet up at the Yelm Cinemas parking lot.

Dial-A-Lift (DAL) Operator Dan Savage competed in the Community Transportation Association of America's (CTAA) Roadeo body-on-chassis division held in West Palm Beach, Florida. Savage took 7th place overall, and also earned the "Most Spirited Driver" award. This award is a testament to honing his craft as a professional driver through countless roadeo competitions, and to the kindness and compassion he shows to co-workers, DAL clients, and anyone he meets. Savage understands that going "The Distance" doesn't always mean placing first at roadeos. There are lessons he learns from competing which he selflessly shares with others.

Reminder that IT's Regional South Sound Roadeo will take place the weekend of June 29 & 30. June 29 is practice day, while the 30th is competition day. The maintenance portion of the competition will take place at our maintenance shop at Pattison, while the driving competition will take place at the Tumwater Brewery Grounds.

Board member and Lacey City Councilmember, Carolyn Cox and Bergkamp discussed the opportunity for Intercity Transit employees to participate in a local Toastmasters Club called Stately Speakers by offering a hybrid meeting place for the club to start in September. Intercity Transit hosted a Toastmaster's club in the past called Easy Speakers and it was an incredibly beneficial professional development tool for our employees and it will be great to offer that opportunity again.

Bergkamp invited the Board to Transit Appreciation Day being held on July 31 from 10 a.m. to 4 p.m. to celebrate the work of all transit industry employees, Board and Community Advisory Committee members, and volunteers. This year's theme is Summer Beach Party.

This past weekend, the Diversity, Equity, and Inclusion (DEI) Committee hosted a Gender Diversity workshop, presented by Charlie Best, a consultant in the LGBTQIA+ community, which Bergkamp and other employees attended. The presentation provided the building blocks of understanding and the language to engage in a discussion about gender from identity and cultural lenses. Using the framework of gender expression and gender identity, we were able to self-reflect and have opportunities to story tell as a group to investigate our own identities and better understand the diverse gender identities of ourselves, our customers, and coworkers. Bergkamp personally feels better equipped to recognize how gender identity and expression manifests in her life, deepens her understanding of gender expression, identity, and the gender binary, how to grow in her use of gender-inclusive terminology and language, and expand knowledge of gender-inclusivity frameworks to her life and professional realm. Bergkamp gave a big thank you to all DEI Committee members for coordinating this great workshop, especially with Pride Month upon us.

The 2023 NTD Reporting and NTD Reporting Audit from State Auditor's Office is complete, and IT passed with flying colors. Congrats to CFO Jana Brown, Vanpool Manager Lynne Cunningham, Senior Planner Steve Swan, and DAL Manager Kevin Karkoski, for their tireless efforts on all the data mining and reporting required to make this a success.

Prepared June 20, 2024

Pat Messmer/Clerk of the Board