

Authority Meeting Highlights/Summary
a brief recap of the June 5, 2024, Intercity Transit Authority Meeting

Wednesday night, the Authority:

- Adopted the 2025-2028 Transportation Improvement Program (TIP) for projects with anticipated Federal funding. *(Jessica Gould)*
- Authorized the General Manager to execute a one-year contract, with four one-year renewal options, with American Landscape Services, LLC to provide Landscaping and Grounds Maintenance Services at Intercity Transit facilities in the amount of \$148,500, including sales tax. *(Noelle Gordon)*
- Authorized the General Manager to execute a contract with TSI to provide extended warranty coverage of our camera systems on Coach and DAL vehicles effective September 8, 2024, through December 31, 2027, for a total amount not-to-exceed of \$373,235, inclusive of a 10% contingency for adjustments in fleet size and exclusive of sales tax. *(Jeff Peterson)*
- Adopted the Intercity Transit Capital Improvement Plan 2025-2029. *(Jana Brown)*
- Declared Vanpool Vehicles 2622 and 3009 as surplus. *(Noelle Gordon)*
- Canceled the Wednesday, July 3, 2024, Authority meeting. *(Emily Bergkamp)*
- Received an update on the East Martin Way Gateway Station Roundabout Project including the work done to date and discussed potential additions to the scope to address community concerns. *(Peter Stackpole)*
- Received an update on Dial-A-Lift (DAL) services, Travel Training, and the Bus Buddy Program. *(Kevin Karkoski)*
- Received a preparatory presentation intended to assist ITA members in better understanding the Federal requirements of a Title VI Program, including Public Participation, Language Assistance, Service Standards, and evaluating Major Changes to service. *(Rob LaFontaine)*
- Received **Public Comment** from members of the community with concerns about the proposed traffic circle at Martin Way and Duterrow/Meridian Roads.

Other Items of Interest:

- Congratulated the winners of the 2024 American Public Transportation Association's International Rodeo. Operator Rob Wood took first place in the driving competition, while the Maintenance team, comprised of Richelle Loken, Jonathan Reynolds, and Sean Malay, took first place in the USSC Bus Inspection, and 5th place overall in the Maintenance Competition. These top scores added up to Intercity Transit continuing its tradition of Rodeo excellence and being named the 2024 Grand Champion Transit System.

We recognized staff who participate and coordinate Rodeo events throughout the year, including Service Interruptions Supervisor, David Dudek, with support from his wife Lillian, Operations Supervisor, Bill Miller, with support from his wife Shanaka, and Maintenance Coach, Bryce Reinhardt, with support from his wife Annie.

Bergkamp also recognized Coach Technician Joe Bell. Bell was on the 2019 Maintenance Team with former employees Grant Swidecki and James Bush, who took first place in the written test in the maintenance modules and 13th place overall in the Maintenance Competition. By sharing his experience competing on the international stage with this young maintenance team, Bell helped ensure this International Roadeo Maintenance team could rightfully say to the other competitors “Don’t Call it a Comeback.”

Bergkamp thanked the Port of Olympia for allowing us to use the Olympia Airport as practice space for not only our Roadeo competitors but also new bus operators practicing for their CDL testing. Having adequate practice space for both needs is challenging for us, but using the airport grounds helps meet that need.

Also, former General Manager Ann Freeman-Manzanares attended this evening. Without her unwavering support, carrying on this tradition of excellence and becoming International Roadeo Champions would not and could not have happened. At past Roadeos, a street sign was featured with her name on it. The sign was created in 2016 for the 1st IT local Roadeo by former Facilities Manager, Mark Kallas, to be used as an ADA announcement street sign for one of two passenger stops on a past Roadeo course. It was used for two local Roadeos in 2016 and 2017 at the Olympia Airport. In 2018 and 2019 it was used again for our local Roadeo in our new bus yard after construction was completed. In 2022 and 2023 they were used for the 1st and 2nd Annual Regional Roadeo at the Olympia Brewery and it was the 1st obstacle at the 2024 International Roadeo where it was called out by 78 coach operators from across the country and Canada. Tonight, we retired her sign and presented it to her in recognition of all the love and devotion she poured into Intercity Transit for 30 years.

- Lynne Cunningham introduced **Sharon Martin, Senior Vanpool Coordinator.**
- David Chaffee introduced **Christopher Shultz and Dylan Swanstrom, Technicians.**
- David Chaffee introduced **Kyle White, Vehicle Detailer.**
- Michael Midstokke introduced **Rob Wood, Operations Supervisor.**

General Manager’s Report:

Bergkamp invited the Board and staff to save the date for Transit Appreciation Day on July 31, 2024, to celebrate the work of all transit industry employees, Board Members, Community Advisory Committee members, and volunteers. This year’s theme is Summer Beach Party.

Intercity Transit is excited to participate in spring and summer events and parades again this year. The Bubble Bus made its seasonal debut at the Lacey Spring Fun Fair on Saturday, May 18. For more appearances, look for information about where to see the Bubble Bus this season by following us on Facebook (@ IntercityTransit) and Twitter (@intercitytransi).

Intercity Transit staffed a table at the Boys & Girls Club Foundation for the Future Breakfast Fundraiser. A great event for a great cause – a special thanks to staff who were able to attend and support the club.

On May 23, 2024, the new Employee Parking lot opened for use. This has been a long process with multiple setbacks, but we are all relieved to have this new and improved parking lot up and running. Big kudos to architecture firm Stantec, construction firm Forma, and Jonathon Yee, Fleet & Facilities Maintenance Director for his dedication to this very long process.

ITA Member, City of Lacey Councilmember, and Toastmaster Carolyn Cox has been discussing the opportunity for Intercity Transit employees to participate in a local Toastmasters Club called Stately Speakers by offering a hybrid meeting place for the club. IT hosted a Toastmaster club in the past called Easy Speakers and it was an incredibly beneficial as a professional development tool for our employees and it would be great to offer that opportunity again.

Thurston County Auditor, Mary Hall, visited Intercity Transit last week for a meet and greet plus took a tour of our new facilities. We discussed areas of partnership to share information about how community members can use Intercity Transit to access ballot drop off boxes, accessible voting stations, and the new Voting and Ballot processing center.

Local staff member from Patty Murray's office, Daniel Pailthorpe, toured the Walk N Roll Bike Shop. As an avid cyclist, he thoroughly enjoyed seeing the bike shop in action. Afterwards, he met with Bergkamp and Jessica Gould to discuss future discretionary funding opportunities.

All Intercity Transit staff are invited to attend IT's monthly in-person senior management team meetings. This is so staff have an opportunity to observe and understand the topics of discussion of the senior management team and how we collaborate with each other for more effective agency management, and to share the spirit of transparency the senior management team operates within.

Congratulations to Operator Class 24-02 who graduated on Friday, May 31, 2024, and hit the road solo on Sunday, June 2.

Prepared June 6, 2024

Pat Messmer/Clerk of the Board