

Authority Meeting Highlights/Summary
a brief recap of the March 6, 2024, Intercity Transit Authority Meeting

Wednesday night, the Authority:

- Authorized the General Manager to execute an amendment of our legal services contract with Law, Lyman, Daniel, Kamerrer & Bogdanovich to adjust the hourly rate and extend the term of the agreement through March 31, 2025. *(Jeff Peterson)*
- Authorized the General Manager to proceed with Intueor Consulting Inc. (Intueor) to provide guidance, recommendations, technical expertise and supporting documentation needed to procure a viable ERP/ETMS solution for the not to exceed amount of \$369,900.00, inclusive of a 10% contingency, bringing the total contract amount not to exceed \$554,727.50. *(Jeff Peterson)*
- Approved the proposed changes to the Community Advisory Committee Bylaws. *(Bergkamp)*

General Manager's Report:

Community Advisory Committee member Claire Bourgeois invited Bergkamp to provide an update on all things Intercity Transit at the Olympia Host Lions' Club. The group was incredibly warm and welcoming, and asked great questions.

The Bus Buddy Program is officially 10 years old. There is an anniversary celebration on March 16 at the Olympia Transit Center. Scott Schoengarth was on hand at the ITA meeting to pass out invitations to Board Members. Authority and CAC members received an electronic invitation to the event on March 1.

Human Resources extended 27 conditional job offers to successful candidates for Operator Class 24-02 starting March 25. We hope to end up with a class size of approximately 20.

There is good progress happening with construction at the Olympia Transit Center, with most updates on the Washington Street side completed. This project is updating sidewalks and ramps, replacing areas on the main bus platform to reduce potential trip hazards, and enhance pedestrian accessibility around the OTC site.

National Transit Employee Appreciation Day is coming up on March 18, honoring Intercity Transit's frontline employees who work hard to ensure we can provide vital transportation services to the community. Our Drivers, Operations Supervisors, Maintenance, and Facilities staff go above and beyond to keep us moving.

With the retirement of Steve Krueger, Grants Program Manager Jessica Gould has been designated as our Disadvantaged Business Enterprise Liaison Officer (DBELO).

Thanks to everyone who completed the Doodle poll to select a date for the annual planning session. This event will take place on Friday, May 10, 2024, from approximately 8:30 a.m. to 4:30 p.m., in the AdOps Board Room. Jason Robertson (JRO + CO) and Thomas Wittmann (Nelson-Nygaard) will both be on hand to facilitate and lead discussions at our first planning session since 2020. Both Robertson

and Wittmann guided the agency through the Intercity Transit Road Trip, public outreach, and education regarding Proposition 1, the Zero Fare pilot and the creation of our short & long-range plans. This meeting will provide an opportunity to revisit elements of our long-range plan that are yet to be implemented, along with other pertinent topics.

Prepared March 7, 2024

Pat Messmer/Clerk of the Board