

**Minutes**  
**INTERCITY TRANSIT AUTHORITY**  
**Special Meeting**  
**Zero Emissions Workshop**  
**July 12, 2023**

**CALL TO ORDER**

Chair Gilman called the July 12, 2023, special meeting of the Intercity Transit Authority to order at 9:00 a.m. This meeting was held remotely, with an in-person component at the Pattison Street facility.

**Members Present:** Chair and City of Olympia Mayor Pro-Tem Clark Gilman; Vice Chair and Citizen Representative Justin Belk; City of Tumwater Mayor Debbie Sullivan; Citizen Representative Don Melnick; Citizen Representative Sue Pierce; City of Lacey Councilmember Robin Vazquez; Labor Representative, Mark Neuville.

**Staff Present:** Emily Bergkamp; Eric Phillips; Jonathon Yee; Daniel Van Horn; Pat Messmer; Ramon Beltran; Michael Maverick; Jeff Peterson; Steve Swan; Tammy Ferris; Nick Demerice; Jana Brown; Steve Krueger; Julie DeRuwe; Thera Black; Jessica Gould; Peter Stackpole; Dena Withrow; Kevin Karkoski; David Chaffee; Jason Aguero; Amanda Collins; Zac Collins.

**Others Present:** Tim Payne, Nelson Nygaard; Yesh Mahadev, Kylie McCord, Aydin Manouchehri, Center for Transportation and Environment; Steven Schueneman, Puget Sound Energy; Mihir Bodarya, Hatch LTK; Rebecca Harvey, Board of County Commissioners.

Fleet and Facilities Maintenance Director, Jonathon Yee, kicked off the meeting with housekeeping items and explained the project goals and the intent of today's workshop is to learn as much as possible about the work that's been done to date on the Zero Emissions study. Yee introduced Kylie McCord. Each of the consultants introduced themselves. All in person attendees introduced themselves.

**It was M/S/A by Sullivan and Belk to approve the agenda.**

Kylie McCord began the presentation on the agenda topics (listed below). A transcript of the workshop is available, and the workshop can also be viewed using these links:

9 a.m. to 1 p.m.

 [Zero Emissions ITA Workshop-20230712\\_090010-Meeting Recording.mp4](#)

1 p.m. to End of Meeting

 [Zero Emissions ITA Workshop-20230712\\_090010-Meeting Recording 1.mp4](#)

**Agenda:**

- Analysis Approach and Methodology
- State of the Industry
- Puget Sound Energy
- Fixed Route Analysis
- Lunch

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- Electrification Scheduling Impacts
- GHG Emissions Inventory
- Change Management
- Demand Response Analysis
- Project Next Steps

**ADJOURNMENT**

**With no further business to come before the Authority, Chair Gilman adjourned the meeting at 4 p.m.**

**INTERCITY TRANSIT AUTHORITY**

*Clark Gilman*  
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**Clark Gilman, Chair**

**ATTEST**

*Patricia Messmer*  
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**Pat Messmer  
Clerk to the Authority**

**Date Approved: December 6, 2023**

Prepared by Pat Messmer, Clerk of the Board/Executive Assistant, Intercity Transit.