

MINUTES
INTERJURISDICTIONAL COMPOSITION REVIEW CONFERENCE
INTERCITY TRANSIT
Held Remotely
May 18, 2022

CALL TO ORDER

Intercity Transit's General Manager, Ann Freeman-Manzanares, called the May 18, 2022, Interjurisdictional Composition Review Conference to order at 4:32 p.m. This meeting was held remotely.

Members Present: Thurston County Commissioner Carolina Mejia; City of Lacey Councilmember Robin Vazquez; City of Tumwater Mayor Debbie Sullivan; and City of Olympia Mayor Pro-Tem Clark Gilman.

Members Absent: City of Yelm Councilmember Brian Hess.

Others Present: Ann Freeman-Manzanares, Intercity Transit's General Manager; Pat Messmer, Intercity Transit's Executive Assistant/Clerk of the Board; Board Members Don Melnick, Sue Pierce, Justin Belk, Paul Tischer and Elizabeth Safsten from WSDOT.

INTRODUCTIONS

All present provided self-introductions.

SELECTION OF CHAIR AND RECORDING SECRETARY

It was M/S/A by Mayor Sullivan and Councilmember Vazquez to nominate Clark Gilman as Chair for the Interjurisdictional Composition Review Conference.

Chair Gilman designated Pat Messmer as Recording Secretary.

BACKGROUND REPORTS

Freeman-Manzanares reviewed the purpose of the conference, which is required every four years, per RCW 36.57A.055. The purpose of the conference is to provide a periodic review of the composition of Intercity Transit's governing body.

Freeman-Manzanares explained the current composition of Intercity Transit is comprised of one Thurston County Commissioner; one elected official from each of the cities of Olympia, Lacey, Tumwater, and Yelm; three appointed Citizen

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Representatives; and one non-voting Labor Representative. Per RCW 36.57A.050, the governing body of a single county public transportation benefit area such as Intercity Transit cannot be greater than nine voting members.

Freeman-Manzanares provided a historical background of the Composition Review.

Councilmember Vazquez asked why the smaller jurisdictions in Thurston County no longer have a representative on the Intercity Transit Authority Board. Freeman-Manzanares responded because they are no longer part of the Public Transportation Benefit Area (PTBA). When Intercity Transit lost 42% of its funding, the agency went out for a vote of that PTBA which included the south county, and that was not approved. At that time, IT went to the County Commissioners and asked to restructure the PTBA. The ITA went back out for a vote, and it was successful.

DETERMINATION OF AUTHORITY COMPOSITION

It was M/S/A by Mayor Sullivan and Councilmember Vazquez to retain the current Intercity Transit Governing Board composition of:

Thurston County Commissioner	(1)	City of Yelm Councilmember	(1)
City of Lacey Councilmember	(1)	Citizen Representatives	(3)
City of Tumwater Councilmember	(1)	Labor Representative	(1)
City of Olympia Councilmember	(1)		
<i>Total Governing Body Members</i>	<i>(9)</i>		

ADJOURNMENT

With no further business to come before the Interjurisdictional Conference members, Chair Gilman adjourned the meeting at 4:44 p.m.

Intercity Transit Governing Board

Clark Gilman
Clark Gilman, Chair

ATTEST

Patricia Messmer
**Pat Messmer,
Recording Secretary**

Date Approved: June 15, 2022

Prepared by Pat Messmer, Clerk of the Board/
Executive Assistant, Intercity Transit