

AGENDA
INTERCITY TRANSIT AUTHORITY
Wednesday, January 5, 2022
5:30 P.M.

This meeting will be held remotely in accordance with the Open Public Meetings Act guidelines in the Governor's Proclamation [20.28.14](#).

You can dial in using your phone. Dial in at 5 p.m. for a sound check.

United States (Toll Free): 1 877-309-2073 / Access Code: 551-354-693

- One-touch: <tel:+18773092073,551354693#>

The public may join using Facebook: <https://www.facebook.com/IntercityTransit/>

CALL TO ORDER

- 1) **APPROVAL OF AGENDA** **1 min.**
- 2) **PUBLIC COMMENT** **5 min.**

General public comment may be submitted prior to each Intercity Transit Authority meeting.

 - **By Email to pmessmer@intercitytransit.com by 12 noon on January 5, 2022.**
 - **By Phone** - Contact the Clerk of the Board at 360-705-5860 **by 12 noon January 5, 2022.**
 - **By USPS** - mail comments to **"Public Comments"** P. O. Box 659, Olympia, WA 98507.
- 3) **APPROVAL OF CONSENT AGENDA ITEMS** **1 min.**
 - A. **Approval of Minutes:** December 1, 2021, and December 15, 2021, Regular Meeting.
 - B. **Payroll for December:** \$2,901,324.69
 - C. **Accounts Payable December:** Warrant numbers 33471-33478 dated November 30 in the amount of **\$37,650.55**; number 33479 dated December 1 in the amount of **\$25,132.04**; numbers 33480-33529 dated December 8 in the amount of **\$754,257.50**; numbers 33530-33531 dated December 9 in the amount of **\$86,033.39**; numbers 33532-33592 dated December 15 in the amount of **\$2,703,326.55**; number 33593 dated December 16 in the amount of **\$24,758**; numbers 33594-33628 dated December 21 in the amount of **\$443,686.73**; numbers 33629-33640 dated December 23 in the amount of **\$74,537.63**; numbers 33641-33685 dated December 29 in the amount of **\$192,493.85**; for a total amount of **\$4,341,876.24**; and Automated Clearing House Transfers in the amount of **\$15,286.17** for a monthly total of **\$4,357,162.41**.
- 4) **NEW BUSINESS**
 - A. **Engineering Services for Bus Stop Improvements** (*Tammy Ferris*) **5 min.**
 - B. **Transit Bus Air Purification Solution** (*Katie Cunningham*) **5 min.**
- 5) **COMMITTEE REPORTS - NONE**
- 6) **GENERAL MANAGER'S REPORT** **5 min.**

7) AUTHORITY ISSUES

10 min.

ADJOURNMENT

Intercity Transit ensures no person is excluded from participation in or denied the benefits of its services on the basis of race, color, or national origin consistent with requirements of Title VI of the Civil Rights Act of 1964 and Federal Transit Administration guidance in Circular 4702.1B.

For questions, or to file a complaint, contact Intercity Transit customer service at 360-786-1881 or by email to TitleVI@intercitytransit.com.

If you need special accommodations to participate in this meeting, please call us at (360) 705-5860 at least three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 711 or 1-800-833-6384 and ask the operator to dial (360) 705-5860.

Minutes
INTERCITY TRANSIT AUTHORITY
Regular Meeting
Held Remotely
December 1, 2021

CALL TO ORDER

Chair Cox called the December 1, 2021, meeting of the Intercity Transit Authority to order at 5:30 p.m. This meeting was held remotely in accordance with Governor Inslee's Proclamation 20-28.15 Safe Start/Roadmap to Recovery.

Members Present: Chair and City of Lacey Councilmember Carolyn Cox; Vice Chair and City of Olympia Mayor Pro-Tem Clark Gilman; City of Tumwater Mayor-Elect Debbie Sullivan; Thurston County Commissioner Carolina Mejia; Citizen Representative Don Melnick; Citizen Representative Sue Pierce; Citizen Representative Justin Belk; Labor Representative David Sharwark.

Staff Present: Ann Freeman-Manzanares; Jason Agüero; Emily Bergkamp; Katie Cunningham; Jessica Gould; Steve Krueger; Pat Messmer; Brian Nagel; Eric Phillips; Heather Stafford; Nicky Upson; Daniel Van Horn; Cindy Waterhouse; Jonathon Yee; Zachary Rose; Jeremy Eaton; Alihaundra Borja; Alexander Auty; Tom Crow; Mark Brown; Carmen Brown; Kyle McPherson; Riley White; Magic Aguinaga; Zach Heinemeyer.

Others Present: Legal Counsel, Jeff Myers; David Bonauto, Community Advisory Committee.

APPROVAL OF AGENDA

Chair Cox announced staff introductions would come before the surplus van grant recognition.

It was M/S/A by Commissioner Mejia and Citizen Representative Melnick to adopt the agenda as amended.

PUBLIC COMMENT: No public comments were received.

INTRODUCTIONS

- A. Jason Agüero introduced Alexander Auty, Information Systems Technician**
- B. Jonathon Yee introduced Alihaundra Borja, Jeremy Eaton, and Zachary Rose, Vehicle Detailers**

RECOGNITION

2021 Surplus Van Grant Recipient Recognition. Cindy Fisher-Waterhouse, Vanpool Manager, thanked the Authority and Freeman-Manzanares for supporting this great program. Waterhouse also thanked the following staff members involved in preparing

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the retired vans for the recipients: From Maintenance - Tom Crow; Afzal Shairulla; Carmen Brown; Mark Brown; Joe Schmitt; and Buddy Foster. From Marketing and Communications - Nicky Upson, Ally McPherson and Hannah Newton; From Vanpool - Riley White, Magic Aguinaga and Kyle McPherson.

Waterhouse introduced the 15 recipients of the Surplus Van Grant program. Each agency provided a brief description on how their agency will use the vans:

- Bobby Williams - Bridge Music Project
- Shannon Kelly-Fong and James Notter - City of Lacey Veterans' Service Hub
- Kim Kondrat - City of Olympia Homeless Response Team and Scattered Site Program
- Tony Russell - Coastal Community Action Program
- Meg Martin - Interfaith Works
- Tye Gundel - Olympia Mutual Aid Partners
- Joshua Wallace, Cody West, Stephanie Thompkins - Peer Washington
- Charlia Messinger - Partners in Prevention Education
- Rachel Norman - The River Walkers
- Matthew Solomon - SafePlace
- Brian Hildebrand - Senior Services for South Sound Transportation
- Judy Jones - Thurston County Food Bank
- Ted Hohney - Thurston County Police Academy Athletic Association - Elite Boxing Academy.
- Kahlo Flores, TOGETHER!
- Jeri Moomaw, Innovations Human Trafficking Collaborative

APPROVAL OF CONSENT AGENDA ITEMS

It was M/S/A by Commissioner Mejia and Citizen Representative Belk to approve the consent agenda.

- A. **Approval of Minutes:** November 3, 2021, and November 17, 2021, Regular Meeting.
- B. **Payroll for November:** \$2,963,011.60
- C. **Accounts Payable November:** Warrant numbers 33313-33343 dated November 2 in the amount of **\$639,988.91**; numbers 33344-33381 dated November 9 in the amount of **\$1,254,302.87**; numbers 33382-33397 dated November 13 in the amount of **\$2,088,355.17**; numbers 33398-33440 dated November 18 in the amount of **\$121,748.18**; numbers 33441-33469 dated November 24 in the amount of **\$295,674.43**; for a total amount of **\$4,400,069.56**; and Automated Clearing House Transfers in the amount of **\$14,873.19** for a monthly total of **\$4,414,942.75**.

NEW BUSINESS

- A. Surplus Property - Coaches.** Procurement Coordinator, Katie Cunningham, requested the Authority declare coach vehicles listed in Exhibit A as surplus. These vehicles exceeded their useful life and are surplus to our needs. In accordance with Intercity Transit's process, once declared surplus these vehicles will be either offered for direct purchase by other public agencies or granted as part of the surplus van grant program. Surplus vehicles not granted or sold in this manner will then be sold competitively through public auction to achieve the highest rate of return. The total value of the vehicles listed in Exhibit A is estimated at \$46,000.

It was M/S/A by Citizen Representatives Pierce and Melnick to declare the coach vehicles listed on Exhibit A as surplus.

- B. Security Services Contract Extension.** Procurement Coordinator, Katie Cunningham, presented for approval the renewal of the Security Services contract with Pacific Security for an additional six months. In May 2019, Pacific Security won Intercity Transit's contract for Security Services. The initial contract term was for a period of seventeen months, with renewal options of up to four additional years, or portions thereof, until December 31, 2024. This item represents the second contract renewal.

Under this renewal effective January 1, 2022, through June 30, 2022, Pacific Security will continue to provide daily security services at Intercity Transit facilities, including the Olympia Transit Center, Lacey Transit Center, and Pattison Street facilities. Due to increased activity in our area and properties, service requirements have increased since the original award of the contract. Pacific Security will provide 24-hour security at the Olympia Transit Center and Pattison Street facilities and continue to provide security during Intercity Transit's service hours at the Lacey Transit Center. This six-month renewal will allow Intercity Transit the time needed to better understand our security needs profile, assess market conditions, and develop a plan best suits our needs.

At the end of this renewal term, Intercity Transit will have partnered with Pacific Security for its security needs for a total of three years. Staff remains confident that the firm will continue to provide valuable services at our facilities and recommends that the contract is renewed.

It was M/S/A by Citizen Representative Belk and Commissioner Mejia to authorize the General Manager to execute a contract amendment with Pacific Security for security services at Intercity Transit facilities for a period of six months in an amount not-to-exceed \$360,000.

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December 1, 2021

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- C. **Community Advisory Committee Recommendation/Appointments.** Freeman-Manzanares presented the Community Advisory Committee (CAC) candidate recommendations.

At the direction of the Intercity Transit Authority, an ad-hoc committee formed to conduct interviews of applicants for the Community Advisory Committee. Ten applications were received, and interviews took place on November 3, 2021. The ad-hoc committee consisted of *Debbie Sullivan, Don Melnick, Justin Belk, Allison Spector, Jihan Grettenberger and Ty Flint*. The Authority expressed their appreciation regarding the caliber of candidates. The candidates were all very impressive and it was with regret that an invitation couldn't be extended to everyone.

Upon conclusion of the interviews the ad-hoc committees' recommendation is to appoint *Edwina Waehling, Lloyd Peterson, Natalie Smith, Betty Hauser, Eliane Wilson, Rachel Weber, and Ursula Euler to a three-year term beginning January 1, 2022; and appoint Naythan Ramos to a one-year youth position beginning on January 1, 2022.*

It was M/S/A by Commissioner Mejia and Mayor-Elect Sullivan to appoint *Edwina Waehling, Lloyd Peterson, Natalie Smith, Betty Hauser, Eliane Wilson, Rachel Weber, and Ursula Euler to a three-year term beginning January 1, 2022; and appoint Naythan Ramos to a one-year youth position beginning on January 1, 2022.*

COMMITTEE REPORTS - NONE

GENERAL MANAGER'S REPORT

- A tentative agreement was reached with the ATU on a contract for 2022 through 2024. ATU has a vote scheduled for December 10, 2021. If approved, staff intends to bring the issue to the Authority at the December 15, 2021, meeting.
- The Pattison north parcel construction and the south parcel design project continues to go well. The Fuel/Wash facility and the Walk and Roll building, dependent upon weather, is anticipated to be roofed and dried in by the end of December.
- The CAD/AVL project, with a lot of work on the part of staff and the consultant from Avail, is moving along at a very quick pace. The speed at which this project is being deployed is astounding. Operators and Operations Supervisors are being trained so the pilot can be deployed Sunday of this week. This is a very complex project, and like the Pattison design and construction project, shows the great results of developing great relationships with our partners.

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- The Operations staff has been working with the Olympia Crisis Response Unit and they will be utilizing an office at the original Olympia Transit Center building beginning first of the new year.

AUTHORITY ISSUES

Melnick said he continues to see the Vanpool ads on television. They are really cute ads and pretty thorough. Hopefully, sometime early next year, we begin to “bear some fruit” from those ads.

Belk said he had the opportunity, to ride the 65 bus and it’s great. It serves a lot of land uses out here, but I look forward to when we get full service back on the street, finding opportunities to plan for and implement better neighborhood access like this, it's great.

Belk said he saw a story on the news about distilleries around Seattle trying to rid of extra hand sanitizer they made for the pandemic due to their expiration date. Not to jump the line in front of hospitals or anyone else that might want to get their hands on that. It’s his understanding they're giving it away for free or it will be destroyed by a certain time next year. He suggested Intercity Transit may be interested – he even offered to drive a van and go get some. He figures our mission is important enough to take advantage of that if it's appropriate. And there are several local distilleries that did the same thing. It's worth checking into.

ADJOURNMENT

With no further business to come before the Authority, Vice Chair Gilman adjourned the meeting at 6:59 p.m.

INTERCITY TRANSIT AUTHORITY

ATTEST

Carolyn Cox, Chair

**Pat Messmer
Clerk to the Authority**

Date Approved: January 5, 2022

Prepared by Pat Messmer, Clerk of the Board/
Executive Assistant, Intercity Transit

EXHIBIT A
 SURPLUS VEHICLES - DECEMBER 2021

COACHES						
ITEM	VEHICLE #	YEAR	MAKE/MODEL	# SEATS	MILEAGE	EST. VALUE
1	950	2005	GILLIG LOWFLOOR 29' COACH	23	232,375	\$4,000.00
2	951	2005	GILLIG LOWFLOOR 29' COACH	23	215,600	\$4,000.00
3	952	2005	GILLIG LOWFLOOR 29' COACH	23	222,164	\$4,000.00
4	953	2005	GILLIG LOWFLOOR 29' COACH	23	232,585	\$4,000.00
5	980	2007	GILLIG LOWFLOOR 35' COACH	32	478,078	\$3,000.00
6	981	2007	GILLIG LOWFLOOR 35' COACH	32	448,009	\$3,000.00
7	982	2007	GILLIG LOWFLOOR 35' COACH	32	453,781	\$3,000.00
8	983	2007	GILLIG LOWFLOOR 35' COACH	32	320,659	\$3,000.00
9	984	2007	GILLIG LOWFLOOR 35' COACH	32	588,988	\$3,000.00
10	990	2007	GILLIG LOWFLOOR 40' COACH	37	731,252	\$3,000.00
11	991	2007	GILLIG LOWFLOOR 40' COACH	37	673,248	\$3,000.00
12	992	2007	GILLIG LOWFLOOR 40' COACH	37	688,441	\$3,000.00
13	993	2007	GILLIG LOWFLOOR 40' COACH	37	339,881	\$3,000.00
14	994	2007	GILLIG LOWFLOOR 40' COACH	37	749,178	\$3,000.00
TOTAL ESTIMATED SURPLUS VEHICLE VALUE						\$46,000.00

Minutes
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December 15, 2021

CALL TO ORDER

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Members Present: Chair and City of Lacey Councilmember Carolyn Cox; Vice Chair and City of Olympia Mayor Pro-Tem Clark Gilman; City of Tumwater Mayor-Elect Debbie Sullivan; Thurston County Commissioner Carolina Mejia; Citizen Representative Don Melnick; Citizen Representative Sue Pierce; Citizen Representative Justin Belk; Labor Representative David Sharwark.

Staff Present: Ann Freeman-Manzanares; Jason Agüero; Jessica Gould; Steve Krueger; Ally McPherson; Pat Messmer; Eric Phillips; Heather Stafford; Daniel Van Horn; Brian Nagel; Roshan KC; Lee Peterson; Alex Auty; Jonathon Yee; Emily Bergkamp; Nicky Upson.

Others Present: Legal Counsel, Jeff Myers and Ursula Euler, Community Advisory Committee.

APPROVAL OF AGENDA

It was M/S/A by Sullivan and Melnick to approve the agenda.

PUBLIC COMMENT: No public comment.

COMMITTEE REPORTS

Thurston Regional Planning Council. Cox said TRPC met December 3. John Wynands from the WSDOT Olympic Region and Stan Suchan, from WSDOT's Public Transportation Division provided a virtual presentation on their new headquarters building in Lacey. It showed all of the wonderful design innovations they've incorporated into that building. Anyone interested in looking over the presentation can find a link on the TRPC website.

Members also had fun with the 2021 Profile: Data, Trends, and Analysis for Thurston County. It's anything and everything you would want to know about the county in one big publication and true to TRPC form, they tried to make it fun making a big game out of it by competing in multiple choice questions to see who could guess the correct answer.

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December 15, 2021

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TRPC bid farewell to outgoing Chair, JW Foster, Vice Chair, Cynthia Pratt, and Councilmembers Alan Carr and EJ Zita. Clark Gilman agreed to Chair the TRPC January meeting, and the Board will decide new officers in February 2022.

Transportation Policy Board. Melnick said TPB met December 8. Marc Daily reminded TPB they were about to kick off recruitment for community and business representatives and needed TPB's help in getting the word out to potential candidates.

TPB were given a one-page handout on the Thurston Region State Legislative Priorities and Daily thanked the committee for their work in creating a short concise list. The legislature gives some administrative note for the broadband coordination, which Melnick thinks is a federal funding project, but there's no apparent funding for administration. TRPC will petition the legislature to seek help.

Paul Brewster gave a presentation about the Grand Mound Rochester Trail Feasibility Study which explores connecting Grand Mound, Rochester and the Confederated Tribes of the Chehalis Reservation.

Daily updated the TPB on the state and federal legislation. Federal will be a little while coming because of the work that has to be done first before we get through that.

Daily briefed TPB on the future of Logistics and Next Steps for Autonomous Vehicles. It seems the Washington State Transportation Commission devoted a day and a half meeting to discuss this. Anybody can access this information through TVW because it was recorded.

TPB bid farewell to outgoing members Tumwater Mayor Pete Kmet, Yelm City Councilmember Tracey Wood, and WSDOT Regional Administrator John Wynands. Dani Madrone will be the Representative on the Puget Sound Regional Council and Carolina Mejia will be alternate. Graeme Sackrison is retiring from the TPB.

Ursula Euler asked if the TPB or TRPC received any presentations or information about the Commercial Aviation Coordinating Committee (CAC) and WSDOT regarding Thurston County's participation in expanding the Olympia Regional Airport. Mejia said the County Commission reached out to the CAC and asked them if Thurston County was up for consideration and were told they are not.

GENERAL MANAGER'S REPORT

- Freeman-Manzanares reported there was a large fire in downtown Olympia this morning (Wednesday), which required rerouting all of our service away from the Olympia Transit Center and we were in position to evacuate nearby buildings if that became necessary. She wanted to recognize and applauded the excellent work of our Operation Dispatcher/Supervisors, Operators and all of the

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December 15, 2021

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Operations staff who jumped in to provide assistance, Customer Service, our Marketing and Communications team and our Maintenance Department. That was a huge effort, and they did an outstanding job.

- In the midst of all of this activity, some of the coaches which were piloting the new CAD/AVL (Computer Automated Dispatch/ Automated Vehicle Locator) system) experienced a hiccup and weren't working properly. Everyone rolled with it and made it work. This whole experience is one more situation that exemplifies the resilience of the organization, their can-do perspective and positive attitude.
- Staff moved forward to meet the needs of the community and utilized every situation as an opportunity to test IT's backup Emergency Communication System and ensure we could pivot and respond to whatever challenges that came before IT.
- Freeman-Manzanares said we have amazing staff, and therefore has the confidence to respond no matter the situation. We are looking forward to assisting with the update for the countywide Hazard Mitigation Plan and fulfilling our role as the lead emergency transportation provider in Thurston County. Emily Bergkamp, Operations Director, will represent IT on the update team.

AUTHORITY ISSUES

Cox invited everyone to take a cruise through Hunter Moore Park in Lacey. The whole park will be lit up and it is just gorgeous. It's a quick, easy tour to brighten the holiday spirit.

CLOSED SESSION - Amalgamated Transit Union Local 1765. The Intercity Transit Authority conducted a closed session authorized by RCW 42.30.140 (4) (b) to allow Authority members and necessary staff to discuss whether to approve a collective bargaining agreement between Intercity Transit and the ATU.

Chair Cox recessed to a closed session at 5:45 p.m.

Chair Cox reconvened to a regular meeting at 5:58 p.m.

Collective Bargaining Agreement with the Amalgamated Transit Union Local 1765 (ATU). Heather Stafford-Smith, Administrative Services Director, presented for consideration a request to ratify a three-year collective bargaining agreement between Intercity Transit and the ATU.

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December 15, 2021

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The contract represents roughly 296 employees in the positions of Operator, Customer Service Representative, and Dial-A-Lift Dispatch Specialist. The current collective bargaining agreement will expire on December 31, 2021, and parties were successful at agreeing or tentatively agreeing to a successor agreement, which would cover a three-year period beginning January 1, 2022, through December 31, 2024.

It was M/S/A by Belk and Melnick to approve the collective bargaining agreement between Intercity Transit and Amalgamated Transit Union Local 1765.

ADJOURNMENT

With no further business to come before the Authority, Chair Cox adjourned the meeting at 6:02 p.m.

INTERCITY TRANSIT AUTHORITY

ATTEST

Carolyn Cox, Chair

**Pat Messmer
Clerk to the Authority**

Date Approved: January 5, 2022

Prepared by Pat Messmer, Clerk of the Board/
Executive Assistant, Intercity Transit

PERIOD DATES:		11/21/2021-12/4/2021		PAYDATE		12/10/2021		PERIOD DATES:		12/5/2021-12/18/2021		PAYDATE		12/23/2021	
	CODES		PAY PERIOD CHECK NO.	1ST CHECK AMOUNT	1ST TRANSFER AMOUNT				CODES		PAY PERIOD CHECK NO.	2ND CHECK AMOUNT	2ND TRANSFER AMOUNT		
IRS	FIT		EFT	86,431.75		IRS	FIT		EFT		EFT	95,341.94			
	MT		EFT	29,216.38	115,648.13		MT		EFT		EFT	30,967.12	126,299.06		
					0.00								0.00		
INS	AS	Allstate LTC		0.00		INS	A2	Met Life				10,740.59			
	D3/DI	Disability Ins		2,470.54	0.00		AS	Allstate LTC				8,017.45			
HEALTH	HE/HI/SP/TB	Health In1stN2ND		216,299.50	0.00	HEALTH	D3/DI	Disability Ins				2,553.58	0.00		
							HE/HI/SP/TB	Health In1stN2ND				217,767.60	0.00		
GARNISHMENT	GN	Garnish	CHECK last	427.81		GARNISHMENT	GN	Garnish	CHECK last			791.53			
CHILD SUPPORT	CS	DSHS	EFT	2,176.73	0.00	CHILD SUPPORT	CS	Child Support	EFT			2,176.73	2,176.73		
					0.00								0.00		
DIRECT DEPOSIT	D1	D.Dep. #1	ACH WIRE every	11,115.00	11,115.00	DIRECT DEPOSIT	D1	D.Dep. #1	ACH WIRE every			11,115.00	11,115.00		
DIRECT DEPOSIT	D2	D.Dep. #2 & #3	ACH WIRE every	8,494.14	8,494.14	DIRECT DEPOSIT	D2	D.Dep. #2 & #3	ACH WIRE every			8,551.03	8,551.03		
GET	GT	G.Ed.Tult	Check every	0.00		GET	GT	G.Ed.Tult	Check every			0.00			
HEALTH SAVING	HS	Health Svgs	ACH Wire every	402.59	402.59	HEALTH SAVING	HS	Health Svgs	ACH Wire every			402.59	402.59		
401K	DC	Vgrd EE	Wire	55,727.27		401K	DC	Vgrd EE	Wire			61,200.23			
VANGUARD	DC	Vgrd ER	Wire	39,936.76	95,664.03	VANGUARD	DC	Vgrd ER	Wire			42,525.82	103,726.05		
LOAN	L2	401k Ln#2	Wire	3,446.18		LOAN	L2	401k Ln#2	Wire			3,449.77			
LOAN	LN	401k Ln #1	Wire	5,361.62	8,807.80	LOAN	LN	401k Ln #1	Wire			5,589.54	9,039.31		
		TTL VNGRD		104,471.83				TTL VNGRD				112,765.36			
LABOR INS	LI&LA	L&I	EFT Quarterly	32,700.66		LABOR INS	LI&LA	L&I -LA +LI +ER	EFT Quarterly			35,463.70			
ESD	CF&CL	WPFML	EFT Quarterly	4,013.54		ESD	CF&CL	WPFML	EFT Quarterly			4,277.58			
MACHINISTS	MDM2	Mch.UnDues	Check last	1,485.40		MACHINISTS	MD	Mch.UnDues - 164 PEREE	Check last			1,582.00			
UNION DUES	MI	Mac.Initlatn	Check last	0.00		UNION DUES	MI	Mac.Initlatn	Check last			0.00			
	MS	Payroll Corr check		0.00			MS	Payroll Corr check				0.00			
	TF	Tx.Fr.Benefit	Employer	10,860.00	0.00		TF	Tx.Fr.Benefit	Employer			0.00	0.00		
PROJECT ASSIST	PA	Proj.Asslst	Check last	347.00		PROJECT ASSIST	PA	Proj.Asslst	Check last			351.00			
PENSION	PN/P3	PERS EE	EFT	63,971.13	0.00	PENSION	PN	PERS EE	EFT			62,628.00	0.00		
STATE	PN/P3	PERS ER	EFT	102,399.06	166,370.19	STATE	PN	PERS ER	EFT			100,264.04	162,892.04		
PERS		TTL PERS		166,370.19		PERS		TTL PERS				162,892.04			
ICMA LOAN	R3	ICMA Ln#2	WIRE	419.58	0.00	ICMA LOAN	R3	ICMA Ln#2	WIRE			419.58	0.00		
ICMA	RC	ICMA EE	WIRE	5,798.15		ICMA	RC	ICMA EE	WIRE			5,878.06			
ICMA ROTH	RI	ICMA Roth	WIRE	150.00	150.00	ICMA ROTH	RI	ICMA Roth	WIRE			250.00	250.00		
ICMA LON	RL	ICMA Ln#1	WIRE	817.59	1,237.17	ICMA LON	RL	ICMA Ln#1	WIRE			1,017.34	1,436.92		
ICMA	RR	ICMA ER	WIRE	3,326.57	9,124.72	ICMA	RR	ICMA ER	WIRE			3,354.45	9,232.51		
		TTL ICMA		10,361.89	10,511.89			TTL ICMA				10,669.43	10,919.43		
457 STATE	SD	457 ST EE	EFT	15,641.21		457 STATE	SD	457 ST EE	EFT			16,201.22			
DEFERRED	SR	457 ST ER	EFT	9,013.02	24,654.23	DEFERRED	SR	457 ST ER	EFT			9,555.94	25,757.16		
AFLAC	ST&SS	AFLAC POST/PRE	EFT	6,231.88	6,231.88	AFLAC	ST&SS	ShTrmDisab-AFLAC	EFT			6,113.19	6,113.19		
ATU	UC	Un COPE	Check 1st	122.00		ATU	UC	Un COPE	Check 1st			-			
UNION DUES	UA	Un Assess	Check last	0.00		UNION DUES	UA	Un Assess -2ND PP	Check last			0.00			
	UD	Un Dues	Check last	5,773.64			UD	Un Dues-BOTH PP	Check last			6,424.61			
	UI	Un Initlatn	Check last	0.00			UI	Un Initlatn - 100.00 PEREE	Check last			0.00			
	UT	Un Tax	Check last	2,913.75			UT	Un Tax IST PP	Check last			0.00			
UNITED WAY	UW	United Way	Check last	251.00		UNITED WAY	UW	United Way	Check last			249.00			
WELLNESS	WF	Wellness	Check last	297.50		WELLNESS	WF	Wellness	Check last			295.50			
DIRECT DEP.	NP	NET PAY (dir. Depos ACH Wire every		689,812.89	689,812.89	DIRECT DEP.	NP	ACH Wire every				727,967.12	727,967.12		
LIVE CHECKS		Paychecks		0.00		LIVE CHECKS		Paychecks - LIVE CHECKS				0.00			
		TOTAL TRANSFER (tie to Treasurer Notifications)			\$1,137,712.77			TOTAL TRANSFER (tie to Treasurer Notifications)					\$1,194,958.71		
		TOTAL PAYROLL*:		\$1,417,851.84				TOTAL PAYROLL*:				\$1,483,472.85			
GROSS WAGE		GROSS EARNINGS:		1,023,592.72		GROSS WAGE		GROSS EARNINGS:				1,094,939.82			
ER AMOUNT		EMPR MISC DED:		379,650.93		ER AMOUNT		EMPR MISC DED:				373,054.47			
MEDICARE TAX		EMPR MEDICARE TAX:		14,608.19		MEDICARE TAX		EMPR MEDICARE TAX:				15,478.56			
												0.00			
		PP25 Total			\$1,417,851.84			PP25 Total					\$1,483,472.85		
								Total Payroll for December 2021					\$2,901,324.69		
DIRECT DEP.		ACH WIRE TOTAL		709,824.62		DIRECT DEP.		ACH WIRE TOTAL				748,035.74			

\$0.00

\$0.00

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 12/29/2021

Thru Date: 12/29/2021

Check #	Check Date	Ref #	Name	Amount	Voided
33641	12/29/2021	01780	AMALGAMATED TRANSIT UNION 1765	\$15,112.00	
33642	12/29/2021	01895	ECOLUBE RECOVERY LLC	\$247.50	
33643	12/29/2021	02380	ARAMARK UNIFORM & CAREER APPAREL GR	\$1,189.57	
33644	12/29/2021	02580	ASSOCIATED PETROLEUM PRODUCTS INC.	\$109,312.98	
33645	12/29/2021	03250	BATTERY SYSTEMS INC.	\$268.71	
33646	12/29/2021	03890	BRIDGESTONE AMERICAS INC	\$1,472.24	
33647	12/29/2021	06120	CITY OF OLYMPIA UTILITIES	\$1,314.78	
33648	12/29/2021	06610	COMMERCIAL BRAKE & CLUTCH INC.	\$73.06	
33649	12/29/2021	07220	CUMMINS INC.	\$4,047.04	
33650	12/29/2021	07620	DAVIS WRIGHT TREMAINE LLP	\$569.00	
33651	12/29/2021	09662	FERRELLGAS LP	\$2,042.67	
33652	12/29/2021	10660	GILLIG LLC	\$4,602.83	
33653	12/29/2021	10753	GOODNIGHT, JOSHUA	\$33.25	
33654	12/29/2021	11231	HERC RENTALS INC.	\$2,625.60	
33655	12/29/2021	11615	INDUSTRIAL HYDRAULICS INC.	\$37.28	
33656	12/29/2021	11865	O/A ISLAND SUPERIOR AIR FILTER	\$516.80	
33657	12/29/2021	13793	MARTIN WAY COLLISION INC.	\$1,657.17	
33658	12/29/2021	14381	METROPOLITAN LIFE INSURANCE COMPANY	\$10,669.29	
33659	12/29/2021	14405	MICHAEL G. MALAIER TRUSTEE	\$392.31	
33660	12/29/2021	14457	MIDWEST BUS CORPORATION	\$147.69	
33661	12/29/2021	14590	MOHAWK MFG & SUPPLY CO.	\$137.10	
33662	12/29/2021	14750	MULLINAX FORD OF OLYMPIA LLC	\$956.60	
33663	12/29/2021	14930	NATIONAL AUTO PARTS WAREHOUSE	\$175.04	
33664	12/29/2021	16595	YACULTA COMPANIES INC.	\$27.73	
33665	12/29/2021	16701	PEAK INDUSTRIAL INC.	\$487.38	
33666	12/29/2021	16888	REXEL USA INC.	\$351.83	
33667	12/29/2021	16969	POINT GRAPHICS LLC	\$37.20	
33668	12/29/2021	17391	QUALITY MUFFLER & BRAKE	\$529.05	
33669	12/29/2021	17505	RAINIER DODGE INC.	\$580.13	
33670	12/29/2021	17510	RAINIER LIGHTING & ELECTRIC SUPPLY INC.	\$30.40	
33671	12/29/2021	17760	ROSS AND WHITE COMPANY	\$667.92	
33672	12/29/2021	17965	SEATTLE AUTOMOTIVE DISTRIBUTING INC.	\$2,127.42	
33673	12/29/2021	18145	SIX ROBBLEES' INC.	\$992.08	
33674	12/29/2021	18470	SPORTWORKS NORTHWEST INC.	\$53.88	
33675	12/29/2021	18530	STANDARD PARTS CORP.	\$356.44	
33676	12/29/2021	18705	SUNBELT RENTALS INC.	\$1,484.70	
33677	12/29/2021	21650	THE GOODYEAR TIRE & RUBBER COMPANY	\$19,070.66	
33678	12/29/2021	21750	THURSTON COUNTY CHAMBER OF COMMER	\$3,800.00	
33679	12/29/2021	21865	THURSTON ECONOMIC DEVELOPMENT COU	\$2,000.00	
33680	12/29/2021	21950	TITUS-WILL CHEVROLET	\$1,081.66	
33681	12/29/2021	22010	ROTTERS INC.	\$261.25	
33682	12/29/2021	23641	UNITED STATES TREASURY	\$35.50	
33683	12/29/2021	23660	UNITED WAY OF THURSTON COUNTY	\$500.00	
33684	12/29/2021	24000	W. W. GRAINGER INC.	\$248.11	
33685	12/29/2021	25858	WESTCARE CLINIC LLC PS	\$170.00	
Total:				\$192,493.85	

Intercity Transit
Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 12/23/2021

Thru Date: 12/23/2021

Check #	Check Date	Ref #	Name	Amount	Voided
33629	12/23/2021	01298	ACCESS INFORMATION INTERMEDIATE HOLD	\$2,154.82	
33630	12/23/2021	01567	CANON FINANCIAL SERVICES INC.	\$1,362.75	
33631	12/23/2021	02060	AMERISAFE INC.	\$181.60	
33632	12/23/2021	07780	DELL MARKETING LP	\$17,273.22	
33633	12/23/2021	08607	EDNETICS INC	\$5,716.71	
33634	12/23/2021	09205	ERF COMPANY INC.	\$275.00	
33635	12/23/2021	10607	GENUINE AUTO GLASS OF LACEY	\$437.60	
33636	12/23/2021	11825	INTRACOMMUNICATION NETWORK SYSTEMS	\$26,148.46	
33637	12/23/2021	13740	MAGELLAN HEALTHCARE	\$2,381.40	
33638	12/23/2021	15351	OCCUPATIONAL HEALTH CENTERS OF WA P.	\$412.00	
33639	12/23/2021	18046	SHARP ELECTRONICS CORPORATION	\$800.07	
33640	12/23/2021	25920	WEYERHAEUSER NR COMPANY	\$17,394.00	
			Total:	\$74,537.63	

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 12/21/2021

Thru Date: 12/21/2021

Check #	Check Date	Ref #	Name	Amount	Voided
33594	12/21/2021	01855	AMERICAN HERITAGE LIFE INSURANCE COM	\$8,005.55	
33595	12/21/2021	02060	AMERISAFE INC.	\$307.41	
33596	12/21/2021	02320	APPLIED INDUSTRIAL TECHNOLOGIES	\$178.25	
33597	12/21/2021	04120	BUILDERS' HARDWARE & SUPPLY CO INC.	\$374.54	
33598	12/21/2021	06217	CHRISTENSEN INC. GENERAL CONTRACTOR	\$126,934.43	
33599	12/21/2021	07220	CUMMINS INC.	\$6,037.42	
33600	12/21/2021	09660	WOLSELEY INVESTMENTS INC.	\$154.68	
33601	12/21/2021	09662	FERRELLGAS LP	\$7,610.53	
33602	12/21/2021	09885	FMNA LLC	\$115.00	
33603	12/21/2021	09961	FORMA CONSTRUCTION COMPANY	\$44,827.37	
33604	12/21/2021	10580	GENE'S TOWING INC	\$173.92	
33605	12/21/2021	10607	GENUINE AUTO GLASS OF LACEY	\$757.55	
33606	12/21/2021	10660	GILLIG LLC	\$6,670.38	
33607	12/21/2021	10759	GORDON TRUCK CENTERS INC	\$675.11	
33608	12/21/2021	11048	HARGIS ENGINEERS INC.	\$2,102.50	
33609	12/21/2021	11331	HOME DEPOT U.S.A. INC.	\$234.36	
33610	12/21/2021	11936	JMB CONTRACTING INC.	\$134,433.64	
33611	12/21/2021	14682	MSG ARCHITECTS INC.	\$3,168.00	
33612	12/21/2021	14750	MULLINAX FORD OF OLYMPIA LLC	\$2,802.84	
33613	12/21/2021	15140	NISQUALLY AUTOMOTIVE SERVICES INC	\$321.30	
33614	12/21/2021	16252	ONSPOT OF NORTH AMERICA INC.	\$11,904.28	
33615	12/21/2021	16966	POINT & PAY LLC	\$790.73	
33616	12/21/2021	17290	PUGET SOUND ENERGY	\$22,682.61	
33617	12/21/2021	17580	RECARO NORTH AMERICA INC.	\$1,401.96	
33618	12/21/2021	17760	ROSS AND WHITE COMPANY	\$150.18	
33619	12/21/2021	17965	SEATTLE AUTOMOTIVE DISTRIBUTING INC.	\$885.68	
33620	12/21/2021	18052	SHEA CARR & JEWELL INC.	\$3,280.97	
33621	12/21/2021	18145	SIX ROBBLEES' INC.	\$202.60	
33622	12/21/2021	18210	SME SOLUTIONS LLC	\$444.93	
33623	12/21/2021	18530	STANDARD PARTS CORP.	\$206.20	
33624	12/21/2021	21830	THURSTON COUNTY SOLID WASTE	\$103.00	
33625	12/21/2021	21950	TITUS-WILL CHEVROLET	\$1,433.01	
33626	12/21/2021	22462	TWIN STAR CREDIT UNION	\$6,247.44	
33627	12/21/2021	23576	UNG CHAE	\$2,800.00	
33628	12/21/2021	24140	WA ST DEPARTMENT OF ENTERPRISE SERVI	\$45,268.36	
			Total:	\$443,686.73	

Intercity Transit
Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 12/16/2021

Thru Date: 12/16/2021

Check #	Check Date	Ref #	Name	Amount	Voided
33593	12/16/2021	06060	CITY OF OLYMPIA	\$24,758.00	
				Total:	\$24,758.00

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 12/15/2021

Thru Date: 12/15/2021

Check #	Check Date	Ref #	Name	Amount	Voided
33532	12/15/2021	01399	ADT SECURITY CORPORATION - THE	\$77,471.97	
33533	12/15/2021	01467	AFLAC	\$12,498.93	
33534	12/15/2021	01780	AMALGAMATED TRANSIT UNION 1765	\$122.00	
33535	12/15/2021	01885	A-L-S AMERICAN LANDSCAPE SERVICES LLC	\$4,138.60	
33536	12/15/2021	02380	ARAMARK UNIFORM & CAREER APPAREL GR	\$1,193.74	
33537	12/15/2021	02580	ASSOCIATED PETROLEUM PRODUCTS INC.	\$82,155.30	
33538	12/15/2021	05320	CAPITOL CITY PRESS INC	\$3,043.20	
33539	12/15/2021	05720	CDW GOVERNMENT INC	\$15,753.60	
33540	12/15/2021	06040	CITY OF LACEY	\$1,065.19	
33541	12/15/2021	06610	COMMERCIAL BRAKE & CLUTCH INC.	\$98.42	
33542	12/15/2021	06823	CONDUENT TRANSPORT SOLUTIONS INC	\$105,699.00	
33543	12/15/2021	07220	CUMMINS INC.	\$1,461.34	
33544	12/15/2021	07350	CW JANITORIAL SERVICE LLC	\$22,464.82	
33545	12/15/2021	07765	DELANEY DANIEL	\$125.00	
33546	12/15/2021	08010	DM VENTURES PACIFIC LLC	\$4,400.00	
33547	12/15/2021	09961	FORMA CONSTRUCTION COMPANY	\$2,053,565.18	
33548	12/15/2021	10477	GALLS PARENT HOLDINGS LLC	\$0.00	<input checked="" type="checkbox"/>
33549	12/15/2021	10477	GALLS PARENT HOLDINGS LLC	\$1,712.27	
33550	12/15/2021	10660	GILLIG LLC	\$2,079.57	
33551	12/15/2021	10826	GRAVITEC SYSTEMS INC.	\$1,364.38	
33552	12/15/2021	13440	LAW LYMAN DANIEL KAMERRER BOGDANOVI	\$300.00	
33553	12/15/2021	13510	LES SCHWAB TIRE CENTER	\$259.66	
33554	12/15/2021	14405	MICHAEL G. MALAIER TRUSTEE	\$392.31	
33555	12/15/2021	14590	MOHAWK MFG & SUPPLY CO.	\$577.80	
33556	12/15/2021	14750	MULLINAX FORD OF OLYMPIA LLC	\$914.25	
33557	12/15/2021	14930	NATIONAL AUTO PARTS WAREHOUSE	\$314.02	
33558	12/15/2021	15045	NATIONAL TESTING NETWORK INC.	\$1,125.00	
33559	12/15/2021	15089	NELSON NYGARD CONSULTING ASSOCIATE	\$742.60	
33560	12/15/2021	15090	NELSON TRUCK EQUIPMENT CO. INC.	\$308.32	
33561	12/15/2021	15255	NORTHWEST PUMP & EQUIPMENT CO.	\$74.87	
33562	12/15/2021	15351	OCCUPATIONAL HEALTH CENTERS OF WA P.	\$412.00	
33563	12/15/2021	16490	HAROLD LEMAY ENTERPRISES	\$682.11	
33564	12/15/2021	16595	YACULTA COMPANIES INC.	\$32.36	
33565	12/15/2021	16654	PARKER CORPORATE SERVICES INC.	\$49,850.06	
33566	12/15/2021	17255	PUBLIC UTILITY DIST #1 OF THURSTON COU	\$161.24	
33567	12/15/2021	17580	RECARO NORTH AMERICA INC.	\$1,039.35	
33568	12/15/2021	17861	SAMBA HOLDINGS INC.	\$167.63	
33569	12/15/2021	17871	SARE ELECTRIC INC.	\$1,174.00	
33570	12/15/2021	17900	SCHETKY NORTHWEST SALES INC.	\$61.71	
33571	12/15/2021	17908	SCHINDLER ELEVATOR CORPORATION	\$2,543.55	
33572	12/15/2021	17965	SEATTLE AUTOMOTIVE DISTRIBUTING INC.	\$328.07	
33573	12/15/2021	18046	SHARP ELECTRONICS CORPORATION	\$500.57	
33574	12/15/2021	18047	SHARP ELECTRONICS CORPORATION	\$179.58	
33575	12/15/2021	18052	SHEA CARR & JEWELL INC.	\$12,742.48	
33576	12/15/2021	18101	SIJ HOLDINGS LLC	\$132.00	
33577	12/15/2021	18145	SIX ROBBLEES' INC.	\$118.61	
33578	12/15/2021	18530	STANDARD PARTS CORP.	\$299.59	
33579	12/15/2021	18540	STANTEC CONSULTING SERVICES INC	\$180,106.32	
33580	12/15/2021	18695	SUMMIT LAW GROUP PLLC	\$1,139.00	
33581	12/15/2021	18940	TENNANT SALES AND SERVICE COMPANY	\$325.57	
33582	12/15/2021	21650	THE GOODYEAR TIRE & RUBBER COMPANY	\$4,280.75	
33583	12/15/2021	21659	THERMO KING NORTHWEST INC.	\$5,000.00	
33584	12/15/2021	21950	TITUS-WILL CHEVROLET	\$760.08	
33585	12/15/2021	22010	ROTTERS INC.	\$1,000.31	

Intercity Transit
Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 12/15/2021

Thru Date: 12/15/2021

Check #	Check Date	Ref #	Name	Amount	Voided
33586	12/15/2021	22235	TREW ENTERPRISE LLC	\$6,336.49	
33587	12/15/2021	22465	UBER TECHNOLOGIES INC.	\$6,947.75	
33588	12/15/2021	23410	U.S. BANK NA	\$27,125.58	
33589	12/15/2021	23641	UNITED STATES TREASURY	\$35.50	
33590	12/15/2021	24040	WA ST CONSOLIDATED TECHNOLOGY SERVI	\$1,575.64	
33591	12/15/2021	25858	WESTCARE CLINIC LLC PS	\$935.00	
33592	12/15/2021	26861	WESTERN GRAPHICS INC.	\$1,912.31	
Total:				\$2,703,326.55	

Intercity Transit
Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 12/9/2021

Thru Date: 12/9/2021

Check #	Check Date	Ref #	Name	Amount	Voided
33530	12/9/2021	23400	U.S. BANK or CORPORATE PAYMENT SYSTE	\$0.00	<input checked="" type="checkbox"/>
33531	12/9/2021	23400	U.S. BANK or CORPORATE PAYMENT SYSTE	\$86,033.39	
Total:				\$86,033.39	

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 12/8/2021

Thru Date: 12/8/2021

Check #	Check Date	Ref #	Name	Amount	Voided
33480	12/8/2021	01405	ADVANCE GLASS INC.	\$540.43	
33481	12/8/2021	01567	CANON FINANCIAL SERVICES INC.	\$1,362.75	
33482	12/8/2021	02060	AMERISAFE INC.	\$1,443.54	
33483	12/8/2021	02320	APPLIED INDUSTRIAL TECHNOLOGIES	\$299.83	
33484	12/8/2021	02580	ASSOCIATED PETROLEUM PRODUCTS INC.	\$27,875.36	
33485	12/8/2021	05740	CONSOLIDATED ELECTRICAL DISTRIBUTORS	\$124.23	
33486	12/8/2021	06120	CITY OF OLYMPIA UTILITIES	\$11,527.07	
33487	12/8/2021	07220	CUMMINS INC.	\$5,343.36	
33488	12/8/2021	07619	DAVID S FOSTER	\$4,000.00	
33489	12/8/2021	07640	DAY MANAGEMENT CORP	\$111.56	
33490	12/8/2021	09660	WOLSELEY INVESTMENTS INC.	\$330.59	
33491	12/8/2021	09662	FERRELLGAS LP	\$4,257.66	
33492	12/8/2021	10477	GALLS PARENT HOLDINGS LLC	\$0.00	<input checked="" type="checkbox"/>
33493	12/8/2021	10477	GALLS PARENT HOLDINGS LLC	\$15,380.75	
33494	12/8/2021	10580	GENE'S TOWING INC	\$149.48	
33495	12/8/2021	10607	GENUINE AUTO GLASS OF LACEY	\$218.80	
33496	12/8/2021	10660	GILLIG LLC	\$0.00	<input checked="" type="checkbox"/>
33497	12/8/2021	10660	GILLIG LLC	\$153,845.99	
33498	12/8/2021	10758	GORDON THOMAS HONEYWELL LLP	\$14,000.00	
33499	12/8/2021	11331	HOME DEPOT U.S.A. INC.	\$650.31	
33500	12/8/2021	11498	IBI GROUP	\$7,974.78	
33501	12/8/2021	11943	JOANNA GRIST	\$4,000.00	
33502	12/8/2021	12845	KNIGHT FIRE PROTECTION INC.	\$1,320.46	
33503	12/8/2021	14590	MOHAWK MFG & SUPPLY CO.	\$87.60	
33504	12/8/2021	14750	MULLINAX FORD OF OLYMPIA LLC	\$903.30	
33505	12/8/2021	14930	NATIONAL AUTO PARTS WAREHOUSE	\$54.35	
33506	12/8/2021	15140	NISQUALLY AUTOMOTIVE SERVICES INC	\$1,288.57	
33507	12/8/2021	16595	YACULTA COMPANIES INC.	\$446.66	
33508	12/8/2021	16873	PITNEY BOWES GLOBAL FINANCIAL SVCS LL	\$879.51	
33509	12/8/2021	16874	PITNEY BOWES RESERVE ACCOUNT	\$1,000.00	
33510	12/8/2021	16969	POINT GRAPHICS LLC	\$177.78	
33511	12/8/2021	17505	RAINIER DODGE INC.	\$425.29	
33512	12/8/2021	17760	ROSS AND WHITE COMPANY	\$209.63	
33513	12/8/2021	17824	S & A SYSTEMS INC	\$8,867.07	
33514	12/8/2021	17900	SCHETKY NORTHWEST SALES INC.	\$943.99	
33515	12/8/2021	17965	SEATTLE AUTOMOTIVE DISTRIBUTING INC.	\$2,135.92	
33516	12/8/2021	18530	STANDARD PARTS CORP.	\$1,171.94	
33517	12/8/2021	18648	STORAGELAND LLC	\$4,015.00	
33518	12/8/2021	18705	SUNBELT RENTALS INC.	\$1,397.43	
33519	12/8/2021	18940	TENNANT SALES AND SERVICE COMPANY	\$111.81	
33520	12/8/2021	21650	THE GOODYEAR TIRE & RUBBER COMPANY	\$4,369.49	
33521	12/8/2021	21660	THERMO KING NORTHWEST INC.	\$46.75	
33522	12/8/2021	21950	TITUS-WILL CHEVROLET	\$3,596.50	
33523	12/8/2021	22010	ROTTERS INC.	\$80.58	
33524	12/8/2021	23406	U.S. BANK NATIONAL ASSOCIATION	\$104.98	
33525	12/8/2021	24000	W. W. GRAINGER INC.	\$14.09	
33526	12/8/2021	24743	WA ST EMPLOYMENT SECURITY DEPARTME	\$15,200.00	
33527	12/8/2021	24755	WA ST HEALTH CARE AUTHORITY	\$441,620.39	
33528	12/8/2021	25560	WASHINGTON STATE TRANSIT ASSOCIATION	\$200.00	
33529	12/8/2021	26405	XIOLOGIX LLC	\$10,151.92	
Total:				\$754,257.50	

Intercity Transit
Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 12/1/2021

Thru Date: 12/1/2021

Check #	Check Date	Ref #	Name	Amount	Voided
33479	12/1/2021	06060	CITY OF OLYMPIA	\$25,132.04	
				Total:	\$25,132.04

Intercity Transit
Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 11/30/2021

Thru Date: 11/30/2021

Check #	Check Date	Ref #	Name	Amount	Voided
33471	11/30/2021	01780	AMALGAMATED TRANSIT UNION 1765	\$14,686.53	
33472	11/30/2021	07780	DELL MARKETING LP	\$3,465.07	
33473	11/30/2021	11909	JAYRAY ADS & PR INC	\$482.50	
33474	11/30/2021	14405	MICHAEL G. MALAIER TRUSTEE	\$392.31	
33475	11/30/2021	22045	TRACKIT LLC	\$16,275.00	
33476	11/30/2021	23641	UNITED STATES TREASURY	\$35.50	
33477	11/30/2021	23660	UNITED WAY OF THURSTON COUNTY	\$738.00	
33478	11/30/2021	24040	WA ST CONSOLIDATED TECHNOLOGY SERVI	\$1,575.64	
			Total:	\$37,650.55	

Intercity Transit
Accounts Payable Cash Requirements

Div #	Reference #	Tr Cd	Due Date	Discount Date	Discount Amount	Invoice Amount	Payment Amount	Vendor Total	Sp Ck	Cash Required
11770 IT PROJECT ASSISTANCE										
00	2021 DECEMBER	DI	12/31/2021			698.00	698.00	698.00		698.00
11775 IT WELLNESS										
00	2021 DECEMBER	DI	12/31/2021			593.00	593.00	593.00		1,291.00
22283 TRIPLETT PETER										
00	12/22 RECOG CSH OU	DI	12/31/2021			70.00	70.00	70.00		1,361.00

Intercity Transit
Accounts Payable Cash Requirements

Div #	Reference #	Tr Cd	Due Date	Discount Date	Discount Amount	Invoice Amount	Payment Amount	Vendor Total	Sp Ck	Cash Required
17655 REINHARDT BRYCE										
00	1/3/21 ADV Travel	DI	12/21/2021			1,278.67	1,278.67	1,278.67		1,278.67

Intercity Transit
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Div #	Reference #	Tr Cd	Due Date	Discount Date	Discount Amount	Invoice Amount	Payment Amount	Vendor Total	Sp Ck	Cash Required
07762 DELANCY ARTHUR										
00	11/17/21 DOT REIMB.	DI	12/24/2021			85.00	85.00	85.00		85.00
10999 HANNER JASON										
00	FALL 2021 TUIT REIMB	DI	12/24/2021			705.00	705.00	705.00		790.00
11925 JENKINS SHANNETTE										
00	12/15/21 INK REIMB.	DI	12/24/2021			127.32	127.32	127.32		917.32
17933 SCOTT KASEY										
00	12/14 RECOG CSH OU	DI	12/24/2021			10.00	10.00	10.00		927.32

Intercity Transit
Accounts Payable Cash Requirements

Div #	Reference #	Tr Cd	Due Date	Discount Date	Discount Amount	Invoice Amount	Payment Amount	Vendor Total	Sp Ck	Cash Required
01471 AGUERO JASON										
00	12/05/21 IS REIMB.	DI	12/17/2021			1,367.46	1,367.46	1,367.46		1,367.46
00	12/06/21 IS REIMB.	DI	12/17/2021			2,756.70	2,756.70	4,124.16		4,124.16
02541 ASMUS JAMES										
00	SPR 2021 TUIT REIMB	DI	12/17/2021			1,566.00	1,566.00	1,566.00		5,690.16
09741 WATERHOUSE CYNTHIA										
00	11/29/21 REIMB.	DI	12/17/2021			58.14	58.14	58.14		5,748.30
11785 INTERNATIONAL ASSOCIATION OF MACHINIS										
00	2021 DECEMBER	DI	12/17/2021			3,024.38	3,024.38	3,024.38		8,772.68

Intercity Transit
Accounts Payable Cash Requirements

Div #	Reference #	Tr Cd	Due Date	Discount Date	Discount Amount	Invoice Amount	Payment Amount	Vendor Total	Sp Ck	Cash Required
12918 KURBEGOVIC NARCIS E.										
00	09/20/21 DOT REIMB.	DI	12/10/2021			50.00	50.00	50.00		50.00
18609 STENGEL SR. DAVID E.										
00	12/02 RECOG CSH OU	DI	12/10/2021			75.00	75.00	75.00		125.00

Intercity Transit
Accounts Payable Cash Requirements

Div #	Reference #	Tr Cd	Due Date	Discount Date	Discount Amount	Invoice Amount	Payment Amount	Vendor Total	Sp Ck	Cash Required
06350 CLICK JAYSON										
00	11/18 RECOG CSH OU	DI	12/3/2021			225.00	225.00	225.00		225.00
07762 DELANCY ARTHUR										
00	11/18 RECOG CSH OU	DI	12/3/2021			140.00	140.00	140.00		365.00
11770 IT PROJECT ASSISTANCE										
00	2021 NOVEMBER	DI	12/3/2021			1,058.00	1,058.00	1,058.00		1,423.00
11775 IT WELLNESS										
00	2021 NOVEMBER	DI	12/3/2021			918.50	918.50	918.50		2,341.50
12485 KEELAND DANA										
00	11/18 RECOG CSH OU	DI	12/3/2021			30.00	30.00	30.00		2,371.50
13860 MASSON MARK										
00	11/18 RECOG CSH OU	DI	12/3/2021			105.00	105.00	105.00		2,476.50
18225 SMITH WILLIAM										
00	11/24 RECOG CSH OU	DI	12/3/2021			345.00	345.00	345.00		2,821.50

INTERCITY TRANSIT AUTHORITY
AGENDA ITEM NO. 4-A
MEETING DATE: January 5, 2022

FOR: Intercity Transit Authority
FROM: Tammy Ferris, 705-5818
SUBJECT: Engineering Services for Bus Stop Improvements

1) **The Issue:** Authorization to execute a Task Order from the On-Call Engineering Services Contract for design and construction support for bus stop enhancements to support rear-door boarding.

2) **Recommended Action:** Authorize the General Manager to execute a Task Order with SCJ Alliance in the amount of \$130,123.00 for the design and construction support for improving 152 rear-landing bus pads.

3) **Policy Analysis:** The Procurement Policy states the Authority must approve any contract over \$100,000.

4) **Background:** On February 17, 2021, the Authority authorized the General Manager to execute a Task Order with SCJ Alliance from the On-Call Engineering Services contract to provide design and construction services for approximately 50 rear-landing bus pads. Since that date, SCJ has completed the design of those bus stop pads and construction is underway.

In addition, at that the time of the Authority meeting, staff stated this contract would lead to a larger contract in 2022 to improve bus stops throughout Thurston County. Accordingly, staff have negotiated a Task Order scope and fee with SCJ Alliance to provide additional design and construction support for improving 152 rear-landing bus pads. Based on the scope and proposed hours, staff is confident the pricing is both fair and reasonable and recommends executing this Task Order from the On-Call Engineering Services contract for design and construction services to SCJ Alliance in support of rear-door boarding.

5) **Alternatives:**

- A. Authorize the General Manager to execute a Task Order with SCJ Alliance in the amount of \$130,123.00.
- B. Defer authorization. Delaying authorization for engineering and construction support may create a delay in soliciting construction bids which could result in missing a significant portion of the construction season.

6) **Budget Notes:** The 2022 budget includes \$780,000 for bus stop facility improvements for permit fees, design, construction, and construction support for bus stop improvements.

7) **Goal References:** **Goal #2:** *“Provide outstanding customer service.”* **Goal #3:** *“Maintain a safe and secure operating system.”* **Goal #4:** *“Provide responsive transportation options within financial limitations.”*

8) **References:** N/A.

INTERCITY TRANSIT AUTHORITY
AGENDA ITEM NO. 4-B
MEETING DATE: January 5, 2022

FOR: Intercity Transit Authority

FROM: Katie Cunningham, 705-5837

SUBJECT: Transit Bus Air Purification Solution

1) **The Issue:** Authorization to execute a contract with Peak Thermo King for a Transit Bus Air Purification Solution.

2) **Recommended Action:** Authorize the General Manager to execute a contract with Peak Thermo King to provide a transit bus air purification solution in an amount not-to-exceed \$254,329, including sales tax.

3) **Policy:** The Procurement Policy states the Authority must approve any expenditure over \$100,000.

4) **Background:** Intercity Transit determined a need for an air purification system for its fleet of 86 Gillig coaches, to facilitate a safer environment for customers and staff. Therefore, a Request for Bids (RFB) for a Transit Bus Air Purification Solution was issued on November 10, 2021. The RFB specified a Thermo King air purification solution so that Intercity Transit can retrofit the HVAC system in its entire fleet of 86 coaches. Since Intercity Transit's coaches are currently equipped with a Thermo King HVAC system and integrated diagnostics, the Thermo King air purification solution will seamlessly integrate with our current systems, and promises installation efficiencies and streamlined support resolution through the manufacturer.

A total of two (2) bids were received by the submittal deadline of 11:00 a.m. on November 30, 2021. Based on the RFB evaluation process, which consisted of review of responsiveness, responsibility, and pricing factors, Intercity Transit determined that Peak Thermo King is the lowest responsive and responsible bidder.

Review of the information submitted in the company's bid indicates that Peak Thermo King is a reputable and competent vendor. Accordingly, staff recommends award of the contract for the transit bus air purification solution with Peak Thermo King in an amount not to exceed \$254,329, including sales tax.

5) **Alternatives:**

- A. Authorize the General Manager to execute a contract with Peak Thermo King to provide a transit bus air purification solution in an amount not-to-exceed \$254,329, including sales tax.
- B. Defer action. Install an air purification solution in Transit's coaches at a later date.
- C. Do not install an air purification solution in Transit's coaches.

6) **Budget Notes:** The 2022 budget includes a \$360,000 allocation for a transit bus air purification solution. The Peak Thermo King not to exceed contract amount of \$254,329 is within the budgeted amount.

7) **Goal Reference:** **Goal #2:** *"Provide outstanding customer service."* **Goal #3:** *"Maintain a safe and secure operating system."* **Goal #4:** *"Provide responsive transportation options within financial limitations."*

8) **References:** N/A.

TRPC Members & Representatives

City of Lacey
Malcolm Miller

City of Olympia
Clark Gilman

City of Rainier
Dennis McVey

City of Tenino
TBD

City of Tumwater
Debbie Sullivan

City of Yelm
TBD

Confederated Tribes of the Chehalis Reservation
Amy Loudermilk

Nisqually Indian Tribe
David Iyall

Town of Bucoda
TBD

Thurston County
Gary Edwards

Tumwater School District
Mel Murray

North Thurston Public Schools
Gretchen Maliska

Olympia School District
Hilary Seidel

Intercity Transit
Carolyn Cox

LOTT Clean Water Alliance
Cynthia Pratt

Port of Olympia
TBD

PUD No. 1 of Thurston County
Chris Stearns

Associate Members

Economic Development Council of Thurston County
Michael Cade

Lacey Fire District #3
Rick Kelling

Puget Sound Regional Council
Josh Brown

The Evergreen State College
Scott Morgan

Timberland Regional Library
Cheryl Heywood

Thurston Conservation District
Helen Wheatley



PRE-AGENDA
8:30 a.m. – 11:00 a.m.
Friday, January 14, 2022

The TRPC pre-agenda provides our members the opportunity to review the topics of the upcoming TRPC meeting. This information is forwarded in advance to afford your councils and boards the opportunity for discussion at your regular meetings. This will provide your designated representative with information that can be used for their participation in the Regional Council meeting. For more information, please visit our website at www.trpc.org.

Consent Calendar **ACTION**
These items were presented at the previous meeting or are routine in nature. They are action items and will remain on consent unless pulled for further discussion.
a. Approval of Minutes – December 3, 2021
b. Approval of Vouchers – December 2021

TRPC Operating Budget **ACTION**
The 2022 Operating Budget will be presented for adoption. This will include a recommendation on the cost of living adjustment. The budget is based on the previously approved Work Program. The core work elements outlined in that document will be included in the operating budget as well as estimates for expenditures and revenues.

Call for Written Officer Nominations **INFORMATION**
Each year, Council elects a Chair, Vice Chair, and Secretary. Acting Chair, Clark Gilman, will ask for written officer nominations to be submitted by January 21, 2022, to Burlina Lucas at lucasb@trpc.org. Officer elections will occur in February, at which time nominations from the floor will also be accepted.

High Capacity Transportation Subcommittee Appointment **ACTION**
Staff will be reaching out to members of Council and the Transportation Policy Board to set up a Subcommittee for the High Capacity Transportation Study.

Puget Sound Regional Council (PSRC) Growth Management and Transportation Policy Board Appointment **ACTION**
To support regional coordination, TRPC participates in Puget Sound Regional Council's (PSRC) Growth Management and Transportation Policy Committees. TRPC appoints the Growth Management Representative and our Transportation Policy Board (TPB) appoints the Transportation Representative. In December, the TPB appointed Board member Madrone as the PSRC Transportation Policy Board Representative and Board member Mejia as the alternate. With the departure of Councilmember Pratt, who has served on the PSRC Growth Management Policy Committee, the Council needs to appoint a representative and an alternate.

Sanctioned and Redistributed Federal Funding Programming **ACTION**
In fall 2021, TRPC received \$1.58 million in sanctioned and redistributed surface transportation block grant funding (STBG) to program out to projects. Based on our existing Obligation Authority Policy and Procedures and past practices, staff has developed a funding recommendation that will help meet our 2022 obligation authority target.

TRPC Values, Vision, and Mission **DISCUSSION**
A Council subcommittee met in December to discuss the value statement related to Diversity, Equity, and Inclusion. Executive Director Daily and members of the subcommittee will brief Council on the subcommittee discussions and discuss next steps.

Transportation Priorities Survey **PRESENTATION**
Staff will provide an overview of the Transportation Priorities surveying effort which took place June through November 2021.

Legislative Update **UPDATE**
Staff will provide information on the early days of the 60-day 2022 Legislative Session, which begins on January 10, 2022, focusing on the Regional Legislative Priorities (Various I-5 Strategies and Broadband).

Report from Outside Committee Assignments **INFORMATION**
Executive Director's Report **INFORMATION**
Member Check In **INFORMATION**