

Authority Meeting Highlights
a brief recap of the November 3, 2021, Authority Meeting

The meeting was held remotely in accordance with the Open Public Meetings Act guidelines in the Governor's Proclamation [20.28.14](#).

Wednesday night, the Authority:

- Conducted a Public Hearing on the 2022 Draft Budget.
- Conducted a Public Hearing on the Draft 2022-2027 Strategic Plan.

Other items of interest:

- Sara Bradley introduced **Hannah Toulme, HR Specialist**

General Manager's Report:

- Freeman-Manzanaras reported the CAD/AVL project is moving right along. Staff is implementing the pilot phase on the test fleet, which is a test group of four vehicles, which officially starts on November 11. There are about 20 operators trained to use those vehicles and report in. Coach installation is planned to begin November 29 and be completed by the end of the year. Dial-A-Lift is tentatively planned for testing and installation in February 2022. IT is losing the communication system through T-COMM in March 2022, so there are a lot of reasons to move through this as quickly as possible. The contractor, Avail, is doing a fantastic job making sure we can meet our goals. Staff have dedicated a lot of time to this project making sure that everything flows smoothly. Freeman-Manzanaras gave a big shout out to staff for making it happen.
- Staff participated in an intake meeting with the City of Olympia for the final land use permit for the next phase of the Patterson Street project. That process is anticipated to take approximately four to six months to complete.
- The bus stop improvement construction project will be suspended at the end of this week due to the weather. The contractor hopes to start it back up about mid-February. A little less than half of the 47 sites the Authority approved have been completed. The Marketing and Communications staff, Operations Supervisors, and surely our customers are ready for a break because that's a lot of activity at the bus stops.
- Staff is making great progress with the downtown Olympia Transit Center final site updates even in the midst of the work being facilitated by the City of Olympia downtown. The Smart Corridor consultant has been interviewing our partner jurisdictions, so the work is underway on that project.
- Eric Phillips gives a big shout out to WSDOT Olympic Region and headquarters staff who have been supporting the work to get approvals in place for the Martin Way Park-and-Ride direct access project.

- Previously, Freeman-Manzanares reported a break-in and theft at the Walk N Roll Facility downtown Olympia and a break-in at the Centennial Station. This week, she is reporting a theft of a transport vehicle from the gated construction site on Pattison Street. Issues continue with individuals repeatedly cutting through or going over the fence to get onsite. We've installed lighting sensors, cameras, and have security staff onsite, and we're looking to add more security at our headquarters and construction sites. Besides all of that, the glazing has been delivered and installed, and construction is on schedule and within budget.
- This afternoon, the Authority/CAC ad-hoc panel interviewed 10 candidates for the open CAC positions. Thank you to Justin Belk, Don Melnick and Debbie Sullivan for representing the Authority, and Jihan Grettenberger, Ty Flint and Allison Spector from the CAC. They will make a candidate recommendation to the Authority at the December 1 meeting.

Prepared November 4, 2021
Pat Messmer/Clerk of the Board