

Authority Meeting Highlights
a brief recap of the July 21, 2021, Authority Meeting

The meeting was held remotely in accordance with the Open Public Meetings Act guidelines in the Governor's Proclamation [20.28.14](#).

Wednesday night, the Authority:

- Was introduced to Dean Taylor, Facilities Specialist Supervisor.
- Declared a 2008 Ford F350 SuperCab truck as surplus with an estimated value of \$13,976.
- Adopted the 2020 Annual Report and 2021-2026 Transit Development Plan.
- Authorized the General Manager to enter into a contract for the construction of 47 bus stop pads with Propel Construction Company, in the amount of \$133,600.
- Authorized the General Manager to issue a change order to Gillig, LLC in an amount not-to-exceed \$486,603, for changes to the January 2022 bus build consisting of ten replacement 40-foot low floor diesel buses.
- Approved Resolution 01-2021 delegating approval authority to the General Manager to execute and convey incidental property interests including easements, development applications and binding conditions as required by land use regulation, permit condition, and utility providers, related to the development and rehabilitation of Intercity Transit's Maintenance, Operations and Administrative (MOA) property.
- Authorized the General Manager to have the Department of Enterprise Services (DES) approve an additional \$2,300,000 for design services with Stantec to complete the full South Parcel design work that includes all anticipated Maintenance Building and site rehabilitation design work.
- Directed staff to move forward with the Vanpool Fare Structure Demonstration; and scheduled a public hearing for 5:30 p.m. Wednesday, August 18, 2021.

General Manager's Report:

- A new class of six operators started their training on Monday, July 19, 2021. They will graduate in eight weeks. Directly following that, staff intends to have another class in September and applications are currently being collected.
- IT was hoping to return to the pre-COVID level of service with the March 2022 service change, however, without more Operators that will not be possible. Freeman-Manzanares asked for help with recruitment by sending anyone who might make a great operator to our website where they'll find the application materials.

- Debbie Sullivan, Don Melnick and Justin Belk volunteered to be on the Ad-Hoc panel to interview new Community Advisory Committee (CAC) candidates on Wednesday, November 3, 2021. Clark Gilman volunteered to be an alternate. Because calendars fill up quickly, an Outlook meeting invite has been sent. If you know of anyone interested in serving on the CAC, applications will be available September 1 and are due on October 8, 2021. The Ad-Hoc committee will make a recommendation to the Authority on either November 17 or December 1.
- IT restored a portion of the Olympia Express Service as of Monday, July 19, 2021. Thus far, all is going well.
- Staff continues to study alternative fuels for coaches and fueling infrastructure focusing now on hydrogen and the potential of utilizing solar power in the creation of clean hydrogen. Staff submitted a response to a U.S. Dept of Energy RFI letting them know that we are interested in green hydrogen and looking forward to partnering as the research and technology continues to evolve. Staff intends to discuss IT's alternatives fuel journey in the next couple of months.
- It was nice to see several ITA and CAC members visit the Pattison construction site for a tour of the new building on July 9. There will be another opportunity to tour the new building in the future. Staff continues to work on the design for the maintenance facility and the remainder of the campus.
- Staff is working on the 2022 budget, and will present a draft in September, based on the Strategic Plan and other conversations we have had thus far.
- Freeman-Manzanares thanked the Authority for their support for the Vanpool Demonstration Program. Vanpool is growing through concentrated outreach efforts, and staff and customers are excited about the flat route fare proposal. Waterhouse mentioned that staff are jumping up and down with excitement over the possibility of offering the simplified fare program.
- WSDOT called to inquire about how we are starting vanpool groups in the midst of the pandemic. Staff has much work to do, however, the Vanpool team started seven new groups this quarter.
- Jessica Gould, Grants Administrator and Cindy Waterhouse, Vanpool Manager were accepted into the Leadership Thurston County program. The program kicks off in September and we are excited to support their participation.
- Freeman-Manzanares shared two letters of recognition (attached). One from Operator, Dan Delaney and another from Interfaith Works.

Prepared July 22, 2021

Pat Messmer/Clerk of the Board



SOCIAL JUSTICE AND PEACE
THROUGH INTERFAITH
UNDERSTANDING AND COOPERATION

(360) 357-7224

office@interfaith-works.org

www.Interfaith-Works.org

PO Box 1221, Olympia WA 98507



To: Ann Freeman Manzanares
Intercity Transit
526 Pattison Street SE
Olympia, WA 98501

July 21, 2021

Dear Ann and the Intercity Transit community,

I am thrilled to let you know that you have been selected to receive the Interfaith Works 2021 Organization of the Year award!

Intercity Transit is about so much more than transportation. You look for opportunities to serve our community and never fail to respond to calls for help. The free bus passes you provided for many years as well as the two community vans you have granted to IW removed countless barriers for our shelter guests, making it easier for them to get to medical appointments and other essential services. You consistently respond to community emergencies, helping to protect our most vulnerable residents during snowstorms, severe heat waves, and other hazards.

In 2018, you mounted a phenomenally successful campaign that's bringing transformational improvements. Riders can get to their destinations more quickly without worrying about lost passes or fishing for coins. And now, Zero Fare is changing lives in the South Sound for the better. Intercity Transit's leaders have demonstrated time and time again that they're an agency with heart. So, from our hearts to yours, we thank you for making an enormous difference for our community!

The award will be presented at our annual Garden Party on August 19th at 6:00pm on zoom. We hope that you will be able to attend and virtually accept our appreciation and gratitude as well as say a few words to the attendees if you feel so moved. Please send me the names and email addresses of anyone you would like to invite to the event. Congratulations and we look forward to hearing from you!

Warmly,

A handwritten signature in cursive script that reads "Meg Martin".

Meg Martin, Executive Director
Janet Cherry, Board President

Dear Authority Board Members,

I hope you are all proud to be associated with such a fine group of Transportation Workers, here at Intercity Transit.

As an Operator of almost 27 years, I can say that we have weathered windstorms, power outages, snowstorms, earthquakes, etc. The past 15 months of COVID have been trying on everyone at certain times. Yes, we as Operators have been and still are out there on the Front Lines. My fellow Operators are truly incredible!

I do want to recognize Emily Bergkamp and Cameron Crass for their leadership rolls, especially during this crisis. Emily and Cameron are and have always been there for us and realize the amount of stress we sometime experience out there. Then we added COVID 15 months ago. Many changes at the workplace, but hopefully soon we can get somewhat back to normal.

All of our Departments at Intercity Transit always come through, especially in crisis. Emily and Cameron? Thanks for having "The Conn" (**) at Operations and guiding us through!!

Respectfully,
Dan Delaney
Operator # 7

***For those who do not know the definition of "the conn," Freeman-Manzanares asked Dan, and he found an article about all the wacky submarine terms you never knew you wanted to know. The conning tower is a raised platform on a ship or submarine, often armored, from which an officer in charge can conn the vessel, controlling movements of the ship by giving orders to those responsible for the ship's engine, rudder, lines, and ground tackle.*