

Authority Meeting Highlights
a brief recap of the Authority Meeting October 21, 2020

In order to comply with the Governor's guidance to "Stay Home and Stay Healthy" and in keeping with the Governor's Proclamation 20-28 Open Public Meetings Act, this meeting was held remotely.

Action Items

Wednesday night, the Authority:

- Authorized the General Manager, pursuant to Washington State Contract 01417, to purchase as-needed uniform items from Galls, LLC in an amount not-to-exceed \$126,000 per year, including sales tax.
- Authorized the General Manager to execute a contract amendment with Western Graphics, Inc. authorizing an additional \$50,000 in contract authority for vehicle wraps and graphics for a revised total contract not-to-exceed amount of \$180,000.
- Authorized the General Manager to extend an existing warranty plan agreement for our video camera equipment with Transit Solutions LLC (TSI) for an additional four-year period, in the amount of \$173,929.09, tax included.
- Authorized the General Manager to have DES contract with Forma to provide pre-construction services related to the Maintenance Building Design for a total not-to-exceed amount of \$330,000.
- Instructed staff to schedule interviews for all eight candidates on November 4 for the CAC recruitment. The interview panel consists of Board members Debbie Sullivan, Don Melnick, and Sue Pierce, and CAC members Allison Spector, Joan O'Connell and Denise Clark.

Other Items of Interest

- Welcomed Roshan KC, Help Desk Technician and Daniel Van Horn, Information Systems Technician.

General Manager's Report:

- The Pattison Street construction project is moving right along. A lot of work has been accomplished to date under the civil permit. The building permit was just issued. There was a pre-construction meeting this week, and the construction of the Administrative/Operations foundation should begin by mid-November. Critical path still looks good, but it will be tight with the foundation work and the weather. Steve Krueger will provide an end-of-year update on the project in November or December, complete with time-lapse photos showing the progress.
- The island at the Olympia Transit Center will open on November 1.

- Staff continues to focus on service restoration. The next step will occur on December 6. Once that process is completed, the focus will be on the next service change timeframe which is expected March 2021.

Prepared October 22, 2020

Pat Messmer/Clerk of the Board