

Authority Meeting Highlights
a brief recap of the Authority Meeting of July 15, 2020

In order to comply with the Governor's guidance to "Stay Home and Stay Healthy" and in keeping with the Governor's Proclamation 20-28.7 Open Public Meetings Act and Public Records Act, this meeting was held remotely.

Action Items

Wednesday night, the Authority:

- Adopted Resolution 04-2020 repealing and replacing Resolution 23-81 Establishing Procedures for the Surplus and Disposition of Surplus Property.

Other Items of Interest

- Project Architect Stantec, Inc. provided an update of the design for the Administration/Operations (ADOPs) Building and the Fuel Wash Facility (FWF); and the General Contractor/Construction Manager, Forma Construction Company outlined the construction plan and schedule.

General Manager's Report:

- Freeman-Manzanares gave a presentation at a National Users Conference on Zero-Fare, and she is preparing for another presentation at an APTA conference. She had the opportunity to present to the Transportation Policy Board on July 8, 2020, about Intercity Transit's COVID experience.
- On July 8, 2020, Freeman-Manzanares and City of Lacey Councilmember, Carolyn Cox, appeared on TCTV's [Stay Safe Thurston County](#) to talk about IT's return to service.
- Approximately a third of IT's pre-COVID service is on the street, and ridership numbers are between 3,000 and 4,000 a day. Ridership numbers are reported on a daily bases to the Governor's office using February 2020 numbers as a baseline.
- February 2020 was IT's second month of the Zero Fare demonstration project. Ridership increased 39% and that equaled more than 112,000 additional boardings over February 2019. IT's average daily ridership was 16,600. Utilizing those numbers as our base, the fact that we have a third of service on the street, and the whole stay home, stay safe COVID situation, particularly with much of our community workforce telecommuting, our ridership is down about 78%.
- The number of Operators available to work hasn't changed, and many of these individuals meet the definition of a vulnerable employee or they have a family member who is vulnerable. There is continued uncertainty regarding childcare and these employees are in protected leave status due to COVID.
- We are doing the work necessary to plan for additional service now. As soon as our employee base can support additional service consistently, we will add service. We are not anticipating a lot of changes between now and the end of the year in terms of service, and even beyond.
- The number of individuals testing positive for COVID in our community is increasing. There are employees impacted by contact tracing because someone in their family

tested positive or their family member was exposed. In those cases, employees need to be quarantined in order to protect other staff members.

- Intercity Transit has an intense employee outreach program monitoring everyone's status, and we are actively engaged in helping employees return if they are able. If they are not, we are helping them navigate the system.

Prepared July 16, 2020

Pat Messmer/Clerk of the Board