

AGENDA
INTERCITY TRANSIT AUTHORITY
Wednesday, May 6, 2020
5:30 P.M.

In order to comply with the Governor's guidance to "Stay Home and Stay Healthy" and in keeping with the Proclamation by the [Governor Amending Proclamation 20-28.1](#) Open Public Meetings Act and Public Records Act, participation in this meeting will be through remote access only.

You can join by using your phone.

United States: [+1 \(669\) 224-3412](#) / Access Code: 756-787-797

CALL TO ORDER

1) **APPROVAL OF AGENDA** **1 min.**

2) **PUBLIC COMMENT**
Although in-person attendance is currently not available, public comment may be submitted by email to pmessmer@intercitytransit.com. The commenting period will close at 12:00 p.m. on May 6, 2020.

Comments will be provided to the Authority electronically prior to the meeting. Comments will not be addressed during the meeting; however, comments received will be added to the official record.

3) **APPROVAL OF CONSENT AGENDA ITEMS** **1 min.**

A. **Approval of Minutes:** March 4, 2020.

B. **Payroll – March 2020:** \$2,955,327.84.

C. **Payroll – April 2020:** \$2,758,473.73.

D. **Accounts Payable March:** Warrant numbers 29783, 29787-29833, 29834-29887, 29888-29891, 29892-29898, 29899-29933, 29937-29938, 29939-29991, in the amount of **\$9,121,284.05**; Automated Clearing House Transfers in the amount of **\$9,259.62** for a monthly total of **\$9,130,543.67**.

E. **Accounts Payable April:** Warrant numbers 29992-30029, 30030-30074, 30075-30084, 30085-30130, 30131-30171, in the amount of **\$4,095,734.20**; Automated Clearing House Transfers in the amount of **\$7,793.30** for a monthly total of **\$4,103,527.50**.

4) **NEW BUSINESS**

A. **Vanpool Vehicle Purchase** (Katie Cunningham) **5 min.**

B. **Surplus Coach 940** (Katie Cunningham) **5 min.**

C. **Schedule 2021-2024 TIP Public Hearing** (Jessica Gould) **10 min.**

D. September 2020 Service Change/Schedule Public Hearing **10 min.**
(Rob LaFonatine)

- 5) **COMMITTEE REPORTS**
- A. Thurston Regional Planning Council (May 1)** *(Carolyn Cox)* **3 min.**
 - B. Transportation Policy Board (April 8)** *(Don Melnick)* **3 min.**
- 6) **GENERAL MANAGER’S REPORT** **10 min.**
- 7) **AUTHORITY ISSUES** **10 min.**

ADJOURNMENT

Intercity Transit ensures no person is excluded from participation in, or denied the benefits of its services on the basis of race, color, or national origin consistent with requirements of Title VI of the Civil Rights Act of 1964 and Federal Transit Administration guidance in Circular 4702.1B.

For questions, or to file a complaint, contact Intercity Transit customer service at 360-786-1881 or by email to TitleVI@intercitytransit.com.

If you need special accommodations to participate in this meeting, please call us at (360) 786-8585 three days prior to the meeting. For TDD users, please use the state’s toll-free relay service, 711 and ask the operator to dial (360) 786-8585.

Please consider using an alternate mode to attend this meeting: bike, walk, bus, carpool, or vanpool. This facility is served by Routes 62A, 62B (on Martin Way), and 66 (on Pacific Avenue).

Minutes
INTERCITY TRANSIT AUTHORITY
Regular Meeting
March 4, 2020

CALL TO ORDER

Chair Warner called the March 4, 2020, meeting of the Intercity Transit Authority to order at 5:30 p.m., at the administrative offices of Intercity Transit.

Members Present: Chair and Citizen Representative Ryan Warner; Vice Chair and City of Lacey Councilmember Carolyn Cox; City of Tumwater Councilmember Debbie Sullivan; City of Olympia Councilmember Clark Gilman; City of Yelm Councilmember Molly Carmody; Citizen Representative Don Melnick; Citizen Representative Sue Pierce; and Labor Representative Lori Chambers.

Members Excused: Thurston County Commissioner Tye Menser; David Sharwark, Labor Representative.

Staff Present: Ann Freeman-Manzanares; Emily Bergkamp; Suzanne Coit; Katie Cunningham; Jessica Gould; Zach Heinemeyer; Steve Krueger; Zach Licht; Ally McPherson; Pat Messmer; Jeff Peterson; Eric Phillips; Heather Stafford-Smith; Jonathon Yee.

Others Present: Jan Burt, Community Advisory Committee; Legal Counsel, Jeff Myers; Ty Flint, Community Advisory Committee.

APPROVAL OF AGENDA

It was M/S/A by Citizen Representative Melnick and Councilmember Cox to approve the agenda as presented.

INTRODUCTIONS

A. Eric Wells, Village Vans Assistant (*Zach Heinemeyer*)

B. Celso Rangel and Josh Ruiz DAL Dispatch Specialists (*Kevin Karkoski*)

C. Operator Class of 20-01 (*Matt Parker*)

Mandy Simons; Benjamin Wilburn; Briana Barrett; Jeremy Smith; John Ruiz; Darlene Beecroft; Eric Bjork; Megan Hatcher; Benjamin Quiles; Denisecya Colon; Bridget Parent; Vince Coppola; Mikel Chapman; Daniel Sharp; Douglas Turner; Robin Parris; Mark Neuville; Jeremy Claussen; Daniel Farrell; Denzel Tippen

PUBLIC COMMENT

Rebecca Morrison, Olympia, WA - Ms. Morrison has an elderly man living at her home who is a double amputee and she is unable to physically take him to his doctor appointments or physical therapy. She has been told she does not live within the PTBA in order for the man to be eligible for Dial-A-Lift. However, recently she started seeing

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a DAL van going up/down Henderson on to 65th which is right in her backyard. She would like to know if DAL serves her home address.

APPROVAL OF CONSENT AGENDA ITEMS

It was M/S/A by Councilmembers Sullivan and Gilman to approve the consent agenda as presented.

A. Approval of Minutes: February 5, 2020, Regular Meeting.

B. Payroll – February 2020: \$2,872,583.59

C. Accounts Payable: Warrants dated February 7, 2020, numbers 29569-29619 in the amount of **\$683,850.69**; Warrant dated February 10, 2020, number 29620, in the amount of **\$210,656.25**; Warrants dated February 14, 2020, numbers 29621-29685, in the amount of **\$405,042.04**; Warrants dated February 15, 2020, numbers 29686-29688, in the amount of **\$101,888.59**; Warrants dated February 21, 2020, numbers 29691-29730, in the amount of **\$41,454.52**; Warrants dated February 28, 2020, numbers 29731-29779, in the amount of **\$516,554.96**; Warrant dated February 27, 2020, number 29780, in the amount of **\$205**; Warrants dated February 29, 2020, numbers 29781-29782, in the amount of **\$1,167,756.72**; Automated Clearing House Transfers for February 2020 in the amount of **\$13,005.73** for a monthly total of **\$3,140,414.50**.

NEW BUSINESS

A. Surplus Property. Procurement Coordinator, Katie Cunningham, presented a request to declare the list on Exhibit A (includes all previous utilized coach and DAL fareboxes, vehicles, inventory, and items from Information Systems) as surplus. These items are surplus to our needs and will be offered for direct purchase by other public agencies. Items not sold in this manner will either be properly disposed of or sold competitively through public auction to achieve the highest rate of return. The total value is estimated at \$94,628.

Funds generated by the sale of surplus property are deposited in the Intercity Transit cash account. Four (4) coaches and several fareboxes listed in Exhibit A were purchased with Federal funds, and staff will follow the Federal Transit Administration (FTA) disposition requirements identified in Chapter IV of FTA Circular 5010.1E. Funds generated in excess of \$5,000 for a federally funded item may need to be returned to FTA.

It was M/S/A by Councilmember Cox and Citizen Representative Pierce to declare the property listed on Exhibit A as surplus, with a total value estimated at \$94,628.

- B. General Legal Services Contract Extension.** Procurement Coordinator, Jeff Peterson, presented for consideration an extension of the contract with Law, Lyman, Daniel, Kamerrer & Bogdanovich through March 31, 2021.

Intercity Transit entered into a one-year term contract with Law, Lyman, Daniel, Kamerrer & Bogdanovich on April 1, 2018. The contract allows for extensions in one-year intervals for a total contract period not-to-exceed March 31, 2023. This extension represents the second of the extension options.

Intercity Transit's primary representative is Jeff Myers. Jeff is a Principal at the Firm and has municipal experience providing counsel to the Olympic Region Clean Air Authority, TCOMM 911 and LOTT Clean Water Alliance.

The Firm will also make available additional support staff to this agreement. Michael Throgmorton is an Associate who will be able to assist with projects as necessary to maintain timely responses and his rates are reflected in the table below. Staff values the services Law, Lyman, Daniel, Kamerrer & Bogdanovich have provided Intercity Transit and supports the contract extension.

It was M/S/A by Councilmember Carmody and Citizen Representative Melnick to authorize the General Manager to amend the legal services rates and extend the legal services contract with Law, Lyman, Daniel, Kamerrer & Bogdanovich through March 31, 2021.

- C. Annual Conduent Maintenance Contract Extension.** Procurement Coordinator, Jeff Peterson, presented for consideration an extension of the Conduent Transport Solutions Orbital CAD/AVL radio system maintenance contract.

In 2008, Intercity Transit completed installation of the Orbital system and entered into a maintenance agreement with Conduent with the option to extend through September 25, 2023. Conduent's proprietary Orbital system provides radio communications between Dispatch and all fixed route and DAL vehicles. The Orbital system updates the flow of information to their mobile data terminals, provides real-time tracking of their locations, and automatically controls the electronic signs and stop announcement system in each vehicle.

The Orbital system maintenance and support services contract is crucial to ensuring that the system is performing properly at all times and therefore an extension of the hardware and software maintenance agreement is essential to our operations.

Based on review of actual maintenance needs for previous years and our current knowledge of the Orbital system, staff recommends the contract with Conduent be extended and believes the cost established within the agreement continues to be fair and reasonable.

It was M/S/A by Councilmember Sullivan and Citizen Representative Melnick to authorize the General Manager to enter into a six-month term contract with Conduent and pay the related Orbital CAD/AVL system hardware/software maintenance invoice in the amount of \$101,595.

D. Amending the Intercity Transit Employees' Retirement Plan and Trust –

Resolution 01-2020. Finance Manager, Suzanne Coit, presented an amendment to the Intercity Transit Employees' Retirement Plan and Trust. In 1986, Intercity Transit voted to discontinue participation in the Social Security System and as an option offer three voluntary retirement plans – 401(k) with Vanguard which is a custom plan developed for Intercity Transit; and two 457 plans – State Deferred Compensation and ICMA and Roth IRA. Currently, 346 of 420 employees contribute to at least one of these plans, which is an 82% participation rate.

The two 457 plans allow rollovers into the plan; however, the 401(k) plan Vanguard does not currently allow rollovers. There have been a number of current and new employees ask for that option because they came from another employer and already have a Vanguard plan and wish to roll the funds over.

This amendment and Resolution will allow rollovers into the Vanguard account.

It was M/S/A by Councilmembers Carmody and Gilman to adopt Resolution 01-2020 to amend the Intercity Transit Employees' Retirement Plan and Trust to allow rollovers to the Vanguard 401(k) Plan.

E. Interlocal Agreement with TRPC for Planning and Data Services. Development Director, Eric Phillips, presented for consideration an Interlocal Agreement between Thurston Regional Planning Council (TRPC) and Intercity Transit for planning and data support services.

Interlocal Agreements (ILA's) are an efficient tool to support coordination between local agencies working cooperatively. This Interlocal Agreement is intended to provide a base agreement that Intercity Transit can utilize to contract for planning and data analysis services with TRPC on an ongoing basis. Examples of the type of work that may be contracted include GIS and mapping, project planning support, grant project coordination, outreach and other aspects of planning and data analysis that would be more cost-effective using the resources of our MPO. The agreement is structured to allow specific projects to be defined as separate "Tasks" before being authorized and approved by each agency. The ILA is also structured to provide the framework for how projects will be defined and requires approval of each agency prior to the commencement of work.

Tasks that require authorization of expenditures will still be within the purchasing limits established by agency policy and will continue to be brought forward to the ITA for review and approval as required.

Since TRPC is a federally recognized agency, their rate structure is reviewed and approved annually as part of their certification, meaning it's generally easy to do grant funded work with an agency like TRPC since they work within and are familiar with the same federal grant requirements as Intercity Transit.

While no specific Task is being presented, we intend to work with TRPC under this agreement to support aspects of the Smart Corridors Phase II and Phase III grant funded work, including Transit Signal Priority work. We also are working on some coordination elements of the modeling work that would be required to pursue FTA funding for the BRT light concept in our Long Range Transit Plan.

It was M/S/A by Councilmembers Sullivan and Carmody to authorize the General Manager to enter into an Interlocal Agreement with Thurston Regional Planning Council for planning and data support services.

COMMITTEE REPORTS

- A. Thurston Regional Planning Council.** Cox said TRPC met February 7, 2020. The Council adopted the TRPC 2020 Calendar, noting the July meeting will be the 2nd Friday due to the 4th of July holiday; there will be no August meeting; and the January 2021 meeting will be held on January 8, 2021 due to the holiday, and to allow staff time to complete the year-end financial close-out.

Officer nominations were conducted for 2020: *JW Foster – Chair; Cynthia Pratt – Vice Chair; and Clark Gilman – Secretary.*

The Council approved the Thurston Conservation District's request to join TRPC as an associate member. That brings membership in TRPC to 23 organizations.

The Council received an update on the search for new office space. Pending successful negotiations, legal review of the lease and a suitable site plan, the agency will move to a building on Chandler Court – next door to TRPC's current building. The move will likely take place the end of August.

Veena Tabbutt briefed the Council on the financial chapter of the Regional Transportation Plan. The draft RTP chapters are nearing completion with two more remaining for review by the Policy Board and Council before the Plan is released for public comment. Adoption of the Plan is set for July 2020.

Council received a briefing on the Climate Mitigation Plan which is still in the analysis phase with a draft Plan anticipated before spring, and then go through a

public comment period with an adoption by the participating organization which requires a commitment of both policy and capital if we move on carbon emissions.

Lastly, Council received an update on the 2020 Legislative Session.

- B. Transportation Policy Board.** Melnick said TPB met February 12. The Board received the reminders to take the Regional Transportation Plan survey; help get the word out about the upcoming Census; and they received an update on the Council's action on the Call for Projects.

Officer elections were held for 2020: *Chair – Andy Ryder; Graeme Sackrison – Vice Chair.*

Katrina Van Every provided the Board with their first RTP update that will include a WSDOT chapter – an effort to better coordinate state and regional planning.

The Board was briefed on the Capital Campus Project. Karen Parkhurst provided information about the Regional Mobility Grant project grant received by the City of Olympia which is an early to mid-term action from the I-5; Mounts Road to Tumwater study. This encourages efforts by state government to increase the use of telework and flexible schedules. The project will also conduct state and local traffic counts at key points and look at impacts to campus parking counts.

Lastly, the Board received a 2020 Legislative Session update on issues before the Legislature, focusing on priorities of transportation, shared revenues, environment and housing/homelessness.

- C. Community Advisory Committee.** Burt said the CAC met February 10 which was their first meeting of the year. First part of the meeting was spent introducing new members; Karen Parkhurst provided an update on projects TRPC is working on; Steve Krueger reviewed the 2020 Procurement Plan, and he provided an update and showed a video on the progress of the OTC Construction of the new building. Freeman-Manzanares provided several updates, which included an update on the accomplishments made since Proposition 1; 25 new positions were added to the budget for 2020; and she explained how other transit agencies have called her asking how Zero Fare is working out.

Chair Warner said the Board is interested in the CAC's comments and concerns, and the CAC report is a good avenue to share that information. Burt noted there

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were comments made about people trying to get on/off at the back door with the ramp being opened, and general comments about Zero Fare were positive.

GENERAL MANAGER'S REPORT

Freeman-Manzanares showed the art and a draft of the print for the Bus Book for the March 22 service change.

Nicky Upson attended the APTA Marketing/Communications Conference in Florida, and she accepted on behalf of Intercity Transit the Ad Wheel Award for Best Comprehensive Campaign to Highlight Transit Needs – “Road Trip & Intercity Transit Proposition 1.” The agency will be considered for an APTA Grand Award for recognition among all public transit systems in North America.

Press coverage continues on Zero Fare. Freeman-Manzanares recently interviewed with a graduate student from UCLA who is doing her master thesis on public safety and policing public transportation.

Freeman-Manzanares, Carmody, Gilman and Sullivan will attend the APTA Legislative Conference in Washington D. C. March 15 - 17

A shout-out to Administrative Services Director, Heather Smith, for “placing IT on the map.” A film crew has been on site over the past two weeks filming for a customer service test video. It’s a tool used to test potential operator candidates. Many of our employees, their family and friends are acting “superstars” in the video.

Transit Driver Appreciation day is Wednesday, **March 18**. Intercity Transit will celebrate its Operators with a hand-signed banner and treats.

The agency will conduct an Open House on Thursday, **March 19** between 11:30 a.m. and 1:30 p.m. to celebrate the completion/opening of the new transit facility. We are excited that Governor Inslee, Senator Patty Murray, and Representative Denny Heck will dedicate time to join and help us celebrate. All are welcome to attend.

The 20-01 Class of Operators graduate on **March 20**. The event begins at 11:30 a.m. in the Maintenance Rebuild Room. Lunch is provided and all are welcome to attend.

One of Intercity Transit’s interest is working with the jurisdictions to receive construction mitigation dollars for transit. This conversation would have to include local and state officials as well as funders of road projects. The two-year Mullen Road project is estimated to cost IT \$650,000.

The March Rider News includes health tips, and our website contains tips about the COVID-19 virus and how to stay safe and healthy. It also explains we are working on a

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service reduction plan if we need to pull back service due to illness or if instructed by public health officials to do so. Should it become necessary, any service related changes will be communicated through our website, via GovDelivery ([sign up to receive notifications](#) if you haven't already done so), [Facebook](#), [Twitter](#), and our customer service staff.

Get the latest COVID-19 information and updates from:

- [Centers for Disease Control and Prevention](#)
- [Washington State Department of Health](#)
- [Thurston County Department of Health and Social Services](#)

If you have additional questions or want to know what to do if you have symptoms, call the Washington State Department of Health hotline at (800) 525-0127.

Freeman-Manzanares reported on the current ridership numbers:

Fixed Route Boarding Numbers

January	2019	2020	Difference	% of Change
	334,694	401,023	+66,329	+19.8%
February	2019	2020	Difference	% of Change
	285,490	397,552	+112,062	+39.3%

(Considering the February 2019 snow event, which negatively impacted boardings, we are providing February 2018 boarding information below as that might provide a more realistic picture of increased ridership. The difference in ridership between 2018 and 2019 was 27,340).

February	2018	2020	Difference	% of Change
	312,830	397,552	+84,722	+27.1%

AUTHORITY ISSUES

Melnick appreciates the detailed CAC minutes.

Carmody asked how the Operators feel about the increase in ridership. Chambers said there are mixed feelings about the increase in ridership numbers. Some Operators expressed concern about people falling asleep on the bus and bringing a lot of personal belongings/items on board. Freeman-Manzanares shared that the conversation around the possibility of going zero fare began internally January 2019 and that included all departments in the organization including Operators, Maintenance and unions. Staff began conversations with Operators who shared that collecting fares was the number one, biggest source of conflict in their job. Whether here locally, or across North America, statistics show that fare collection is the biggest source of friction, and if there is going to be an altercation between an Operator and customer, it is usually over fares.

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The Operators and operator groups consulted identified that it would be a huge benefit not to have to deal with the issue of fare collection but there was an assumption that it would never happen. That was too far outside the box. As zero fare came closer to becoming a reality, operators began thinking about potential issues and how to address them. We are finding that our experience is similar to what the three systems we studied experienced. Conflict around the farebox became non-existence. The issues which occurred prior to zero fare such as non-destination riders or other unacceptable behaviors, rose commiserate with the percentage of ridership increase.

Management meets weekly with OCPC (Operator/Staff) and monthly with the ATU to address any concerns. The response from the IAM is that not having to deal with conflict around the farebox are welcome. The lack of fare sales and addressing fare issues is much appreciated by Customer Service staff. Operators have shared on the whole that there continues to be some behavioral issues but by far “this is better” because they no longer have the conflict over fares; Operators have stated that they are lonely because riders aren’t stopping to talk to them when they get on the bus. Some other minor issues involved new riders not waiting for the ramp to unfold; initially there were some individuals who were new riders who didn’t understand IT would hold them accountable for bad behavior-around week three those become more and more limited.

Carmody continued that Yelm is building wide 8’ sidewalks along Yelm Avenue to make getting to the bus stops easier.

Sullivan said while listening to the news, there has been a lot of talk about outreach from Sound Transit about bus cleaning and sanitization. She’d like to see Intercity Transit do more outreach on that as well. Getting that word out would be beneficial.

Gilman recognized the new Operator class that was just introduced – it appears IT is still attracting an incredible group of people. Also, he made two observations last week about this “new bus system” in Thurston County. He and Cox met a group of women from the Jubilee area in northeast Lacey who were so excited about the service; as well as two young men who thanked him for going fare free.

Cox acknowledged what Gilman said regarding the women from Jubilee. She noted the construction on College Street continues, and will be that way for a while.

Cox shared that in light of the Covid19, Lacey City Hall is taking precautions by purchasing hospital-grade sanitizers, wiping desk surfaces, door knobs, etc., and providing tips to employees on how to protect themselves from contamination. She will forward a poster from Snohomish County with excellent graphics and information.

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Cox had a conversation with the Lacey City Manager, that as a city, all need to be prepared to continue operations. And as leaders, a big part of their responsibility is to bring down the fear level.

Pierce said she is happy the concrete is fixed at the Martin Way Park-and-Ride and buses are running next to the curb again.

ADJOURNMENT

With no further business to come before the Authority, Chair Warner adjourned the meeting at 6:56 p.m.

INTERCITY TRANSIT AUTHORITY

ATTEST

Ryan Warner, Chair

**Pat Messmer
Clerk to the Authority**

Date Approved: May 6, 2020.

Prepared by Pat Messmer, Clerk of the Board/
Executive Assistant, Intercity Transit

PERIOD DATES: 2/16/2020-2/29/2020				PAYDATE	3/6/2020	PERIOD DATES: 3/1/2020-3/14/2020				PAYDATE	3/20/2020
	CODES		PAY PERIOD CHECK NO.	1ST CHECK AMOUNT	1ST TRANSFER AMOUNT		CODES		PAY PERIOD CHECK NO.	2ND CHECK AMOUNT	2ND TRANSFER AMOUNT
IRS	FIT		EFT	83,093.16		IRS	FIT		EFT	85,321.18	
	MT		EFT	29,432.08	112,525.24		MT		EFT	29,566.02	114,887.20
					0.00						0.00
INS	A2	Met Life		127.32		INS	A2	Met Life		10,608.38	
HEALTH	D3/DI	Disability Ins		2,786.57	0.00	HEALTH	D3/DI	Disability Ins		2,794.90	0.00
	HE/HI/SP/TB	Health In1stN2ND		232,315.00	0.00		HE/HI/SP/TB	Health In1stN2ND		226,843.50	0.00
GARNISHMENT	GN	Garnish	CHECK last	964.53		GARNISHMENT	GN	Garnish	CHECK last	955.20	
CHILD SUPPORT	CS	DSHS	EFT	1,705.27	0.00	CHILD SUPPORT	CS	Child Support	EFT	1,728.50	1,728.50
					0.00						0.00
DIRECT DEPOSIT	D1	D.Dep. #1	ACH WIRE every	9,470.00	9,470.00	DIRECT DEPOSIT	D1	D.Dep. #1	ACH WIRE every	9,510.00	9,510.00
DIRECT DEPOSIT	D2	D.Dep. #2 & #3	ACH WIRE every	9,914.49	9,914.49	DIRECT DEPOSIT	D2	D.Dep. #2 & #3	ACH WIRE every	9,605.70	9,605.70
GET	GT	G.Ed.Tult	Check every	30.00		GET	GT	G.Ed.Tult	Check every	30.00	
HEALTH SAVING	HS	Health Svgs	ACH Wire every	339.00	339.00	HEALTH SAVING	HS	Health Svgs	ACH Wire every	499.00	499.00
401K	DC	Vgrd EE	Wire	60,334.96		401K	DC	Vgrd EE	Wire	59,964.06	
VANGUARD	DC	Vgrd ER	Wire	41,142.82	101,477.78	VANGUARD	DC	Vgrd ER	Wire	41,170.68	101,134.74
LOAN	L2	401k Ln#2	Wire	5,174.25		LOAN	L2	401k Ln#2	Wire	5,286.60	
LOAN	LN	401k Ln #1	Wire	6,961.36	12,135.61	LOAN	LN	401k Ln #1	Wire	7,055.48	12,342.08
	TTL VNGRD			113,613.39			TTL VNGRD			113,476.82	
LABOR INS	LI&LA	L&I	EFT Quarterly	36,643.21		LABOR INS	LI&LA	L&I -LA +LI +ER	EFT Quarterly	36,300.96	
ESD	CF&CL	WPFML	EFT Quarterly	4,181.42		ESD	CF&CL	WPFML	EFT Quarterly	4,199.00	
MACHINISTS	MD/M2	Mch.UnDues	Check last	1,779.87		MACHINISTS	MD	Mch.UnDues- 164 PEREE	Check last	1,780.13	
UNION DUES	MI	Mac.Initiatn	Check last	0.00		UNION DUES	MI	Mac.Initiatn	Check last	0.00	
	MS	Payroll Corr check		0.00			MS	Payroll Corr check		0.00	
	TF	Tx.Fr.Benefit	Employer	355.00	0.00		TF	Tx.Fr.Benefit	Employer	0.00	0.00
PROJECT ASSIST	PA	Proj.Assist	Check last	452.00		PROJECT ASSIST	PA	Proj.Assist	Check last	451.00	
PENSION	PN	PERS EE	EFT	80,793.37	0.00	PENSION	PN	PERS EE	EFT	79,714.54	0.00
STATE	PN	PERS ER	EFT	132,629.39	213,422.76	STATE	PN	PERS ER	EFT	130,880.05	210,594.59
PERS	TTL PERS			213,422.76		PERS	TTL PERS			210,594.59	
ICMA LOAN	R3	ICMA Ln#2	WIRE	199.26	0.00	ICMA LOAN	R3	ICMA Ln#2	WIRE	199.26	0.00
ICMA	RC	ICMA EE	WIRE	6,895.82		ICMA	RC	ICMA EE	WIRE	6,792.00	
ICMA ROTH	RI	ICMA Roth	WIRE	375.00	375.00	ICMA ROTH	RI	ICMA Roth	WIRE	375.00	375.00
ICMA LON	RL	ICMA Ln#1	WIRE	1,162.01	1,361.27	ICMA LON	RL	ICMA Ln#1	WIRE	836.74	1,036.00
ICMA	RR	ICMA ER	WIRE	3,218.65	10,114.47	ICMA	RR	ICMA ER	WIRE	3,078.47	9,870.47
	TTL ICMA			11,475.74	11,850.74		TTL ICMA			10,906.47	11,281.47
457 STATE	SD	457 ST EE	EFT	16,731.15		457 STATE	SD	457 ST EE	EFT	17,067.17	
DEFERRED	SR	457 ST ER	EFT	10,010.95	26,742.10	DEFERRED	SR	457 ST ER	EFT	10,194.11	27,261.28
AFLAC	ST&SS	AFLAC POST/PRE	EFT	7,443.78	7,443.78	AFLAC	ST&SS	ShTrmDisab-AFLAC	EFT	7,415.31	7,415.31
ATU	UC	Un COPE	Check 1st	179.00		ATU	UC	Un COPE	Check 1st	-	
UNION DUES	UA	Un Assess	Check last	0.00		UNION DUES	UA	Un Assess -2ND PP	Check last	663.00	
	UD	Un Dues	Check last	6,967.22			UD	Un Dues-BOTH PP	Check last	6,861.34	
	UI	Un Initiatn	Check last	280.00			UI	Un Initiatn- 100.00 PEREE	Check last	280.00	
	UT	Un Tax	Check last	3,664.35			UT	Un Tax IST PP	Check last	0.00	
UNITED WAY	UW	United Way	Check last	301.50		UNITED WAY	UW	United Way	Check last	283.50	
WELLNESS	WF	Wellness	Check last	373.50		WELLNESS	WF	Wellness	Check last	371.50	
DIRECT DEP.	NP	NET PAY (dir. Depos ACH Wire every		675,790.94	675,790.94	DIRECT DEP.	NP	ACH Wire every		674,204.73	674,204.73
LIVE CHECKS	Paychecks			4,770.49		LIVE CHECKS	Paychecks - LIVE CHECKS			3,452.14	
	TOTAL TRANSFER (tie to Treasurer Notifications)				\$1,181,112.44		TOTAL TRANSFER (tie to Treasurer Notifications)				\$1,180,464.60
	TOTAL PAYROLL*:			\$1,478,988.69			TOTAL PAYROLL*:			\$1,476,339.15	
GROSS WAGE	GROSS EARNINGS:			1,046,368.40		GROSS WAGE	GROSS EARNINGS:			1,049,746.51	
ER AMOUNT	EMPR MISC DED:			418,914.25		ER AMOUNT	EMPR MISC DED:			411,809.63	
MEDICARE TAX	EMPR MEDICARE TAX:			14,716.04		MEDICARE TAX	EMPR MEDICARE TAX:			14,783.01	
										0.00	
	PP6 Total				\$1,478,988.69		PP6 Total				\$1,476,339.15
							Total Payroll for March 2020				\$2,955,327.84
DIRECT DEP.	ACH WIRE TOTAL			695,514.43		DIRECT DEP.	ACH WIRE TOTAL			693,819.43	

\$0.00

\$0.00

PERIOD DATES: 3/15/2020-3/28/2020				PAYDATE	4/3/2020	PERIOD DATES: 3/29/2020-4/11/2020				PAYDATE	4/17/2020
	CODES		PAY PERIOD CHECK NO.	1ST CHECK AMOUNT	1ST TRANSFER AMOUNT		CODES		PAY PERIOD CHECK NO.	2ND CHECK AMOUNT	2ND TRANSFER AMOUNT
IRS	FIT		EFT	73,763.11		IRS	FIT		EFT	72,544.75	
	MT		EFT	27,335.20	101,088.31		MT		EFT	27,111.04	99,655.79
					0.00						0.00
INS	D3/DI	Disability Ins		2,768.95	0.00	INS	A2	Met Life		10,455.05	
HEALTH	HE/HI/SP/TB	Health In1stN2ND		227,732.01	0.00	HEALTH	D3/DI	Disability Ins		2,768.25	0.00
							HE/HI/SP/TB	Health In1stN2ND		228,165.50	0.00
GARNISHMENT	GN	Garnish	CHECK last	875.74		GARNISHMENT	GN	Garnish	CHECK last	883.67	
CHILD SUPPORT	CS	DSHS	EFT	1,728.50	0.00	CHILD SUPPORT	CS	Child Support	EFT	1,728.50	1,728.50
					0.00						0.00
DIRECT DEPOSIT	D1	D.Dep. #1	ACH WIRE every	9,510.00	9,510.00	DIRECT DEPOSIT	D1	D.Dep. #1	ACH WIRE every	8,631.99	8,631.99
DIRECT DEPOSIT	D2	D.Dep. #2 & #3	ACH WIRE every	9,554.49	9,554.49	DIRECT DEPOSIT	D2	D.Dep. #2 & #3	ACH WIRE every	8,724.49	8,724.49
GET	GT	G.Ed.Tuit	Check every	30.00		GET	GT	G.Ed.Tuit	Check every	30.00	
HEALTH SAVING	HS	Health Svgs	ACH Wire every	499.00	499.00	HEALTH SAVING	HS	Health Svgs	ACH Wire every	499.00	499.00
401K	DC	Vgrd EE	Wire	55,576.08		401K	DC	Vgrd EE	Wire	55,690.21	
VANGUARD	DC	Vgrd ER	Wire	37,827.91	93,403.99	VANGUARD	DC	Vgrd ER	Wire	37,433.26	93,123.47
LOAN	L2	401k Ln#2	Wire	5,286.60		LOAN	L2	401k Ln#2	Wire	5,024.13	
LOAN	LN	401k Ln #1	Wire	6,852.41	12,139.01	LOAN	LN	401k Ln #1	Wire	6,847.65	11,871.78
		TTL VNGRD		105,543.00				TTL VNGRD		104,995.25	
LABOR INS	LI&LA	L&I	EFT Quarterly	31,826.19		LABOR INS	LI&LA	L&I -LA +LI +ER	EFT Quarterly	28,070.24	
ESD	CF&CL	WPFML	EFT Quarterly	3,893.13		ESD	CF&CL	WPFML	EFT Quarterly	3,864.74	
MACHINISTS	MD/M2	Mch.UnDues	Check last	1,779.87		MACHINISTS	MD	Mch.UnDues- 164 PEREE	Check last	1,780.13	
UNION DUES	MI	Mac.Inltlon	Check last	0.00		UNION DUES	MI	Mac.Inltlon	Check last	95.63	
	MS	Payroll Corr check		0.00			MS	Payroll Corr check		0.00	
	TF	Tx.Fr.Benefit	Employer	0.00	0.00		TF	Tx.Fr.Benefit	Employer	125.00	0.00
PROJECT ASSIST	PA	Proj.Assist	Check last	446.00		PROJECT ASSIST	PA	Proj.Assist	Check last	446.00	
PENSION	PN	PERS EE	EFT	75,293.66	0.00	PENSION	PN	PERS EE	EFT	75,127.58	0.00
STATE	PN	PERS ER	EFT	123,552.16	198,845.82	STATE	PN	PERS ER	EFT	123,299.72	198,427.30
PERS		TTL PERS		198,845.82		PERS		TTL PERS		198,427.30	
ICMA LOAN	R3	ICMA Ln#2	WIRE	199.26	0.00	ICMA LOAN	R3	ICMA Ln#2	WIRE	199.26	0.00
ICMA	RC	ICMA EE	WIRE	6,724.83		ICMA	RC	ICMA EE	WIRE	6,515.47	
ICMA ROTH	RI	ICMA Roth	WIRE	375.00	375.00	ICMA ROTH	RI	ICMA Roth	WIRE	375.00	375.00
ICMA LON	RL	ICMA Ln#1	WIRE	836.74	1,036.00	ICMA LON	RL	ICMA Ln#1	WIRE	836.74	1,036.00
ICMA	RR	ICMA ER	WIRE	3,045.31	9,770.14	ICMA	RR	ICMA ER	WIRE	2,942.21	9,457.68
		TTL ICMA		10,806.14	11,181.14			TTL ICMA		10,493.68	10,868.68
457 STATE	SD	457 ST EE	EFT	16,211.75		457 STATE	SD	457 ST EE	EFT	16,057.25	
DEFERRED	SR	457 ST ER	EFT	9,654.13	25,865.88	DEFERRED	SR	457 ST ER	EFT	9,549.88	25,607.13
AFLAC	ST&SS	AFLAC POST/PRE	EFT	7,327.29	7,327.29	AFLAC	ST&SS	ShTrmDisab-AFLAC	EFT	7,252.94	7,252.94
ATU	UC	Un COPE	Check 1st	178.00		ATU	UC	Un COPE	Check 1st	-	
UNION DUES	UA	Un Assess	Check last	0.00		UNION DUES	UA	Un Assess -2ND PP	Check last	654.00	
	UD	Un Dues	Check last	6,742.49			UD	Un Dues-BOTH PP	Check last	6,802.09	
	UI	Un Initlatn	Check last	270.00			UI	Un Initlatn- 100.00 PEREE	Check last	20.00	
	UT	Un Tax	Check last	3,504.45			UT	Un Tax IST PP	Check last	0.00	
UNITED WAY	UW	United Way	Check last	296.50		UNITED WAY	UW	United Way	Check last	278.50	
WELLNESS	WF	Wellness	Check last	367.50		WELLNESS	WF	Wellness	Check last	369.50	
DIRECT DEP.	NP	NET PAY (dir. Depos ACH Wire every		632,897.22	632,897.22	DIRECT DEP.	NP	ACH Wire every		622,542.88	622,542.88
LIVE CHECKS		Paychecks		0.00		LIVE CHECKS		Paychecks - LIVE CHECKS		0.00	
		TOTAL TRANSFER (tie to Treasurer Notifications)			1,102,312.15			TOTAL TRANSFER (tie to Treasurer Notifications)			1,088,933.95
		TOTAL PAYROLL*:		1,384,741.48				TOTAL PAYROLL*:		1,373,732.25	
GROSS WAGE		GROSS EARNINGS:		973,301.10		GROSS WAGE		GROSS EARNINGS:		966,187.66	
ER AMOUNT		EMPR MISC DED:		397,772.78		ER AMOUNT		EMPR MISC DED:		393,989.17	
MEDICARE TAX		EMPR MEDICARE TAX:		13,667.60		MEDICARE TAX		EMPR MEDICARE TAX:		13,555.52	
										0.00	
	PP7 Total				1,384,741.48		PP8 Total				1,373,732.25
								Total Payroll for April 2020			1,373,732.25
DIRECT DEP.	ACH WIRE TOTAL			652,460.71		DIRECT DEP.	ACH WIRE TOTAL			640,398.36	

\$0.00

\$0.00

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 3/25/2020

Thru Date: 3/25/2020

Check #	Check Date	Ref #	Name	Amount	Voided
29939	3/25/2020	01405	ADVANCE GLASS INC.	\$1,555.44	
29940	3/25/2020	01624	ALLWEST TRANSPORTATION INC.	\$663.60	
29941	3/25/2020	01780	AMALGAMATED TRANSIT UNION 1765	\$18,715.91	
29942	3/25/2020	01895	ECOLUBE RECOVERY LLC	\$892.23	
29943	3/25/2020	02425	ARONSON SECURITY GROUP INC	\$2,125.89	
29944	3/25/2020	02580	ASSOCIATED PETROLEUM	\$390.85	
29945	3/25/2020	02825	AUTO PLUS - OLYMPIA 10364	\$258.71	
29946	3/25/2020	03250	BATTERY SYSTEMS INC	\$503.28	
29947	3/25/2020	03890	BRIDGESTONE AMERICAS INC	\$467.19	
29948	3/25/2020	04120	BUILDERS HARDWARE & SUPPLY	\$553.14	
29949	3/25/2020	05340	CAPITOL COURIER SERVICE	\$487.35	
29950	3/25/2020	06610	COMMERCIAL BRAKE & CLUTCH	\$13.31	
29951	3/25/2020	06741	COMMUNITY YOUTH SERVICES	\$450.00	
29952	3/25/2020	07220	CUMMINS INC.	\$436.03	
29953	3/25/2020	07620	DAVIS WRIGHT TREMAINE LLP	\$4,189.00	
29954	3/25/2020	09885	FMNA LLC	\$108.22	
29955	3/25/2020	09961	FORMA CONSTRUCTION COMPANY	\$55,049.54	
29956	3/25/2020	10580	GENE'S TOWING INC	\$173.92	
29957	3/25/2020	10607	GENUINE AUTO GLASS OF LACEY	\$1,093.00	
29958	3/25/2020	10660	GILLIG LLC	\$8,890.31	
29959	3/25/2020	11905	JANEK CORPORATION	\$1,338.93	
29960	3/25/2020	11909	JAYRAY ADS & PR INC	\$10,629.00	
29961	3/25/2020	14381	METLIFE	\$10,650.08	
29962	3/25/2020	14405	MICHAEL G. MALAIER TRUSTEE	\$392.31	
29963	3/25/2020	14457	MIDWEST BUS CORPORATION	\$195.00	
29964	3/25/2020	14590	MOHAWK MFG & SUPPLY	\$746.04	
29965	3/25/2020	14750	MULLINAX FORD	\$155.61	
29966	3/25/2020	15089	NELSON NYGARD CONSULTING ASSOCIATE	\$42,263.57	
29967	3/25/2020	15255	NORTHWEST PUMP & EQUIPMENT CO.	\$28.85	
29968	3/25/2020	15545	OLYMPIA COPY & PRINTING	\$219.97	
29969	3/25/2020	16221	ONE DIVERSIFIED LLC	\$84,185.76	
29970	3/25/2020	16595	PACIFIC POWER GROUP LLC	\$0.00	<input checked="" type="checkbox"/>
29971	3/25/2020	16595	PACIFIC POWER GROUP LLC	\$10,836.80	
29972	3/25/2020	16874	PITNEY BOWES RESERVE ACCOUNT	\$1,000.00	
29973	3/25/2020	17505	RAINIER DODGE INC	\$76.14	
29974	3/25/2020	17760	ROSS AND WHITE COMPANY	\$1,010.37	
29975	3/25/2020	17893	SCHEDULE MASTERS INC.	\$9,066.53	
29976	3/25/2020	17900	SCHETKY NORTHWEST SALES INC.	\$389.10	
29977	3/25/2020	17965	SEATTLE AUTOMOTIVE DISTRIBUTING	\$1,476.53	
29978	3/25/2020	18510	SRG PARTNERSHIP INC.	\$3,936.17	
29979	3/25/2020	18530	STANDARD PARTS CORP	\$473.69	
29980	3/25/2020	18895	TECHNOLOGY UNLIMITED INC	\$1,468.94	
29981	3/25/2020	21660	THERMO KING NORTHWEST	\$99.45	
29982	3/25/2020	21950	TITUS-WILL CHEVROLET	\$1,001.65	
29983	3/25/2020	22010	TOYOTA OF OLYMPIA	\$55.24	
29984	3/25/2020	23411	US DEPT OF EDUCATION AWG	\$395.77	
29985	3/25/2020	23641	United States Treasury	\$35.50	
29986	3/25/2020	23660	UNITED WAY OF THURSTON COUNTY	\$585.00	
29987	3/25/2020	24742	WA ST EMPLOYMENT SECURITY	\$100.00	
29988	3/25/2020	24750	WA ST GET PROGRAM	\$30.00	
29989	3/25/2020	25858	WESTCARE CLINIC LLC PS	\$1,190.00	
29990	3/25/2020	26800	ZUMAR INDUSTRIES INC	\$901.73	
29991	3/25/2020	10660	GILLIG LLC	\$2,392,237.76	

Intercity Transit
Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 3/25/2020

Thru Date: 3/25/2020

Check #	Check Date	Ref #	Name	Amount	Voided
Total:				\$2,674,188.41	

Intercity Transit
Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 3/19/2020

Thru Date: 3/19/2020

Check #	Check Date	Ref #	Name	Amount	Voided
29937	3/19/2020	06105	CITY OF OLYMPIA COMMUNITY PLANNING &	\$7,377.42	
29938	3/19/2020	10608	GEOENGINEERS INC	\$31,171.59	
Total:				\$38,549.01	

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 3/20/2020

Thru Date: 3/20/2020

Check #	Check Date	Ref #	Name	Amount	Voided
29899	3/20/2020	01895	ECOLUBE RECOVERY LLC	\$273.25	
29900	3/20/2020	02380	ARAMARK UNIFORM SERVICES	\$1,113.16	
29901	3/20/2020	06040	CITY OF LACEY	\$1,095.99	
29902	3/20/2020	06610	COMMERCIAL BRAKE & CLUTCH	\$107.16	
29903	3/20/2020	07220	CUMMINS INC.	\$1,621.51	
29904	3/20/2020	10477	GALLS LLC	\$0.00	<input checked="" type="checkbox"/>
29905	3/20/2020	10477	GALLS LLC	\$0.00	<input checked="" type="checkbox"/>
29906	3/20/2020	10477	GALLS LLC	\$4,835.48	
29907	3/20/2020	10607	GENUINE AUTO GLASS OF LACEY	\$856.16	
29908	3/20/2020	10660	GILLIG LLC	\$3,970.25	
29909	3/20/2020	11231	HERC RENTALS INC.	\$2,551.77	
29910	3/20/2020	11615	INDUSTRIAL HYDRAULICS INC	\$474.97	
29911	3/20/2020	14590	MOHAWK MFG & SUPPLY	\$165.08	
29912	3/20/2020	14750	MULLINAX FORD	\$1,541.59	
29913	3/20/2020	15140	NISQUALLY TOWING SERVICE	\$276.01	
29914	3/20/2020	15203	NORTHWEST CASCADE INC	\$1,900.65	
29915	3/20/2020	15230	NORTHWEST LIFT & EQUIPMENT LLC	\$458.54	
29916	3/20/2020	16252	ONSPOT OF NORTH AMERICA INC.	\$34,465.11	
29917	3/20/2020	16490	HAROLD LEMAY ENTERPRISES	\$680.62	
29918	3/20/2020	16654	PARKER CORPORATE SERVICES INC.	\$29,680.48	
29919	3/20/2020	16966	POINT & PAY	\$1,635.75	
29920	3/20/2020	17290	PUGET SOUND ENERGY	\$22,678.33	
29921	3/20/2020	17760	ROSS AND WHITE COMPANY	\$515.00	
29922	3/20/2020	17792	ROUSH CLEANTECH LLC	\$1,376.13	
29923	3/20/2020	17965	SEATTLE AUTOMOTIVE DISTRIBUTING	\$526.08	
29924	3/20/2020	18530	STANDARD PARTS CORP	\$138.71	
29925	3/20/2020	18651	STORMANS (LICENSING)	\$61.25	
29926	3/20/2020	18695	SUMMIT LAW GROUP PLLC	\$270.00	
29927	3/20/2020	21650	THE GOODYEAR TIRE & RUBBER COMPANY	\$16,404.62	
29928	3/20/2020	21950	TITUS-WILL CHEVROLET	\$6,300.17	
29929	3/20/2020	21980	TOTAL BATTERY & AUTOMOTIVE SUPPLY	\$69.60	
29930	3/20/2020	22010	TOYOTA OF OLYMPIA	\$656.60	
29931	3/20/2020	22420	TUMWATER PRINTING	\$2,759.85	
29932	3/20/2020	25858	WESTCARE CLINIC LLC PS	\$510.00	
29933	3/20/2020	26700	ZEIGLERS WELDING	\$1,423.81	
Total:				\$141,393.68	

Intercity Transit
Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 3/11/2020

Thru Date: 3/11/2020

Check #	Check Date	Ref #	Name	Amount	Voided
29892	3/11/2020	06781	COMPUNET INC.	\$7,002.43	
29893	3/11/2020	08025	DISPUTE RESOLUTION CENTER	\$500.00	
29894	3/11/2020	10660	GILLIG LLC	\$1,196,118.88	
29895	3/11/2020	13440	LAW LYMAN DANIEL KAMERRER BOGDANOVI	\$864.50	
29896	3/11/2020	13740	MAGELLAN HEALTHCARE	\$1,852.20	
29897	3/11/2020	17795	ROUTEMATCH SOFTWARE INC	\$7,917.00	
29898	3/11/2020	24040	WA ST CONSOLIDATED TECHNOLOGY SERVI	\$725.00	
Total:				\$1,214,980.01	

Intercity Transit
Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 3/14/2020

Thru Date: 3/14/2020

Check #	Check Date	Ref #	Name	Amount	Voided
29888	3/14/2020	23400	U.S. BANK CORPORATE PAYMENT SYSTEMS	\$0.00	<input checked="" type="checkbox"/>
29889	3/14/2020	23400	U.S. BANK CORPORATE PAYMENT SYSTEMS	\$108,425.17	
29890	3/14/2020	23405	US BANK or CORPORATE PAYMENT SYSTEM	\$0.00	<input checked="" type="checkbox"/>
29891	3/14/2020	23405	US BANK or CORPORATE PAYMENT SYSTEM	\$21,406.48	
			Total:	\$129,831.65	

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 3/13/2020

Thru Date: 3/13/2020

Check #	Check Date	Ref #	Name	Amount	Voided
29834	3/13/2020	01405	ADVANCE GLASS INC.	\$522.28	
29835	3/13/2020	01421	Advanced Pro Fitness Repair	\$650.44	
29836	3/13/2020	01780	AMALGAMATED TRANSIT UNION 1765	\$179.00	
29837	3/13/2020	02580	ASSOCIATED PETROLEUM	\$34,168.93	
29838	3/13/2020	03890	BRIDGESTONE AMERICAS INC	\$5,267.37	
29839	3/13/2020	06610	COMMERCIAL BRAKE & CLUTCH	\$636.24	
29840	3/13/2020	07220	CUMMINS INC.	\$1,226.45	
29841	3/13/2020	07619	DAVID S FOSTER	\$1,750.00	
29842	3/13/2020	09662	FERRELLGAS	\$6,267.82	
29843	3/13/2020	09885	FMNA LLC	\$91.28	
29844	3/13/2020	10580	GENE'S TOWING INC	\$59.79	
29845	3/13/2020	10607	GENUINE AUTO GLASS OF LACEY	\$216.77	
29846	3/13/2020	10660	GILLIG LLC	\$6,316.07	
29847	3/13/2020	10660	GILLIG LLC	\$598,059.44	
29848	3/13/2020	10660	GILLIG LLC	\$598,059.44	
29849	3/13/2020	10758	GORDON THOMAS HONEYWELL LLP	\$6,000.00	
29850	3/13/2020	10816	GRAHAM CONSTRUCTION & MANAGEMENT I	\$448,989.17	
29851	3/13/2020	11498	IBI GROUP	\$16,352.50	
29852	3/13/2020	11810	INTERSTATE BATTERY	\$157.23	
29853	3/13/2020	11892	J ROBERTSON AND COMPANY	\$4,987.50	
29854	3/13/2020	11943	JOANNA GRIST	\$1,750.00	
29855	3/13/2020	13793	MARTIN WAY COLLISION INC.	\$507.15	
29856	3/13/2020	14405	MICHAEL G. MALAIER TRUSTEE	\$392.31	
29857	3/13/2020	14590	MOHAWK MFG & SUPPLY	\$376.70	
29858	3/13/2020	14750	MULLINAX FORD	\$4,815.16	
29859	3/13/2020	14870	N3E CONSULTING LLC	\$2,773.49	
29860	3/13/2020	15140	NISQUALLY TOWING SERVICE	\$361.01	
29861	3/13/2020	15203	NORTHWEST CASCADE INC	\$2,925.15	
29862	3/13/2020	15269	NORTHWEST TRUCK & INDUSTRIAL INC	\$40.92	
29863	3/13/2020	16969	POINT GRAPHICS LLC	\$76.51	
29864	3/13/2020	17392	QUALITY PARKING LOT SERVICES LLC	\$1,262.42	
29865	3/13/2020	17420	R&R TIRE COMPANY INC.	\$1,956.40	
29866	3/13/2020	17505	RAINIER DODGE INC	\$133.13	
29867	3/13/2020	17900	SCHETKY NORTHWEST SALES INC.	\$490.67	
29868	3/13/2020	17965	SEATTLE AUTOMOTIVE DISTRIBUTING	\$2,030.47	
29869	3/13/2020	18470	SPORTWORKS NORTHWEST INC	\$55.48	
29870	3/13/2020	18530	STANDARD PARTS CORP	\$542.09	
29871	3/13/2020	18538	STANLEY CONVERGENT SECURITY SOLUTIO	\$327.91	
29872	3/13/2020	18651	STORMANS (LICENSING)	\$245.00	
29873	3/13/2020	18705	SUNBELT RENTALS	\$874.22	
29874	3/13/2020	21790	THURSTON COUNTY PUBLIC WORKS	\$1.00	
29875	3/13/2020	21830	THURSTON COUNTY SOLID WASTE	\$0.70	
29876	3/13/2020	21950	TITUS-WILL CHEVROLET	\$2,594.89	
29877	3/13/2020	22010	TOYOTA OF OLYMPIA	\$260.38	
29878	3/13/2020	22327	TUMWATER AIRPORT COLLISION CENTER	\$899.54	
29879	3/13/2020	23410	U S BANK VOYAGER FLEET SYSTEMS	\$33,133.99	
29880	3/13/2020	23411	US DEPT OF EDUCATION AWG	\$415.60	
29881	3/13/2020	23576	UNG CHAE	\$2,700.00	
29882	3/13/2020	23641	United States Treasury	\$25.00	
29883	3/13/2020	24000	W W GRAINGER INC	\$106.34	
29884	3/13/2020	24742	WA ST EMPLOYMENT SECURITY	\$100.00	
29885	3/13/2020	24750	WA ST GET PROGRAM	\$30.00	
29886	3/13/2020	25380	WASHINGTON GARDENS	\$316.97	
29887	3/13/2020	25670	WAXIE SANITARY SUPPLY	\$1,327.67	

Intercity Transit
Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 3/13/2020

Thru Date: 3/13/2020

Check #	Check Date	Ref #	Name	Amount	Voided
Total:				\$1,793,805.99	

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 3/6/2020

Thru Date: 3/6/2020

Check #	Check Date	Ref #	Name	Amount	Voided
29787	3/6/2020	01421	Advanced Pro Fitness Repair	\$194.04	
29788	3/6/2020	02380	ARAMARK UNIFORM SERVICES	\$1,059.37	
29789	3/6/2020	02580	ASSOCIATED PETROLEUM	\$52,723.74	
29790	3/6/2020	02828	AVAIL TECHNOLOGIES INC.	\$11,892.93	
29791	3/6/2020	03250	BATTERY SYSTEMS INC	\$1,445.80	
29792	3/6/2020	04120	BUILDERS HARDWARE & SUPPLY	\$70.24	
29793	3/6/2020	06120	CITY OF OLYMPIA UTILITIES	\$7,935.41	
29794	3/6/2020	06610	COMMERCIAL BRAKE & CLUTCH	\$693.96	
29795	3/6/2020	06741	COMMUNITY YOUTH SERVICES	\$450.00	
29796	3/6/2020	07220	CUMMINS INC.	\$5,309.43	
29797	3/6/2020	07350	CW JANITORIAL SERVICE LLC	\$16,622.36	
29798	3/6/2020	08060	DON SMALL AND SONS OIL	\$3,976.86	
29799	3/6/2020	09961	FORMA CONSTRUCTION COMPANY	\$153,435.73	
29800	3/6/2020	10477	GALLS LLC	\$0.00	<input checked="" type="checkbox"/>
29801	3/6/2020	10477	GALLS LLC	\$0.00	<input checked="" type="checkbox"/>
29802	3/6/2020	10477	GALLS LLC	\$0.00	<input checked="" type="checkbox"/>
29803	3/6/2020	10477	GALLS LLC	\$0.00	<input checked="" type="checkbox"/>
29804	3/6/2020	10477	GALLS LLC	\$8,421.03	
29805	3/6/2020	10607	GENUINE AUTO GLASS OF LACEY	\$1,526.54	
29806	3/6/2020	10660	GILLIG LLC	\$0.00	<input checked="" type="checkbox"/>
29807	3/6/2020	10660	GILLIG LLC	\$13,262.88	
29808	3/6/2020	10759	GORDON TRUCK CENTERS INC	\$11,010.59	
29809	3/6/2020	11895	J&I POWER EQUIPMENT INC	\$113.87	
29810	3/6/2020	14150	MCKINNEY'S APPLIANCE CENTER INC	\$5,246.26	
29811	3/6/2020	14750	MULLINAX FORD	\$446.24	
29812	3/6/2020	14760	MUNCIE TRANSIT SUPPLY	\$3,317.93	
29813	3/6/2020	15140	NISQUALLY TOWING SERVICE	\$276.01	
29814	3/6/2020	15269	NORTHWEST TRUCK & INDUSTRIAL INC	\$38.76	
29815	3/6/2020	15535	OLYMPIA COLLISION REPAIR	\$1,365.92	
29816	3/6/2020	16590	PACIFIC NORTHWEST PUBLISHING COMPAN	\$72.56	
29817	3/6/2020	16595	PACIFIC POWER GROUP LLC	\$798.30	
29818	3/6/2020	16695	PATTISON WATER COMPANY	\$89.34	
29819	3/6/2020	17560	RE AUTO ELECTRIC INC	\$214.07	
29820	3/6/2020	17900	SCHETKY NORTHWEST SALES INC.	\$441.97	
29821	3/6/2020	17965	SEATTLE AUTOMOTIVE DISTRIBUTING	\$2,071.02	
29822	3/6/2020	18530	STANDARD PARTS CORP	\$492.88	
29823	3/6/2020	18651	STORMANS (LICENSING)	\$551.25	
29824	3/6/2020	21660	THERMO KING NORTHWEST	\$76.07	
29825	3/6/2020	21850	THURSTON COUNTY TREASURER	\$1,976.21	
29826	3/6/2020	21950	TITUS-WILL CHEVROLET	\$1,233.80	
29827	3/6/2020	22010	TOYOTA OF OLYMPIA	\$96.49	
29828	3/6/2020	22100	TRANSIT SOLUTIONS LLC	\$448.53	
29829	3/6/2020	24000	W W GRAINGER INC	\$161.63	
29830	3/6/2020	24140	WA ST DEPT OF ENTERPRISE SERVICES	\$390.00	
29831	3/6/2020	24755	WA ST HEALTH CARE AUTHORITY	\$482,483.23	
29832	3/6/2020	25858	WESTCARE CLINIC LLC PS	\$85.00	
29833	3/6/2020	26861	WESTERN GRAPHICS INC.	\$653.61	
Total:				\$793,171.86	

Intercity Transit
Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 3/3/2020

Thru Date: 3/3/2020

Check #	Check Date	Ref #	Name	Amount	Voided
29783	3/3/2020	10660	GILLIG LLC	\$2,335,363.44	
Total:				\$2,335,363.44	

Intercity Transit
Accounts Payable Cash Requirements

Div #	Reference #	Tr Cd	Due Date	Discount Date	Discount Amount	Invoice Amount	Payment Amount	Vendor Total	Sp Ck	Cash Required
11770 IT PROJECT ASSISTANCE										
00	2020 MARCH	DI	3/27/2020			903.00	903.00	903.00		903.00
11775 IT WELLNESS										
00	2020 MARCH	DI	3/27/2020			745.00	745.00	745.00		1,648.00
26063 WILSON KERRI										
00	03/05-03/10 REIMB.	DI	3/27/2020			12.04	12.04	12.04		1,660.04

Intercity Transit
Accounts Payable Cash Requirements

Div #	Reference #	Tr Cd	Due Date	Discount Date	Discount Amount	Invoice Amount	Payment Amount	Vendor Total	Sp Ck	Cash Required
23714 UPSON NICOLA J										
00	2/23/20 Travel	DI	3/20/2020			55.00	55.00	55.00		55.00

Intercity Transit

Accounts Payable Cash Requirements

Div #	Reference #	Tr Cd	Due Date	Discount Date	Discount Amount	Invoice Amount	Payment Amount	Vendor Total	Sp Ck	Cash Required
04175 Burnham Michael										
00	02/27-02/28 TRAVEL	DI	3/13/2020			344.41	344.41	344.41		344.41
10140 FRANSON GLEN										
00	02/12-02/26 TRAVEL	DI	3/13/2020			330.00	330.00	330.00		674.41
10205 FREEMAN-MANZANARES ANN										
00	02/18-02/20 TRAVEL	DI	3/13/2020			551.00	551.00	551.00		1,225.41
10873 GREEN CLAUDIA										
00	04/13-04/17 TRVL ADV	DI	3/13/2020			1,275.96	1,275.96	1,275.96		2,501.37
11785 INTERNATIONAL ASSOCIATION OF MACHINIS										
00	2020 MARCH	DI	3/13/2020			3,560.00	3,560.00	3,560.00		6,061.37
11937 PROUTY CURTIS										
00	02/24-02/26 TRAVEL	DI	3/13/2020			224.81	224.81	224.81		6,286.18
13664 LOOMIS CHRISTINA										
00	03/10-03/13 TRVL ADV	DI	3/13/2020			105.00	105.00	105.00		6,391.18
14331 Meierhoff Amy										
00	04/13-04/17 ADV TRVL	DI	3/13/2020			405.33	405.33	405.33		6,796.51
22220 TREFSGAR ERIC										
00	02/17-02/28 TRAVEL	DI	3/13/2020			30.00	30.00	30.00		6,826.51
26063 WILSON KERRI										
00	02/19-03/03 PARKING	DI	3/13/2020			15.87	15.87	15.87		6,842.38

Intercity Transit
Accounts Payable Cash Requirements

Div #	Reference #	Tr Cd	Due Date	Discount Date	Discount Amount	Invoice Amount	Payment Amount	Vendor Total	Sp Ck	Cash Required
03370 BERGKAMP EMILY										
00	2/18/20 Travel	DI	3/6/2020			66.70	66.70	66.70		66.70
00	5/13/20 Travel	DI	3/6/2020			266.00	266.00	332.70		332.70
05106 CAMERON RICHARD										
00	02/28 RECOG CSH OU	DI	3/6/2020			5.00	5.00	5.00		337.70
06270 CLAUS DIANA										
00	03/10-03/13 ADV TRVL	DI	3/6/2020			75.00	75.00	75.00		412.70
06486 COFFMAN ROBERT										
00	02/17-02/21 TRVL	DI	3/6/2020			60.00	60.00	60.00		472.70
07110 CRASS CAMERON										
00	3/4/20 ADV Travel	DI	3/6/2020			229.50	229.50	229.50		702.20

Intercity Transit
Accounts Payable Cash Requirements

Div #	Reference #	Tr Cd	Due Date	Discount Date	Discount Amount	Invoice Amount	Payment Amount	Vendor Total	Sp Ck	Cash Required
11770 IT PROJECT ASSISTANCE										
00	2020 APRIL	DI	4/24/2020			892.00	892.00	892.00		892.00
11775 IT WELLNESS										
00	2020 APRIL	DI	4/24/2020			737.00	737.00	737.00		1,629.00

Intercity Transit
Accounts Payable Cash Requirements

Div #	Reference #	Tr Cd	Due Date	Discount Date	Discount Amount	Invoice Amount	Payment Amount	Vendor Total	Sp Ck	Cash Required
02541 ASMUS JAMES										
00	WNTR 2019 REIMB.	DI	4/17/2020			2,579.00	2,579.00	2,579.00		2,579.00
04175 Burnham Michael										
00	03/20/20 MIL REIMB.	DI	4/17/2020			25.30	25.30	25.30		2,604.30

Intercity Transit
Accounts Payable Cash Requirements

Div #	Reference #	Tr Cd	Due Date	Discount Date	Discount Amount	Invoice Amount	Payment Amount	Vendor Total	Sp Ck	Cash Required
11785 INTERNATIONAL ASSOCIATION OF MACHINIS										
00	2020 APRIL	DI	4/10/2020			3,560.00	3,560.00	3,560.00		3,560.00

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 4/1/2020

Thru Date: 4/1/2020

Check #	Check Date	Ref #	Name	Amount	Voided
29992	4/1/2020	01805	AMB TOOLS AND EQUIPMENT CO INC	\$1,174.54	
29993	4/1/2020	02060	AMERISAFE	\$427.36	
29994	4/1/2020	02380	ARAMARK UNIFORM SERVICES	\$1,089.41	
29995	4/1/2020	02580	ASSOCIATED PETROLEUM	\$38,003.68	
29996	4/1/2020	03240	BATTERIES PLUS	\$226.58	
29997	4/1/2020	03890	BRIDGESTONE AMERICAS INC	\$1,937.70	
29998	4/1/2020	06120	CITY OF OLYMPIA UTILITIES	\$3,313.51	
29999	4/1/2020	07220	CUMMINS INC.	\$2,835.46	
30000	4/1/2020	07350	CW JANITORIAL SERVICE LLC	\$824.12	
30001	4/1/2020	07780	DELL MARKETING LP	\$20,019.38	
30002	4/1/2020	08607	EDNETICS INC	\$8,876.40	
30003	4/1/2020	08960	ERGOMETRICS & APPLIED PERSONNEL RES	\$393.51	
30004	4/1/2020	09885	FMNA LLC	\$63.69	
30005	4/1/2020	09961	FORMA CONSTRUCTION COMPANY	\$160,089.82	
30006	4/1/2020	10477	GALLS LLC	\$0.00	<input checked="" type="checkbox"/>
30007	4/1/2020	10477	GALLS LLC	\$2,399.33	
30008	4/1/2020	10607	GENUINE AUTO GLASS OF LACEY	\$1,091.17	
30009	4/1/2020	10660	GILLIG LLC	\$6,886.24	
30010	4/1/2020	10660	GILLIG LLC	\$598,059.44	
30011	4/1/2020	10660	GILLIG LLC	\$598,059.44	
30012	4/1/2020	11498	IBI GROUP	\$32,849.35	
30013	4/1/2020	14590	MOHAWK MFG & SUPPLY	\$274.74	
30014	4/1/2020	14750	MULLINAX FORD	\$2,352.04	
30015	4/1/2020	15140	NISQUALLY TOWING SERVICE	\$276.01	
30016	4/1/2020	15255	NORTHWEST PUMP & EQUIPMENT CO.	\$1,470.90	
30017	4/1/2020	16595	PACIFIC POWER GROUP LLC	\$886.11	
30018	4/1/2020	16841	PIONEER FIRE & SECURITY INC.	\$330.33	
30019	4/1/2020	16969	POINT GRAPHICS LLC	\$85.25	
30020	4/1/2020	17505	RAINIER DODGE INC	\$48.47	
30021	4/1/2020	17900	SCHETKY NORTHWEST SALES INC.	\$504.31	
30022	4/1/2020	17965	SEATTLE AUTOMOTIVE DISTRIBUTING	\$2,557.73	
30023	4/1/2020	18052	SHEA CARR & JEWELL INC.	\$2,102.11	
30024	4/1/2020	18530	STANDARD PARTS CORP	\$134.47	
30025	4/1/2020	18878	TAYLOR PUBLISHING INC	\$995.00	
30026	4/1/2020	21870	THURSTON MASON SENIOR NEWS -THE	\$114.00	
30027	4/1/2020	21950	TITUS-WILL CHEVROLET	\$2,504.63	
30028	4/1/2020	21980	TOTAL BATTERY & AUTOMOTIVE SUPPLY	\$140.47	
30029	4/1/2020	24755	WA ST HEALTH CARE AUTHORITY	\$459,288.59	
Total:				\$1,952,685.29	

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 4/8/2020

Thru Date: 4/8/2020

Check #	Check Date	Ref #	Name	Amount	Voided
30030	4/8/2020	01780	AMALGAMATED TRANSIT UNION 1765	\$178.00	
30031	4/8/2020	02320	APPLIED INDUSTRIAL TECHNOLOGIES	\$77.88	
30032	4/8/2020	02580	ASSOCIATED PETROLEUM	\$53,390.80	
30033	4/8/2020	02825	AUTO PLUS - OLYMPIA 10364	\$39.35	
30034	4/8/2020	03890	BRIDGESTONE AMERICAS INC	\$801.96	
30035	4/8/2020	05720	CDW GOVERNMENT INC	\$13,116.00	
30036	4/8/2020	05962	CHEHALIS COLLISION CENTER	\$3,162.15	
30037	4/8/2020	06120	CITY OF OLYMPIA UTILITIES	\$7,104.49	
30038	4/8/2020	06215	SPARKS CHRIS	\$3,500.00	
30039	4/8/2020	06610	COMMERCIAL BRAKE & CLUTCH	\$936.29	
30040	4/8/2020	07220	CUMMINS INC.	\$3,079.27	
30041	4/8/2020	07350	CW JANITORIAL SERVICE LLC	\$16,628.31	
30042	4/8/2020	07619	DAVID S FOSTER	\$1,750.00	
30043	4/8/2020	07620	DAVIS WRIGHT TREMAINE LLP	\$1,713.00	
30044	4/8/2020	07780	DELL MARKETING LP	\$877.64	
30045	4/8/2020	08840	EMPLOYER RESOURCES NORTHWEST	\$90.81	
30046	4/8/2020	09662	FERRELLGAS	\$3,914.15	
30047	4/8/2020	10607	GENUINE AUTO GLASS OF LACEY	\$637.56	
30048	4/8/2020	10660	GILLIG LLC	\$7,789.47	
30049	4/8/2020	10758	GORDON THOMAS HONEYWELL LLP	\$6,000.00	
30050	4/8/2020	10820	GRAPHIC COMMUNICATIONS	\$220.51	
30051	4/8/2020	11331	HOME DEPOT USA	\$4,713.59	
30052	4/8/2020	11615	INDUSTRIAL HYDRAULICS INC	\$305.14	
30053	4/8/2020	11810	INTERSTATE BATTERY	\$52.41	
30054	4/8/2020	11943	JOANNA GRIST	\$1,750.00	
30055	4/8/2020	14405	MICHAEL G. MALAIER TRUSTEE	\$392.31	
30056	4/8/2020	14750	MULLINAX FORD	\$73.06	
30057	4/8/2020	16595	PACIFIC POWER GROUP LLC	\$1,173.82	
30058	4/8/2020	16695	PATTISON WATER COMPANY	\$85.03	
30059	4/8/2020	16969	POINT GRAPHICS LLC	\$108.40	
30060	4/8/2020	17392	QUALITY PARKING LOT SERVICES LLC	\$1,262.42	
30061	4/8/2020	17505	RAINIER DODGE INC	\$174.54	
30062	4/8/2020	17900	SCHETKY NORTHWEST SALES INC.	\$720.37	
30063	4/8/2020	17965	SEATTLE AUTOMOTIVE DISTRIBUTING	\$1,616.67	
30064	4/8/2020	18530	STANDARD PARTS CORP	\$510.80	
30065	4/8/2020	18669	STRUCTURED COMMUNICATION SYSTEMS IN	\$3,605.19	
30066	4/8/2020	18705	SUNBELT RENTALS	\$1,021.52	
30067	4/8/2020	21950	TITUS-WILL CHEVROLET	\$966.67	
30068	4/8/2020	22010	TOYOTA OF OLYMPIA	\$145.92	
30069	4/8/2020	23410	U S BANK VOYAGER FLEET SYSTEMS	\$25,366.70	
30070	4/8/2020	23411	US DEPT OF EDUCATION AWG	\$316.31	
30071	4/8/2020	23641	United States Treasury	\$35.50	
30072	4/8/2020	24742	WA ST EMPLOYMENT SECURITY	\$100.00	
30073	4/8/2020	24750	WA ST GET PROGRAM	\$30.00	
30074	4/8/2020	25380	WASHINGTON GARDENS	\$316.97	
Total:				\$169,850.98	

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 4/10/2020

Thru Date: 4/10/2020

Check #	Check Date	Ref #	Name	Amount	Voided
30075	4/10/2020	07905	DEXYP	\$264.69	
30076	4/10/2020	08840	EMPLOYER RESOURCES NORTHWEST	\$9,669.83	
30077	4/10/2020	11892	J ROBERTSON AND COMPANY	\$5,482.50	
30078	4/10/2020	11909	JAYRAY ADS & PR INC	\$2,450.00	
30079	4/10/2020	15675	OLYMPIA SCHOOL DISTRICT #111	\$400.00	
30080	4/10/2020	16262	OPEN SQUARE	\$315,309.63	
30081	4/10/2020	23400	U.S. BANK CORPORATE PAYMENT SYSTEMS	\$0.00	<input checked="" type="checkbox"/>
30082	4/10/2020	23400	U.S. BANK CORPORATE PAYMENT SYSTEMS	\$72,634.73	
30083	4/10/2020	23405	US BANK or CORPORATE PAYMENT SYSTEM	\$9,075.90	
30084	4/10/2020	24030	WA ST AUDITOR'S OFFICE	\$282.75	
Total:				\$415,570.03	

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 4/15/2020

Thru Date: 4/15/2020

Check #	Check Date	Ref #	Name	Amount	Voided
30085	4/15/2020	01905	AMERICAN PRODUCTS LTD	\$2,403.64	
30086	4/15/2020	02580	ASSOCIATED PETROLEUM	\$2,599.27	
30087	4/15/2020	03950	BRUCE TITUS AUTOMOTIVE GROUP	\$29.86	
30088	4/15/2020	04120	BUILDERS HARDWARE & SUPPLY	\$1,171.82	
30089	4/15/2020	06040	CITY OF LACEY	\$1,025.26	
30090	4/15/2020	06610	COMMERCIAL BRAKE & CLUTCH	\$65.53	
30091	4/15/2020	06830	CONSOLIDATED PRESS LLC	\$13,330.01	
30092	4/15/2020	07220	CUMMINS INC.	\$7,591.04	
30093	4/15/2020	08060	DON SMALL AND SONS OIL	\$3,725.27	
30094	4/15/2020	08607	EDNETICS INC	\$5,279.19	
30095	4/15/2020	08765	ELTEC SYSTEMS LLC	\$1,787.06	
30096	4/15/2020	09885	FMNA LLC	\$171.91	
30097	4/15/2020	09886	FOLSOM TAWNYA	\$60.84	
30098	4/15/2020	10477	GALLS PARENT HOLDINGS LLC	\$714.13	
30099	4/15/2020	10660	GILLIG LLC	\$15,041.37	
30100	4/15/2020	11250	HERITAGE - CRYSTAL CLEAN LLC	\$826.30	
30101	4/15/2020	11261	HERMANSON COMPANY LLP	\$1,146.34	
30102	4/15/2020	11331	HOME DEPOT USA INC.	\$2,750.49	
30103	4/15/2020	11825	INTRACOMMUNICATION NETWORK SYSTEMS	\$3,056.92	
30104	4/15/2020	14590	MOHAWK MFG & SUPPLY	\$462.24	
30105	4/15/2020	14750	MULLINAX FORD	\$1,941.66	
30106	4/15/2020	15140	NISQUALLY TOWING SERVICE	\$276.26	
30107	4/15/2020	15255	NORTHWEST PUMP & EQUIPMENT CO.	\$3,300.73	
30108	4/15/2020	16262	OPEN SQUARE	\$12,519.77	
30109	4/15/2020	16590	PACIFIC NORTHWEST PUBLISHING COMPAN	\$72.56	
30110	4/15/2020	16595	PACIFIC POWER GROUP LLC	\$86.32	
30111	4/15/2020	16654	PARKER CORPORATE SERVICES INC.	\$33,682.71	
30112	4/15/2020	16966	POINT & PAY	\$1,693.76	
30113	4/15/2020	17290	PUGET SOUND ENERGY	\$19,354.39	
30114	4/15/2020	17391	QUALITY MUFFLER & BRAKE	\$545.84	
30115	4/15/2020	17420	R&R TIRE COMPANY INC.	\$1,895.81	
30116	4/15/2020	17505	RAINIER DODGE INC	\$45.30	
30117	4/15/2020	17560	RE AUTO ELECTRIC INC	\$2,460.38	
30118	4/15/2020	17795	ROUTEMATCH SOFTWARE INC	\$5,232.00	
30119	4/15/2020	17965	SEATTLE AUTOMOTIVE DISTRIBUTING	\$1,067.46	
30120	4/15/2020	18066	SHI INTERNATIONAL CORP.	\$3,052.88	
30121	4/15/2020	18470	SPORTWORKS NORTHWEST INC	\$201.90	
30122	4/15/2020	18530	STANDARD PARTS CORP	\$762.01	
30123	4/15/2020	18540	STANTEC CONSULTING SERVICES INC	\$940,698.44	
30124	4/15/2020	18755	S-SQUARE TUBE PRODUCTS	\$80.80	
30125	4/15/2020	21880	THURSTON REGIONAL PLANNING COUNCIL	\$10,012.00	
30126	4/15/2020	21950	TITUS-WILL CHEVROLET	\$7,273.46	
30127	4/15/2020	21985	TOTAL FILTRATION SERVICES INC	\$124.86	
30128	4/15/2020	22100	TRANSIT SOLUTIONS LLC	\$377.16	
30129	4/15/2020	24000	W W GRAINGER INC	\$44.46	
30130	4/15/2020	24040	WA ST CONSOLIDATED TECHNOLOGY SERVI	\$725.00	
Total:				\$1,110,766.41	

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 4/22/2020

Thru Date: 4/22/2020

Check #	Check Date	Ref #	Name	Amount	Voided
30131	4/22/2020	01780	AMALGAMATED TRANSIT UNION 1765	\$17,993.03	
30132	4/22/2020	01885	AMERICAN LANDSCAPE SERVICES LLC	\$3,539.09	
30133	4/22/2020	01895	ECOLUBE RECOVERY LLC	\$701.85	
30134	4/22/2020	02060	AMERISAFE INC.	\$936.46	
30135	4/22/2020	02320	APPLIED INDUSTRIAL TECHNOLOGIES	\$90.83	
30136	4/22/2020	02380	ARAMARK UNIFORM SERVICES	\$1,122.87	
30137	4/22/2020	02580	ASSOCIATED PETROLEUM PRODUCTS	\$508.58	
30138	4/22/2020	03890	BRIDGESTONE AMERICAS INC	\$2,943.14	
30139	4/22/2020	06610	COMMERCIAL BRAKE & CLUTCH INC.	\$310.54	
30140	4/22/2020	07220	CUMMINS INC.	\$2,902.87	
30141	4/22/2020	09961	FORMA CONSTRUCTION COMPANY	\$15,201.20	
30142	4/22/2020	10660	GILLIG LLC	\$0.00	<input checked="" type="checkbox"/>
30143	4/22/2020	10660	GILLIG LLC	\$5,641.15	
30144	4/22/2020	11331	HOME DEPOT USA INC.	\$612.73	
30145	4/22/2020	11615	INDUSTRIAL HYDRAULICS INC.	\$123.52	
30146	4/22/2020	11865	ISLAND SUPERIOR AIR FILTER	\$1,556.85	
30147	4/22/2020	12620	KEYBANK NATIONAL ASSOCIATION	\$90.56	
30148	4/22/2020	13485	LEMAY MOBILE SHREDDING	\$210.14	
30149	4/22/2020	14381	METLIFE	\$10,455.05	
30150	4/22/2020	14405	MICHAEL G. MALAIER TRUSTEE	\$392.31	
30151	4/22/2020	14590	MOHAWK MFG & SUPPLY CO.	\$933.72	
30152	4/22/2020	14750	MULLINAX FORD OF OLYMPIA	\$738.44	
30153	4/22/2020	16595	PACIFIC POWER GROUP LLC	\$4,249.34	
30154	4/22/2020	17505	RAINIER DODGE INC.	\$38.16	
30155	4/22/2020	17580	RECARO NORTH AMERICA INC.	\$373.23	
30156	4/22/2020	17900	SCHETKY NORTHWEST SALES INC.	\$1,028.84	
30157	4/22/2020	17965	SEATTLE AUTOMOTIVE DISTRIBUTING INC.	\$1,305.83	
30158	4/22/2020	18530	STANDARD PARTS CORP.	\$312.86	
30159	4/22/2020	18540	STANTEC CONSULTING SERVICES INC	\$337,854.35	
30160	4/22/2020	18755	NIKAY ENTERPRISES	\$1,929.10	
30161	4/22/2020	21660	THERMO KING NORTHWEST INC.	\$270.82	
30162	4/22/2020	21950	TITUS-WILL CHEVROLET	\$6,568.09	
30163	4/22/2020	21985	TOTAL FILTRATION SERVICES INC.	\$22.30	
30164	4/22/2020	22010	TOYOTA OF OLYMPIA	\$114.22	
30165	4/22/2020	23411	US DEPT OF EDUCATION AWG	\$324.24	
30166	4/22/2020	23641	United States Treasury	\$35.50	
30167	4/22/2020	23660	UNITED WAY OF THURSTON COUNTY	\$575.00	
30168	4/22/2020	24000	W. W. GRAINGER INC.	\$159.96	
30169	4/22/2020	24741	WA ST EMPLOYMENT SECURITY DEPARTME	\$24,564.72	
30170	4/22/2020	24742	WA ST EMPLOYMENT SECURITY	\$100.00	
30171	4/22/2020	24750	WA ST GET PROGRAM	\$30.00	
Total:				\$446,861.49	

INTERCITY TRANSIT AUTHORITY
AGENDA ITEM NO. 4-A
MEETING DATE: May 6, 2020

FOR: Intercity Transit Authority

FROM: Katie Cunningham, 705-5837

SUBJECT: Vanpool Vehicle Purchase Contract 05916

1) **The Issue:** Consideration of the purchase of twelve (12) replacement vanpool vehicles.

2) **Recommended Action:** Authorize the General Manager, pursuant to Washington State Contract 05916, to issue a purchase order to Toyota of Yakima in the amount of \$377,868 to purchase twelve (12) new seven-passenger Toyota Sienna minivans.

3) **Policy Analysis:** The procurement policy states the Authority must approve any expenditure over \$100,000.

4) **Background:** Intercity Transit received a Vanpool Investment Program (VIP) grant from the Washington State Department of Transportation (WSDOT) to replace vanpool vans which have reached their useful life (Note: Intercity Transit applied for 50 replacement vans through WSDOT's VIP program, however only 12 were awarded). To utilize this award, Intercity Transit seeks to purchase 12 new seven-passenger Toyota Sienna minivans under Washington State Department of Enterprise Services (DES) Contract 05916 to serve as replacement vehicles. DES competitively bid this vehicle contract awarding to the lowest, responsive and responsible bidder for each vehicle class, and Toyota of Yakima was selected for this vehicle class. As a member of the Washington State Purchasing Cooperative, Intercity Transit is eligible to purchase off this contract. This year's deadline for purchasing off the contract is May 7th for the 2020 model. Based on past purchasing experience using the State contract it is uncertain if another purchasing opportunity will be available prior to the end of the biennium.

Intercity Transit staff concurs with DES's assessment regarding fair and reasonable pricing and Toyota of Yakima's ability to perform. Based on our past experience with Toyota of Yakima and Toyota Sienna minivans, staff is confident these vehicles are mechanically sound and will serve our vanpool customers well. The 12 replacement vans would not likely be delivered until later this year, in the fall.

5) **Alternatives:**

- A. Authorize the General Manager, pursuant to Washington State Contract 05916, to issue a purchase order to Toyota of Yakima in the amount of \$377,868 to purchase twelve (12) new seven-passenger Toyota Sienna minivans.
- B. Defer action. To remain in alignment with the VIP grant, vehicles must be received by June 30, 2021.

6) **Budget Notes:** Intercity Transit received a VIP grant award of \$257,400 to purchase 12 replacement vanpool vehicles by June 30, 2021. The VIP grant will provide funding of up to \$21,450 per vehicle. Intercity Transit's 2020 budget includes funds to provide the funding match for these replacement vanpool vehicles.

The total cost of this purchase for 12 replacement vanpool vehicles is \$377,868, of which the VIP grant will fund \$257,400. The remaining \$157,445 is allocated in Intercity Transit's 2020 budget. (Note: Vanpool vehicles are exempt from sales tax.)

7) **Goal Reference:** **Goal # 4:** *"Provide responsive transportation options within financial limitations."*

8) **References:** N/A.

INTERCITY TRANSIT AUTHORITY
AGENDA ITEM NO. 4-B
MEETING DATE: May 6, 2020

FOR: Intercity Transit Authority

FROM: Katie Cunningham, 705-5837

SUBJECT: Surplus Coach

-
- 1) **The Issue:** Whether or not to declare Coach 940 surplus.
-
- 2) **Recommended Action:** Declare the property listed as surplus.
-
- 3) **Policy Analysis:** Resolution No. 23-81 states the Authority must declare property surplus to our needs prior to sale or disposal.
-
- 4) **Background:** Coach 940, a 2005 thirty-five foot Gillig lowfloor heavy-duty bus, was recently in an accident. The estimated cost to repair the damage of this vehicle will exceed the fair market value, and the vehicle has, therefore, been deemed a total loss. The vehicle has met federal useful life requirements with approximately 650,000 miles and 15 years of service. Staff is requesting the Authority declare Coach 940 as surplus. The recommended action is to sell the coach as-is at public auction. The total estimated pre-accident fair market of the vehicle is \$13,558.
-
- 5) **Alternatives:**
- A. Declare the item surplus. The vehicle has met its useful life, has been totaled and will cost more than its fair market value to repair.
 - B. Defer action. Storage availability on-site and off-site storage costs are an issue.
 - C. Retain all items. Storage availability and off-site storage costs are an issue.
-
- 6) **Budget Notes:** Coach 940 was purchased with Federal funds, and staff will follow the Federal Transit Administration (FTA) disposition requirements identified in Chapter IV of FTA Circular 5010.1F. Funds received in excess of \$5,000 for a federally funded item may need to be returned to FTA.
-
- 7) **Goal Reference:** Not specifically identified in the goals.
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- 8) **References:** N/A.
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INTERCITY TRANSIT AUTHORITY
AGENDA ITEM NO. 4-C
MEETING DATE: May 6, 2020

FOR: Intercity Transit Authority
FROM: Jessica Gould, Grants Program Administrator, 360.705.5808
SUBJECT: Schedule 2021-2024 TIP Public Hearing

- 1) **The Issue:** Provide an opportunity for public participation in the process of programming federally funded projects and scheduling a public hearing on the draft 2021-2024 Transportation Improvement Program (TIP).
- 2) **Recommended Action:** Schedule a public hearing for June 3, 2020, at 5:30 p.m. to receive public comment on the draft Intercity Transit 2021-2024 TIP.
- 3) **Policy Analysis:** Federal regulations require Intercity Transit (grantee) to offer the opportunity for public participation in the process of programming federal funds used for future capital projects. Scheduling and noticing a public hearing on the 2021-2024 TIP is an appropriate means of encouraging public participation and is consistent with Intercity Transit policy and past practice. In addition to a formal public hearing, Intercity Transit provides information on the process and solicits public input via *Rider News* (onboard buses) and by posting information on the agency website.
- 4) **Background:** The draft 2021-2024 TIP is consistent with projects that are identified in Intercity Transit's long range capital and budget planning model (an internal planning document), the *2019- 2024 Transit Development Plan*, and the *2020- 2025 Strategic Plan*. Both of these documents are published and available on the agency website. The agency's TIP is the first step in the annual cycle of reviewing and updating Intercity Transit's planning documents and identifying projects that need to be programmed into the state and federally required State Transportation Improvement Program (STIP). Additionally, this process provides an opportunity to encourage public input and participation for the programming of federally funded projects.

Program elements in the draft 2021-2024 TIP include:

- Preventive maintenance of vehicles in IT's fleet during the years 2021-2024;
- Construction of Pattison Base Expansion and rehabilitation project which includes planned improvements on the North Parcel and rehabilitation on the main campus thru the program years.
- Acquisition of heavy duty coaches to replace ones that have been in service at or beyond their expected useful life.
- Purchase of replacement and expansion *Dial-A-Lift* vans to meet the needs of our region's eligible clients;
- Purchasing of replacement vanpool vans;
- Continuing Youth Education Program(s) that foster skills and provides education on using transit and bicycling as a transportation choices;
- Planning, design, and construction of facilities and capital improvements to support local and commuter services consistent with the adopted Long Range Plan;

- Planning, design and capital improvements to provide High Capacity or “BRT Light” corridor service consistent with the adopted Long Rang Plan;
- Constructing and improving bus stops and facilities, including ADA improvements, in partnership with local agencies;
- Funding for operating services, capital projects and capital replacement of vehicles utilizing “earned share” formula funds for approved projects via PSRC/Seattle-Tacoma-Everett metropolitan area.

A summary of the proposed schedule and process highlights for this year’s TIP review and adoption process is as follows:

- **May 6, 2020** – Brief ITA on schedule and request Public Hearing Date.
- **May 4, 2020- June 2, 2020** –Public Participation and outreach
- **June 3, 2020** – Public Hearing on Draft TIP
- **June 17, 2020** – Consideration of 2021-2024 TIP for adoption
- **July 3, 2020** – Submit Approved TIP to MPO and State Update and Enter Projects in STIP (Early July is the typical deadline for local jurisdiction to forward their approved TIP to the MPO for inclusion in the RTIP).

Projects are identified in the draft TIP for public review and comment and consideration for ITA adoption on June 17, 2020. They are also subject to review by the Thurston Regional Planning Council and Puget Sound Regional Council (for projects that include secured or anticipated PSRC Earned Share formula funds), for inclusion in the respective regional TIP (RTIP). Federally funded projects must also be included by Intercity Transit through TRPC/PSRC for federal and state approval in the STIP prior to actual funding being available. An updated list of projects and estimated Federal share will be available for the public following adoption of the schedule and will be reviewed with the ITA at the June 3 regular meeting.

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- 5) **Alternatives:**
- A. Reject the draft TIP or refer for additional review. This will potentially delay federal grant funding programs.
 - B. Defer action.
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- 6) **Budget Notes:** The TIP reflects projects that will be or may be considered in the 2021 through 2024 annual Intercity Transit budgets.
-
- 7) **Goal Reference:** The TIP process project elements support agency goals: **Goal #1:** “Assess the transportation needs of our community throughout the Public Transportation Benefit Area.” **Goal #3:** “Maintain a safe and secure operating system.” **Goal #4:** “Provide responsive transportation options within financial limitations.”
-
- 8) **References:** Exhibit 1 - Draft TIP News Release/ Rider News update.

2021- 2024 INTERCITY TRANSIT
Transportation Improvement Program-- draft 4/28/2020

IT #	Project	2021	2022	2023	2024	TOTAL 2021-2024	Federal	Type	Local	Total	Funding Source
1	IT 1601 Capital Preventive Maintenance (PSRC Earned Share)	\$320,000	\$320,000	\$320,000	\$320,000	\$1,280,000	\$1,024,000	PSRC Earned Share Sec. 5307 and Sec. 5339	\$256,000.00	\$1,280,000.00	Planned & Secured (includes PSRC 5307 & 5339 Earned Share)
2	IT 1603 Vanpool Vans - Replacement (PSRC Earned Share)	\$1,474,000	\$1,474,000	\$1,125,000	\$1,125,000	\$5,198,000	\$4,158,400	PSRC Earned Share Sec. 5307 and Sec. 5339	\$1,039,600.00	\$5,198,000.00	Planned & Secured (includes PSRC 5307 & 5339 Earned Share)
3	IT 1604 Bus Stop Enhancements & Accessibility - TRPC - FHWA Transfers (TA & CMAQ)	\$0	\$200,000	\$200,000	\$200,000	\$600,000	\$519,000	Local and Federal/Regional	\$81,000.00	\$600,000.00	TRPC Contingency project via Regional competition
4	IT 1605 Walk N Roll Youth Education Programs - TRPC - FHWA Transfers (CMAQ & TA)	\$129,000	\$129,000	\$148,350	\$148,350	\$554,700	\$479,816	FHWA (TA in 2022) transfer to FTA	\$74,884.50	\$554,700.00	TRPC Anticipated Federal Funds
5	IT 1701 Replacement, heavy duty coaches - \$675k ea (PSRC earned share and Direct Apportionment)	\$2,193,750	\$2,193,750	\$2,193,750	\$2,193,750	\$8,775,000	\$7,020,000	Sec. 5307, 5339 & PSRC Earned Share est.	\$1,755,000.00	\$8,775,000.00	Planned & Secured (includes PSRC 5307 and 5339 Earned Share)
6	IT 1901 Replacement & Expansion Dial A Lift Propane ready vehicles - \$156K (TRPC- FHWA Transfers (CMAQ)	\$700,000	876,770	\$1,914,460	\$876,770	\$4,368,000	\$3,494,400	Regional Funds (STP/CMAQ) and State/WSDOT Consolidated Grant	\$873,600.00	\$4,368,000.00	Partially funded (includes State Consolidated grant and Fed CMAQ application)
7	IT 1801 Pattison Maintenance, Operations & Admin. Facility Expansion & Rehabilitation - Construction	\$21,345,700	\$2,450,000	\$0	\$0	\$23,795,700	\$19,036,560	Federal 5339B Competitive	\$4,759,140.00	\$23,795,700.00	Partially funded. Recent FY20 5339 competitive application submitted.
8	IT1902 Martin Way Park & Ride Direct Access	\$400,000	\$850,000	\$750,000	\$400,000	\$2,400,000	\$1,920,000	State RMG & Federal 5339 & 5307	\$480,000.00	\$2,400,000.00	Unfunded
9	IT1903 High Capacity Corridor Service or BRT "light"	\$350,000	\$350,000	\$1,600,000	\$14,000,000	\$16,300,000	\$13,040,000	State RMG & Federal 5339 & 5307 or competitive	\$3,260,000.00	\$16,300,000.00	Partial funding, RMG project supports implementation plan
10	IT2001 Alternative Fuels Infrastructure: Environmental, Prelim Eng & Design	\$0	\$0	\$400,000	\$1,780,000	\$2,180,000	\$1,744,000	State RMG & Federal 5339 & 5307 or competitive	\$436,000.00	\$2,180,000.00	Unfunded/New
Total Federal Funded Projects		\$26,912,450	\$8,843,520	\$8,651,560	\$21,043,870	\$65,451,400	\$52,436,176		\$13,015,224.50	\$65,451,400.00	Secured and Estimated Federal Funding Sources

Notes
Grant type: Sec. 5307/ 5339 & PSRC* 5307/ 5339 Earned Share--Urban area formula program administered by the Federal Transit Administration.
Amount is determined by urban area population, population density, and NTD stats for revenue miles traveled. Federal funding match requirements are typically 80/20. Projects with different matching requirements are noted.
FY20 CARES Act: This federal funding does not require TIP approval.

*Puget Sound Regional Council



NEWS RELEASE

For Immediate Release:

May 7, 2020

Transit Seeks Public Comment on Transportation Improvement Projects

Olympia, WA – Intercity Transit invites public comment on potential federally funded transit projects proposed in its draft 2021-2024 Transportation Improvement Program (TIP). The comment period will be from May 7-June 3, 2020. If the “Stay Home, Stay Healthy” statewide order has been lifted, the comment period will culminate with a public hearing Wednesday, June 3, 2020 at 5:30 p.m. at Intercity Transit’s business office located at 526 Pattison Street SE in Olympia.

The draft TIP details Intercity Transit’s complete program of potentially federally funded projects for 2021-2024. It includes projects also programmed through the Thurston Regional Planning Council (TRPC) and the Puget Sound Regional Council (PSRC).

Once the Intercity Transit Authority approves the projects outlined in the TIP, TRPC and PSRC will review them. Regional planning organizations must integrate projects specific to their respective areas into the State Transportation Improvement Program (STIP), which is subject to federal and state transportation agency review.

The draft TIP projects could total more than \$65 million in combined federal and local funds for projects planned in 2021-2024. The draft TIP and a complete list of programmed projects for potential funding are available online at intercitytransit.com/agency/plans-publications-fact-sheets or by contacting the Grants Program Administrator at 360-705-5808 or jgould@intercitytransit.com.

The public may comment at the June 3 public hearing or in writing to the Grants Program Administrator, Intercity Transit, P.O. Box 659, Olympia, WA, 98507-0659. Intercity Transit must receive written comments by 2 p.m. Tuesday, June 3, 2020, to be considered. Questions or comments may also be emailed to jgould@intercitytransit.com or by phone to 360-705-5808.

###

For More Information:

Jessica Gould, Grants Program Administrator
jgould@intercitytransit.com

Public Comment Invited on Draft Transportation Improvement Program

Intercity Transit seeks rider and public comment on its proposed 2021-2024 Transportation Improvement Program (TIP) which is an overview of potential federally funded projects.

The comment period ends with a public hearing on Wednesday, June 3, 2020 at 5:30 p.m. at Intercity Transit's business office at 526 Pattison St. SE in Olympia. If you need special accommodations to participate in the hearing, call 360-705-5808 at least three days prior to the meeting.

Review a draft copy of the TIP online at intercitytransit.com/agency/plans-publications-fact-sheets or by contacting 360-705-5808.

Please consider riding the bus, bicycling or walking to attend the hearing. Routes 62A, 62B, 66, and Dial-A-Lift (for certified riders) serve stops near this location.

Other ways to comment

If you cannot attend the public hearing:

- Jessica Gould, Grants Program

Administrator, Intercity Transit

P.O. Box 659, Olympia, WA 98507-0659

- Phone: 360-705-5808

- Email: jgould@intercitytransit.com

All written comments must be received by 4 p.m. on Tuesday, June 2, 2020 to be considered.

INTERCITY TRANSIT AUTHORITY
AGENDA ITEM NO. 4-D
MEETING DATE: May 6, 2020

FOR: Intercity Transit Authority

FROM: Rob LaFontaine, Planning Manager, 360-705-5832

SUBJECT: September 2020 Service Change – Schedule Public Hearing

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- 1) **The Issue:** Provide an opportunity for public participation in the process of changes to fixed-route bus service effective September 20, 2020.
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- 2) **Recommended Action:** Schedule a public hearing for June 3, 2020, at 5:30 p.m. to receive public comment on the proposed September 20, 2020, fixed-route service changes.
-
- 3) **Policy Analysis:** Any time there are meaningful changes to service (additions, modifications and reductions) that might impact our riders, our goal is to provide opportunities to review proposed changes and opportunities for the public to respond. Prior to finalizing the staff recommendations we will provide an opportunity to review the proposal with the public.
-
- 4) **Background:** The proposed September 20, 2020, service change package is revenue neutral. It will address some route adjustments required to accommodate a full size bus and its turning radius. Intercity Transit has been updating the fleet replacing some smaller coaches with larger 40-foot coaches to support future ridership growth supported by Proposition 1 service expansion and the zero fare demonstration project. Some route adjustments have already been accomplished but one additional change proposed is a change on Route 42 at SPSCC's main campus in SW Olympia and NW Tumwater. This change would move the portion of the route internal to the SPSCC campus (Crosby Loop. a.k.a. Community College Drive to Dr. Nels Hanson Way in the campus interior) out to Mottman Road between Crosby Blvd. and RW Johnson Blvd. This is the same pattern Route 42 riders are familiar with during snow detours or other campus closures.

The remaining changes being proposed for September 2020 are to support schedule adherence including adjustments to time-points in the public schedules.

Setting and holding a public hearing is one of several elements of public outreach. Following our service change process, we will communicate directly with key stakeholders, as well as use other communication methods (Rider News, social media, website, etc.) to publicize the proposal prior to forwarding a formal service change recommendation to the Intercity Transit Authority on June 17, 2020,

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- 5) **Alternatives:** Postpone the public hearing to a future date.
-
- 6) **Budget Notes:** The proposed service change package is not anticipated to increase annual fixed route service hours.
-
- 7) **Goal Reference:** **Goal #1:** *"Assess the transportation needs of our community throughout the Public Transportation Benefit Area."* **Goal #2:** *"Provide outstanding customer service."* **Goal #4:** *"Provide responsive transportation options within financial limitations."* **Goal #6:** *"Encourage use of our services."* **Goal #7:** *"Build partnerships to address and jointly find solutions to the mobility needs and demands in our community."*
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- 8) **References:** [2020 Budget](#) and [Intercity Transit Short/Long Range Plan – adopted November 7, 2018.](#)