

**Authority Meeting Highlights**  
*A brief recap of the ITA/CAC Joint Meeting September 18, 2019*

**Action Items**

Wednesday night, the Authority:

- Scheduled a Public Hearing for the 2020-2025 Strategic Plan for Wednesday, November 20, 2019.
- Scheduled a Public Hearing for the 2020 Budget for Wednesday, November 20, 2019.
- Authorized the General Manager to enter into a six-month term contract, with seven more optional six-month renewal periods, with Conduent Transport Solutions (Conduent) and pay the invoice for the Conduent Orbital CAD/AVL system hardware/software maintenance agreement. Consistent with the contract, the invoice amount is \$101,595.
- Authorized the General Manager to issue purchase orders for the new Olympia Transit Center (OTC) office furniture package in an amount not-to-exceed \$350,000.

**Other Items of Interest:**

- Justin Leighton, Executive Director from the Washington State Transit Association, provided a briefing on Initiative 976 concerning Motor Vehicle Taxes & Fees.
- Thomas Wittmann from Nelson Nygaard Consulting provided a “refresher” and opportunity for active discussion on transit planning considerations including the policy framework with focus on the challenges and opportunities as we move forward with implementing our Long Range Plan in alignment with the Community support of Proposition 1.
- The Community Advisory Committee reviewed the results of their 2019 Self-Assessment survey.
- The traffic signal on Martin Way is in place and should be operational in the next two weeks. With the addition of this traffic signal and the fact that we have 15-minute service on Martin Way, we can now utilize both sides of the street, and safely get Operators across the street, thus we are saving the equivalent of three full-time positions a year.
- The Conditional Use Hearing with the City of Olympia for the Pattison Street Project is Monday, September 23, 2019.
- There was an article in the Olympian on The One. Great article – receiving positive comments.

- The CAD/AVL consultants are onsite this week meeting with staff.
- The Annual Holiday Banquet is Friday, December 13, 2019. All are welcome.
- There were 18 new Operators who graduated on September 6, 2019. On October 7, a new class of 13 Operators begins, and they will graduate on Friday, December 6. All are welcome to attend the luncheon.
- Four new 40' coaches were delivered, and we're waiting for the remaining 12.
- To date, three applications for the CAC have been received, and one for the ITA. The deadline to submit applications for the CAC is October 10; and October 23 for the ITA. Interviews for the CAC applicants is November 6; Interviews for the ITA is November 13.
- Staff is in the process of setting up appointments to speak with the city councils, county commission, and planning commissions, and are working with the Olympian and others to talk about our progress since Proposition 1. Also talk about the public hearing on November 20 for the Strategic Plan. We want to make sure the public knows what the Authority has been talking about and that includes the proposal for zero fare.
- At the October 16, 2019, Authority meeting, we'll celebrate Intercity Transit's Grand Champions - the Operations and Maintenance teams
  - Maintenance Team came in 1<sup>st</sup> Place - Joe Bell, Grant Swidecki and James Bush;
  - Dan Savage took 1st Place Body on Chassis and 1st Place Mobility Device Securement;
  - David Randall took 2nd Place 35';
  - Rob Wood took 1st Place 40' with a record setting perfect score on the course;

**Pat Messmer, Executive Assistant/Clerk of the Board**  
**Prepared: September 19, 2019**