

AGENDA
INTERCITY TRANSIT AUTHORITY
June 6, 2012
5:30 P.M.

CALL TO ORDER

- | | | |
|-----------|-------------------------------------|----------------|
| 1) | APPROVAL OF AGENDA | 1 min. |
| 2) | INTRODUCTIONS - RECOGNITIONS | 0 min. |
| 3) | PUBLIC COMMENT | 10 min. |

Public Comment Note: This is the place on the agenda where the public is invited to address the Authority on any issue. The person speaking is requested to sign-in on the General Public Comment Form for submittal to the Clerk of the Board. When your name is called, step up to the podium and give your name and address for the audio record. If you are unable to utilize the podium, you will be provided a microphone at your seat. Citizens testifying are asked to limit testimony to three minutes.

The Authority will not typically respond to your comments this same evening; however, they may ask some clarifying questions.

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| 4) | APPROVAL OF CONSENT AGENDA ITEMS | 1 min. |
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- A. Approval of Minutes:** May 2, 2012, Regular Meeting; May 16, 2012, Work Session.
- B. Payroll:** May 2012 Payroll in the amount of \$1,816,819.05; April 2012 Payroll in the amount of \$1,807,380.22.
- C. Accounts Payable:** Warrants dated April 6, 2012, numbers 10759-10873, in the amount of \$266,876.32; warrants dated April 20, 2012, numbers 10877-11009 in the amount of \$380,719.24 for a monthly total of \$647,595.56. Warrants dated May 4, 2012, numbers 10758; 10876; 11012-11134 in the amount of \$771,696.36; warrants dated May 18, 2012, numbers 11142-11293, in the amount of \$549,947.23, for a monthly \$1,321,643.59.
- D. Maintenance Contract for Telephone System:** Authorize the General Manager to execute a one year contract with Siemens for the maintenance of the agency telephone system for \$32,578.17, including taxes. (*Marilyn Hemmann*)
- E. Purchase of Spare Hybrid Engine:** Authorize the General Manager to issue a purchase order to Cummins Northwest for a spare engine for the

hybrid Gillig coaches in an amount not to exceed \$31,197.99, including freight and taxes. (*Marilyn Hemmann*)

F. Special Meeting: Schedule a special meeting for June 20, 2012, to consider action items. (*Rhodetta Seward*)

- 5) **PUBLIC HEARINGS - Transportation Improvement Program** 10 min.
(*Bob Holman*)

- 6) **COMMITTEE REPORTS**
 - A. **Thurston Regional Planning Council** (*Sandra Romero*) 3 min.
 - B. **Transportation Policy Board** (*Ed Hildreth*) 10 min.
 - C. **TRPC Sustainable Development Task Force** (*Karen Messmer*) 3 min.
 - D. **Citizen Advisory Committee** (*Catherine Golding*) 3 min.

- 7) **NEW BUSINESS**
 - A. **Fiber Optic Cable** (*Marilyn Hemmann*) 10 min.
 - B. **Citizen Advisory Committee Appointments & Interviews** (*Rhodetta Seward*) 10 min.

- 8) **GENERAL MANAGER'S REPORT** 10 min.

- 9) **AUTHORITY ISSUES** 10 min.

- 10) **EXECUTIVE SESSION** 20 min.
 - A. **Labor Negotiations - Amalgamated Transit Union 1765** (*Mike Harbour*)

ADJOURNMENT

Minutes
INTERCITY TRANSIT AUTHORITY
Regular Meeting
May 2, 2012

CALL TO ORDER

Chair Thies called the May 2, 2012, regular meeting of the Intercity Transit Authority to order at 5:31 p.m., at the administrative offices of Intercity Transit.

Members Present: Chair and Citizen Representative Martin Thies; County Commissioner Sandra Romero; City of Olympia Councilmember Nathaniel Jones; City of Lacey Councilmember Jeff Gadman ; Citizen Representative Karen Messmer; Citizen Representative Ryan Warner; and Labor Representative Karen Stites.

Members Excused: City of Tumwater Councilmember Ed Hildreth and City of Yelm Councilmember Joe Baker.

Staff Present: Mike Harbour; Rhodetta Seward; Ann Freeman-Manzanares; Jim Merrill; Karl Shenkel; Dennis Bloom; Erin Hamilton; Marilyn Hemmann; Bob Holman; and Pat Messmer.

Others Present: Legal Counsel Tom Bjorgen and Citizen Advisory Committee member Jill Geyen.

APPROVAL OF AGENDA

It was M/S/A by Citizen Representative Messmer and Commissioner Romero to approve the agenda as published.

INTRODUCTIONS & RECOGNITIONS

- A. Marshall Krier introduced Auto Technicians Rustin (Rusty) Shoemaker and Daniel Rhodes.**
- B. Bob Holman introduced Environmental & Sustainability Coordinator Jessica Brandt.**
- C. Emily Bergkamp introduced Dial-A-Lift Dispatcher Peter Kappler.**

APPROVAL OF CONSENT AGENDA ITEMS

It was M/S/A by Councilmember Jones and Citizen Representative Warner to approve the consent agenda as presented.

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- A. Approval of Minutes:** April 4, 2012, Regular Meeting; April 18, 2012, Work Session.
- B. Payroll:** March 2012 Payroll in the amount of \$2,510,936.
- C. TIP Public Hearing:** Scheduled a public hearing for June 6, 2012, at 5:30 p.m. to receive public comment on the draft Intercity Transit TIP.
- D. Security Services - Contract Extension:** Authorized the General Manager to execute a one-year contract extension with Pierce County Security in the amount of \$165,280 for the provision of security services at the Lacey and Olympia Transit Centers.

Councilmember Gadman arrived.

COMMITTEE REPORTS

- A. Thurston Regional Planning Council (TRPC).** Romero reported the TRPC met April 6. The agenda included a proposed amendment to the Regional Transportation Improvement Program (RTIP). The Council discussed amendments to the TRPC bylaws regarding officer vacancies and appointments to outside committees. Allen Miller was appointed to the Capitol Furnishings Preservation Committee. The Council discussed the Economic Development 101 sessions conducted by Michael Cade. There was discussion about the 2012 Legislative Session. Members also discussed the population forecast.
- B. Transportation Policy Board (TPB).** No report.
- C. TRPC Sustainable Development Task Force.** Messmer reported the Task Force did not meet. She reported she attended the Olympia meeting which was one of the community-wide conversation meetings held throughout the county in the past six weeks.
- D. Citizen Advisory Committee.** Jill Geyen reported a CAC report was provided at the April 18th meeting. She had nothing to add. Seward reported the CAC recruitment continues. Two applications were received for the three-year term positions, and Charles Richardson was one of those who applied. She received calls from counselors at various schools asking questions about the youth position. The deadline to apply is May 18.

NEW BUSINESS

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A. Transit Advertising Services. Hamilton reported the transit advertising services contract generates revenue for Intercity Transit. The advertising contractor uses advertising space on the buses and the Dial-A-Lift vans, and in return they pay Intercity Transit a share of their advertising revenue.

Staff received only one proposal and conducted an independent price analysis and determined the proposer's offer to be fair and reasonable. The proposer is Clear Channel Outdoor, who is our current transit advertising firm. Clear Channel Outdoor offered a minimum revenue guarantee of \$1,250,000 over a 5-year period or 62% of net revenue.

Romero asked for a better understanding of how this process works. Hamilton provided an example using Little Creek Casino, who advertises on our buses. Little Creek contracts directly with Clear Channel to advertise on our buses. Little Creek pays Clear Channel for the advertisement. Clear Channel then pays Intercity Transit a minimum revenue guarantee from that advertisement. Basically, Clear Channel "rents" the sides of the buses.

Jones asked if there is a certain percentage of national advertisers who advertise on our vehicles. Hamilton replied it is market-driven, and our area typically supports more local than national advertisements.

Gadman asked if there would be any advantage to making this a one-year contract and reopen the process again in one year to see if we receive a better percentage. Hamilton replied due to the nature of contracted advertising work, five years is standard in the industry. And considering the uncertainty of the economy, our research shows this to be a fair and reasonable guarantee minimum percentage.

Hamilton confirmed Clear Channel maintains and switches out the advertising signs.

It was M/S/A by Councilmember Gadman and Citizen Representative Messmer to authorize the General Manager to enter into a contract with Clear Channel Outdoor for Transit Advertising Services with a minimum revenue guarantee of \$1,250,000 over five years.

Stites asked what the increase was over the previous contract. Hamilton replied it's an increase of \$25,000 over five years.

Thies asked what is the policy regarding advertising content that veers into overtly political or controversial subject matter. Tom Bjorgen responded the basic rule is if we accept political type advertising not limited to candidate advertisements then we

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have to accept all political advertising. We can't discriminate on the basis of subject matter and that includes discriminating on the basis of whether people would find advertising offensive. The threshold beyond which we can regulate is if the ads were of a nature through their graphic quality that they arguably could create a safety hazard or distraction. After reading the U. S. Supreme Court cases on this subject, which do deem this advertising to be a modified public forum, Bjorgen believes we are restricted and we can't discriminate on the basis of subject matter.

Freeman-Manzanares read an excerpt directly from the contract establishing requirements for political and other noncommercial advertising.

Kester stated we do allow political advertising, both candidate and issue based. We have specific language in our contract that restricts the promotion of tobacco, alcohol or X-rated material.

Thies asked if staff knows in advance what is going on the sides of the buses. Kester responded staff is notified of anything that could potentially be considered offensive, questionable or problematic.

Bjorgen responded it's not enough to reject an ad solely based on individuals being upset or angry. Getting upset is not enough to justify a restriction. An ad has to be so upsetting that it is distracting and creates a safety issue.

GENERAL MANAGER'S REPORT

April **ridership** is up 1% over 2011, resulting in a record ridership of 412,000 boardings.

April **sales tax** is up 5.22%.

The **Hawks Prairie Park-and-Ride groundbreaking** is scheduled for Tuesday, May 8 at 12 noon. Parking is available at the dog park.

An **Editorial Board** is scheduled for May 9. The Chair, Vice Chair, Harbour, and Kester will attend. The focus is on sustainability efforts, ridership and vanpool success.

The **GoPass Program** begins for City of Olympia employees. This program is similar to the STAR pass for state employees, SPSCC and TESC programs. It's very well received with good anecdotal feedback. A potential issue, however, is as pass programs become successful, more participants are asked to pay. The TESC program grows each year, and we've heard concerns it is becoming expensive.

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The **NiteLine** service to TESC showed high ridership to the Arts Walk and the Procession. There were backup buses on the 41 Friday and Saturday nights, with Saturday showing the highest ridership we've experienced.

There **is no Authority meeting** on July 4; however, work sessions in June and July may have very full agendas. July will be a special meeting because action will be required on several agenda items. We will begin the **Strategic Plan** earlier this year because Harbour will be out of the office most of September.

The Thurston Chamber honored Intercity Transit as the **top Green Business of 2012**.

The **Bicycle Commuter Contest** officially launched May 1, and we estimate we will exceed last year's registrations. We showed the largest participation yet for the Earth Day Market Ride on April 21 with approximately 200 cyclists. We also completed 70 safety checks on 70 bicycles at the **Wrencher's Ball**.

We started a 7-week after school program for students in grades 3-6 on the "**Science of Transportation**" led by our Youth Education Assistant. The Bike Partners and Walk n'Roll program activities are going strong.

Staff met with the **ATU in mediation** and will meet again in mid-June.

Warner asked when sales tax is up, how does that apply to other transit agencies similar in size. Harbour responded it depends on the different parts of the state. Intercity Transit tends to lag behind a bit.

AUTHORITY ISSUES

Thies said there will be a debrief meeting with the consultants from the planning session next Friday. The Authority provided the following feedback about their experience at the planning session.

- Allow for more time. Start at 8 a.m. and end at 4:30 p.m.
- Breaking into smaller groups was productive; however, allow more time on the big group discussion.
- It was helpful the group was directed and focused on real policy questions.
- The mixture of different themes like the small groups and the individual voting worked well and kept things going.
- The advanced preparation was appreciated.
- Enjoyed the intermix with staff.

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EXECUTIVE SESSION:

Chair Thies recessed the meeting to go into an Executive Session at 6:20 p.m. to discuss the General Manager's performance. At 6:40 p.m., it was announced to the public the Authority would be in Executive Session for an additional ten minutes. At 6:49 p.m., Chair Thies reconvened the meeting.

GENERAL MANAGER'S PERFORMANCE EVALUATION

It was M/S/A by Commissioner Romero and Councilmember Gadman to award a one-time 4% bonus of \$5,118 to the General Manager, Mike Harbour, based on the results of his performance over the past year.

ADJOURNMENT

It was M/S/A by Commissioner Romero and Citizen Representative Warner to adjourn the meeting at 6:50 p.m.

INTERCITY TRANSIT AUTHORITY

ATTEST

Martin J. Thies, Chair

**Rhodetta Seward
Director of Executive Services/
Clerk to the Authority**

Date Approved: June 6, 2012

Prepared by Pat Messmer, Recording Secretary/
Executive Assistant, Intercity Transit

Minutes
INTERCITY TRANSIT AUTHORITY
Work Session
May 16, 2012

CALL TO ORDER

Chair Thies called the May 16, 2012, work session of the Intercity Transit Authority to order at 5:31p.m., at the administrative offices of Intercity Transit.

Members Present: Chair and Citizen Representative Martin Thies; Thurston County Commissioner Sandra Romero; City of Lacey Mayor Virgil Clarkson; City of Tumwater Councilmember Ed Hildreth; City of Olympia Councilmember Nathaniel Jones; City of Yelm Councilmember Joe Baker; Citizen Representative Karen Messmer; Citizen Representative Ryan Warner; and Labor Representative Karen Stites.

Staff Present: Mike Harbour; Rhodetta Seward; Dennis Bloom; Kris Fransen; Ann Freeman-Manzanares; Meg Kester; Karl Shenkel; Jim Merrill; Carolyn Newsome; and Pat Messmer.

Others Present: Citizen Advisory Committee (CAC) member Matthew Conner.

APPROVAL OF AGENDA

It was M/S/A by Mayor Clarkson and Councilmember Hildreth to approve the agenda as presented.

VANPOOL 30TH ANNIVERSARY CELEBRATION

The work session began with a Vanpool 30th Anniversary Celebration. Newsome introduced three long-standing members of Intercity Transit's vanpool program.

Vernetta Sweet is a Revenue Agent at DSHS and began riding the vanpool 30 years ago.

Bob Burmark works at the Department of Ecology building at St. Martin's campus and started carpooling from Tacoma to Lacey in 1988.

Charles McDowell works at the Kenworth Truck Company and joined the vanpool program in 2000.

Intercity Transit Authority Work Session

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Chair Thies recessed the meeting at 5:38 p.m. until 5:45 p.m. as staff from Vanpool served refreshments in honor of the celebration.

PUBLIC COMMENT

Chris Hawkins, from Olympia Safe Streets, explained about the nonprofit organization actively trying to create a more walkable, bike-friendly community in Thurston County. He introduced a new edition of the Thurston County Bicycle Map, started in 2000 and updated in 2003 and 2007. It's been updated with the help of numerous partners in the community, most significantly by TRPC which did a lot of the mapping data work. He received assistance from Intercity Transit staff members, Kris Fransen and Duncan Green. There was also support from the Cities of Olympia, Lacey, Tumwater, Yelm and Tenino. Safe Streets received a Transportation Enhancements grant, and other funding sources including Evergreen State College, Thurston County, Thurston Here to There, Washington State Department of Ecology, and the Woodland Trail Greenway Association.

Hawkins highlighted new features added since the map was implemented. Safe Streets is making great progress on bicycle facilities, and they want to get the word out to the community.

CITIZEN ADVISORY COMMITTEE REPORT

Matthew Connor reported the CAC received an update on the Olympia Transit Center Expansion Project and discussed the benefits and negatives of having a full or partial planted roof and the potential for solar energy, as well as bike parking. The CAC members showed considerable interest in green energy at the OTC. They reviewed the Dash service and the request from the Children's Hands On Museum to extend the service.

The CAC also discussed the youth recruitment position, and the CAC self-assessment will be discussed at their next meeting.

2011 VANPOOL PROGRAM UPDATE

Newsome explained the vanpool program began in May 1982 with two leased vans from WSDOT. Intercity Transit is the second oldest program in the state following King County Metro.

The program requires the vanpools to start or stop in Thurston County. As of today we are at capacity with 213 active vanpool groups, with about 1,700 commuters, removing over 1,400 vehicles off the congested roadways every day.

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Newsome introduced the Vanpool staff: Lee Peterson, Hannah Ausserer, Launie Wright, and Elizabeth Barlow.

Today, each vanpool averages 69 commute miles. The longest commute is 142 miles. Some commuters using the program work for Boeing, Weyerhaeuser, Microsoft, Veteran's Affairs, the FBI, IRS, and a prison in Aberdeen.

Since 2003, the Vanpool Investment Program from WSDOT provided money for expansion vehicles, sometimes at 100% and currently at an 80% match. We also received grant funding from that same program to cover 60% of replacement vehicles. We received 11 expansion vehicles in 2012 and 11 more are due in 2013, with one used as a spare. Those vans are full and five of those ten vans were dedicated to JBLM. WSDOT set aside grant money for 25 vanpools for transit agencies who specifically want to serve JBLM. We received five vans and Pierce Transit received twenty.

There are currently 860 volunteer drivers. Staff checks the volunteers' driving records monthly. Vanpool riders pay a fare that covers a majority of the direct operating costs for the program. In 2011, the vanpool revenues were \$1,474,232, recovering 96.2% of direct operating costs, 85.5% total cost recovery. Finance Director Ben Foreman and Newsome will provide a report to the Authority at the June work session to discuss vanpool fares and cost recovery. Newsome shared vanpool stories from various vanpool participants.

Clarkson asked if there is a waiting list of people wanting to join a vanpool. Newsome responded there are three groups waiting. All of the vans are used; however, they are not completely full. Currently, staff is putting people in vans already formed.

Hildreth asked where we go from here since there are currently 213 active vanpools. Newsome responded staff works with the low performing vanpools to increase ridership. Capacity of a van doesn't mean it's completely full. A 15-passenger van doesn't have 15 people. The manufacturer estimates each rider to be 150 pounds, so there may be 13 people in a 15-passenger van. If there is too large of a waiting list, Newsome approaches management about extending the life of the current vans.

HYBRID COAH EFFICIENCY

Shenkel reviewed operational costs of hybrid coaches versus conventional clean diesel. The conventional clean diesel with all fleets combined, minus the hybrids, costs \$1.14 per mile. The hybrids are operating at \$.76 per mile, approximately one-third less. It costs approximately \$200,000 more to purchase a hybrid vehicle.

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Using the following assumptions, Intercity Transit will save \$142,500 in lifetime fuel costs alone for each hybrid bus. The following data is based on budget analysis for FY 2011. Assumptions used: 700,000 mile vehicle life expectancy at \$4 per gallon.

To date, no major repairs were needed on the hybrid buses. The maintenance costs are traditionally lower on this fleet. Staff anticipates the brakes will have a long service life. Shenkel thinks it will be double what we currently get. The hybrids contain different engines than the older buses and based on assumptions, staff may never need to repair these engines.

Seven additional hybrid coaches were ordered for delivery in July 2012. On this particular build, staff added the Modine electric cooling fan package which eliminates the hydraulic cooling fans which are on the current fleet and replaces them with electric fans which are powered by hybrid batteries. They also added a Vanner beltless alternator which replaces the belt-driven alternator on the engine. Shenkel's research shows those fleets achieved a half a mile per gallon increase with each of those components added to the fleets. He anticipates achieving over seven miles per gallon consistently on this next build.

The EPA established new fuel mile requirements for 2014. Cummins Engine Company will implement in 2013.

Thies asked if there is any comparative data from other fleets running hybrids indicating what comparative maintenance costs are between a conventional coach and the hybrid. Shenkel stated he could research; however, others have different service, duty cycles loads, and geography. Their data would not likely compare directly with ours. Intercity Transit tends to maintain vehicles to a very high degree which could affect comparative costs.

Jones asked what about the purchase price of the hybrids. Freeman-Manzanares responded the price is \$700,000 for everything which includes the vehicle, fare box system, CAD/AVL, and camera systems. Shenkel said the vehicles would pay for themselves if they maintain their current maintenance schedule. However, tires and brakes will wear out.

Romero asked if they use the same tires as the regular buses and do they need special oil. Shenkel replied the tires and oil are the same as currently used.

Jones asked about performance in terms of pick up and braking and will the passenger have a noticeably different ride. Shenkel said it's just like the other buses in most cases; however, they have an ISB 6.7 liter engine which is the same engine as in the Dodge

pick-up. The engine is considerably smaller in combination with the hybrid drive, and acceleration from a dead stop is adequate. Acceleration can be turned up where it uses more electricity and the motor works together with the engine to drive the bus. The fuel consumption drops off considerably, and the hybrid buses are slower.

Harbour said Shenkel works with the Operations Director on the engine setting to maximize fuel economy.

Thies asked if the operators liked driving the hybrids. Stites replied she is unaware of driver preference; however, when maintenance was experimenting with fuel settings on the Dash buses, drivers weren't initially informed or made aware of the slower pace.

FUNDING OF CENTENNIAL STATION MAINTENANCE AND OPERATIONS

Harbour provided an update on the Centennial Station Maintenance and Operations.

In 2012, it will cost \$72,000 to maintain the station. Amtrak contributes \$9,000 towards those costs. The remaining \$63,000 is paid through a funding arrangement dating back to 1993, in which Intercity Transit partners with the cities of Lacey, Tumwater, Olympia, Yelm, the Port of Olympia, and Thurston County to share the cost of the station. Intercity Transit is the official owner of the facility, and staff manages the maintenance of the station. The two major expenses are janitorial and landscaping, and this also includes utilities. Staff also works with volunteers to meet their needs such as office supplies, phones and computers.

When the jurisdictions met last year, they asked Intercity Transit to come up with alternatives on how to fund the station differently. The current method is population based funding, and although Harbour believes the current method doesn't need to be changed, he was asked to look at other ways to fund the facility. Other options include:

1. ***Charge parking fees.*** The Centennial Station parking lot is in a remote location as compared to other stations which are usually located in an urbanized area. Harbour isn't sure the DOT funding would allow charging for parking fees because they provided the park-and-ride lot. The lot could also be a difficult source to manage.
2. ***Establish a revenue-generating activity at the station.*** Intercity Transit is limited in their legal authority. Intercity Transit must use its property primarily for the use of customers. Trying to establish something at this location primarily for the use of the customers that generates money would be difficult, as there are only approximately 200 customers per day average. Also, whenever some type

of food activity goes into a public building, first priority goes to the Washington Council of the Blind.

3. *Use the volunteers more extensively.* It was suggested the volunteers take on a greater role in providing the upkeep of the station. Harbour is hesitant to do this because the main focus is janitorial and landscaping. Staff questions whether the volunteers can take on these duties or if they would be willing to take them on permanently.
4. *Increase Amtrak's contribution.* Amtrak does not favor this option even though Intercity Transit asks the question often. This station generates about 60,000 boardings a year which average 164 boardings a day. This is not enough for Amtrak to consider adding additional resources.
5. *Intercity Transit assumes the full cost of running the station.* Harbour said although this is an option, it is not part of Intercity Transit's core mission.

Harbour noted discussions with the jurisdictions for a new contract will take place next year. He asked the Authority if there are other options they'd like staff to look into to prepare for those discussions.

Romero was on the Intercity Transit Authority when they took over the Centennial Station. One reason they took on management of the station was because they wanted Intercity Transit to be a multi-modal transportation agency. It may not be the core mission now, but it was back in 1985.

Messmer feels it is within the broad mission of what Intercity Transit does. She asked if there is any mechanism by which Intercity Transit could add a fee to the ticket to help fund the station. Harbour said Amtrak is not enthusiastic about the idea of adding fees to the ticket because they don't want to have different fees for each of their stations.

Messmer believes it's worth pursuing the option with Amtrak to charge an additional fee. The users would help contribute towards the station upkeep.

Clarkson feels the current population based funding is the best solution at this time and should be maintained until all of the stakeholders can come to agreement on something better.

Jones feels Intercity Transit already provides a subsidy in addition to the \$63,000 by providing service to the station. He believes the station has low ridership and is not performing anywhere near urban service, and doesn't feel this is the core service

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Intercity Transit should provide, nor what the taxpayers want to pay for. He does believe Intercity Transit is in a better position to carry this than others, and he hasn't come to a conclusion whether there should be distribution. He thinks a user-fee would be appropriate, similar to airport facility fees.

Thies believes there is an element of civic pride and community volunteerism, that perhaps we could leverage some way for volunteers to perform maintenance or janitorial services.

Hildreth is concerned if Intercity Transit looked to the volunteers and they walked away from the commitment, then Intercity Transit would be left with a huge expense in trying to support the station. He questioned the value of the in-kind service they now provide.

Romero asked if there is a contingency fund and how much is retained in the fund. Harbour replied funds are set aside in a Major Maintenance Fund which is used for periodic preventive maintenance. Staff will report how much is currently retained in the fund.

Clarkson asked if the train stops in Thurston County as an invitation by the region or is it mandated to stop here. Harbour's not sure of the answer and will find out.

Warner asked if there is the potential for other grant funded sources. Harbour responded he's not aware of any grants in which we could apply for operating funds.

Romero asked if the septic system gets pumped every three years. Staff was able to determine the facility is on the city system.

Thies likes the collaboration indicated by the current structure of funding. This is a resource for the area. He doesn't know whether Intercity Transit wants to completely run a train station. The Authority needs to consider other options; however, he likes the fact we have municipalities in the county and 250,000 people in area and a regional resource coming through. He's not sure putting the same proposal on the table will be appreciated when it's time for the renewal discussion.

Clarkson said this current agreement expires the end of December 2013 and he prefers that staff and the jurisdictions get together eight to nine months prior to the expiration and discuss their thoughts as to whether the contract continues and under what circumstances.

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Warner asked if there is an established process to go forward to get us to 2014. Harbour replied the contract is in place through 2013. He will share this feedback with the city and county managers and our intent is to come back in early 2013 with a draft agreement that we would propose and at that time ask if they want a jurisdiction meeting.

Messmer noted there needs to be discussion to include these costs in the 2013 budget. Harbour indicated he will send a letter to each jurisdiction indicating status quo would carry forth at this level. She would like to see the real contribution Intercity Transit makes towards the station. This includes staff time, and management of the agreement, which is above and beyond the budgeted contribution.

Jones would like staff to capture the value of volunteer time and get a percentage breakdown.

Baker feels the current funding structure should remain as it is.

Hildreth asked what the cities can do to start working together.

Clarkson suggested if Intercity Transit is going to pursue the use of volunteers, staff should find out where the volunteers originate from and at what level each jurisdiction contributes. Harbour responded staff currently tracks volunteer hours; however, it would be difficult to determine the number of passengers from each jurisdiction.

The Authority agrees staff should capture all costs as specifically and accurately as possible then break them down into a percentage of the total funds going into the station, and include the value of the volunteer time and have this information available at the next meeting of the stakeholders.

AUTHORITY ISSUES

Messmer reminded everyone Friday is Bike-to-Work day. She appreciates the transit staff who are always visible for this type of activity.

Clarkson invited everyone to attend the Lacey Spring Fun Fair being held May 19 and 20.

ADJOURNMENT

With there being no further business, Chair Thies adjourned the meeting at 7:18 p.m.

INTERCITY TRANSIT AUTHORITY

ATTEST

Martin J. Thies, Chair

Rhodetta Seward
**Director of Executive Services/
Clerk to the Authority**

Date Approved: June 6, 2012

Prepared by Pat Messmer, Recording Secretary/
Executive Assistant, Intercity Transit

Notes
INTERCITY TRANSIT AUTHORITY
PLANNING SESSION
April 27, 2012

Members Present: Chair and Citizen Representative Martin Thies; City of Lacey Councilmember Jeff Gadman; Thurston County Commissioner Sandra Romero; City of Tumwater Councilmember Ed Hildreth; City of Yelm Councilmember Joe Baker; City of Olympia Councilmember Nathaniel Jones; Citizen Representative Ryan Warner; and Labor Representative Karen Stites.

Staff Present: Mike Harbour; Rhodetta Seward; Ann Freeman-Manzanares; Ben Foreman; Meg Kester; and Dennis Bloom.

Also present were facilitators Faith Trimble and Kendra Dahlen.

OVERVIEW

Trimble provided an overview of the agenda and objectives for the day, explaining the tools and exercises she would use and incorporate.

VISION

Each person was asked to draw a picture of where they see the system in 25 years; no rules. Each person shared their drawing and explained their vision for Intercity Transit in 25 years. Some common themes included connections, integration, and a spectrum of modes, movement of people, fast service, environmental concerns, and hubs.

UPDATED SIX-YEAR FINANCIAL FORECAST

Harbour presented an updated financial forecast, explaining the various assumptions included with the forecast. After the presentation, attendees were asked assuming the financial forecast is accurate, which scenario is most preferable in responding to service requests:

1. Maintaining status quo
2. Maintaining status quo, but reallocate
3. Increasing revenue
4. Deferring capital projects

Upon the initial vote, zero voted to maintain status quo; 36% voted to maintain the status quo, but reallocate some service based on priorities; 38% voted to increase revenues; and 25% voted to defer capital projects.

WHAT IS OUR ROLE IN INFLUENCING LAND USE POLICY

Harbour reviewed the land use issue and current status. He noted the desired outcome of the discussion was to provide general guidance for staff to use in developing an Intercity Transit Land Use Policy. The major question was how should Intercity Transit affect land use decisions and land use policy development? Another question is whether Intercity Transit should require land use to meet certain criteria for the agency to extend or increase service to an area. Some things to consider: density, proximity to existing routes, and population characteristics. Should areas or destinations meet in order to respond to requests for new or increased service? Should service to destinations within the current service area be given priority over expanding service to new areas? Should priority be given to productivity (ridership per hour) or coverage (service to an area currently not served) when new service is being considered?

Harbour provided several scenarios for participants to discuss. The facilitators then asked participants to discuss these scenarios and asked if staff should have reacted as they did in each situation or should they be more proactive or more assertive in the future.

Feedback from these discussions:

- Intercity Transit is too late in the process; we respond to proposals and we need to be more engaged earlier in the process, whenever that is.
- Predicable, institutionalized and pro-active role in local land use planning:
 - Land use zoning and development regulations need to be LINKED to transit service.
 - There needs to be clarity in local codes and regulations about where service will and will not be provided so this is known up front.
 - Define service standards/level of service standard that can be applied in the early stages of the planning processes.
 - Each jurisdiction needs to have 'trigger(s)' for involving Intercity Transit (density, use, demographics).
 - It's too late for Intercity Transit to be constructive in the planning process when the "cat is already out of the bag."
 - Development regulations need to be transit friendly – even if service is not currently provided (an example is the existing Ecology building off of Martin Way). The design should accommodate transit service.

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- Educate: Incorporate Intercity Transit early in the pre-submission phase of the project. Educate jurisdictions, communities, developers, and the public about transit services (how, what, when, why, and why not).
- Awareness Building: Let developers know what services can and cannot be provided – short term and long term.
- Intercity Transit needs to be CONSTRUCTIVE in their involvement and responses.
- STRENGTHEN COMMUNITY PARTNERSHIPS. This may include upfront relationships with the cities, TRPC, the county, port and the Economic Development Council. Active education and awareness about transit impacts of development outside and inside the Public Transportation Benefit District.
- Intercity Transit needs to be more ASSERTIVE throughout the spectrum of comprehensive planning, writing development code supporting transit oriented development, and responding to development proposals. This may lead to the Authority writing a letter in response to a development proposal.
- Cities and the county would welcome Intercity Transit's guidance and opinion during the decision making process.
- Intercity Transit needs to develop a short and long-term action plan for these activities.
- One recommendation was to use outside resources (grants/land use experts) to assist with the implementation of an action plan.
- The Authority places high priority on productivity as a standard for consideration of new/expanding services.
- More work can be done on establishing "scientific" standards (maybe similar to existing performance standards) for considering proposals for new/expanding services.

Scenario #1: A poll was taken: A proposal is made to place a facility/project in one of the identified transit corridors. The project is a relatively low-intensity, auto-oriented use. What role should staff or the board play in the approval process for this project? *(Used example of needing a bus stop and saying here's what we need.)*

17% voted staff should handle it the same; 22% voted staff should be more proactive; 44% voted staff should be more aggressive and later agreed the word should be "assertive."

Scenario #2: A major project or facility is proposed for location in an area beyond a current Intercity Transit route or in an area with inadequate service for the expected demand. What role should staff or the Authority play in the approval process for this project? *(Used the ACS site in Lacey as the example.)*

11% voted we should handle this the same way we did; 56% feel we should be more proactive; and 33% feel we should be more aggressive (assertive).

Scenario #3: A new facility or project is located in the current service area but current service to the area is inadequate to meet the demand for service to the project. How should staff respond to requests for service to this site? Should service to new projects within the current service area receive priority over service to new areas? *(Used new Children's Hands On Museum as example.)*

11% voted we should handle the situation the same way we did; 56% voted we should have be more proactive; 33% voted we should be more assertive or constructive. There was a discussion regarding the "definition of service" and cost benefit analysis.

SERVICE AREA TRADEOFFS RELATED TO LAND USE

Discussion ensued around productivity or coverage, current service or expansion to new areas, and requirements for new or increased service. Participants brainstormed criteria for requests for new or increased service:

- Density
- Likely productivity
- Over capacity
- Destination purpose
- Partnership
- Demographics
- Cost/Benefit with Budget
- Service fits with Comp Plan

The highest priorities for expanding service, based on a poll were:

#1: Likely productivity

#2: Within budget

#3: Density

#4: Service fits with Comp Plan

Facilitators then asked participants two questions:

Should priority be given to productivity or coverage? **100% responded productivity.**
Should priority be given to expanding service in our current service areas or into new service areas within our PTBA? 89% of the participants supported within our current service area and 11% supported expansion to new services areas.

WHAT IS OUR ROLE IN PROVIDING REGIONAL TRANSPORTATION SERVICES?

- Should Intercity Transit increase service in the I-5 corridor between Thurston and Pierce counties?
- How should we respond if existing service in the corridor experiences significant ridership increases?
- Should Intercity Transit plan to add service to connect to the Sounder commuter rail service when it extends to Lakewood and how does this fit with other service requests and needs?
- What role should we play in providing service connecting to other areas outside our services (south Thurston County, Lewis County, Mason County, and Grays Harbor)?
- Should we place limits on the growth of our vanpool program?

Outcomes of the discussion:

- The Authority definitely has regional transportation connecting to the north and south as part of their long-term vision. We cannot turn our back on our regional role.
- We are connected although not directly to the Sounder; seamless transportation is important, but no need to connect directly now. We have been heroic up to this point and to add more regional service would require a reallocation of other service.

- The priority for existing funding is local service; new funds could help expand service to the north.
- New funds and partnerships are needed in order to reach the regional vision. Thurston County can't shoulder the burden alone. In some sense, we already carry "our fair share." State and federal funding sources are desired.
- Partnerships and reciprocity is important in providing regional services. Also, recognition that a "bus" service may not always be the solution. Rideshare, vanpool and other modes may be the best we can do going south. Often, smaller systems meet the larger systems rather than the larger going to them.
- Strong desire for more federal funds.
- Intercity Transit needs to develop a long-term action plan for developing partnerships and federal/state leadership in funding regional connections.
- The operations costs of vanpools are primarily paid for, but there are some capital costs not completely covered. We may want to consider fare increases to cover all costs, including facility costs, but there was definite support for continuing with the vanpool program. There was some concern about origins and destinations of vanpools.

The Authority was asked if given \$2 to spend, what would they spend it on:

- Expanding regional service to Pierce County/Souder
- Expanding connections to Lewis County
- Expanding connections to south Thurston County
- Expanding vanpool service and replacement vehicles or
- Expanding local service

They could spend \$1 on two different things. Results were:

- \$3 would be spent on expanding regional service to Pierce County/Souder
- \$0 would go to Lewis County
- \$1 would go to South Thurston County
- \$2 would go to expanding vanpool service and replacement vehicles
- \$12 would go to expanding local service

WHERE DO WE GO FROM HERE?

Harbour explained there were three alternatives for future direction:

- Maintaining status quo, continuing to provide our current service with the current sales tax levels and fare structure.

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- Maintaining the current revenue and expense levels and reallocating our existing service to meet Authority priorities.
- Increasing revenue through a sales tax increase, fare increase or a combination of these and use the increased revenue to expand service.

Questions posed to the Authority were:

- How should staff and the Authority respond to service requests when resources to sustain new services are uncertain?
- Is maintaining status quo a viable and acceptable alternative?
- Should Intercity Transit ask the voters to consider an increase in the local sales tax and if so, when?
- Should Intercity Transit consider raising fares to increase revenues and allow modest increases?
- Should Intercity Transit continue the current capital program to prepare for future growth or should capital projects be deferred?
- Are there services or areas of expenditure that should be reduced or eliminated to allow resources in other areas or to extend or expand service?

After discussion by the groups, feedback was provided:

- It was clear delaying the capital program or deferring capital projects was not an option.
- It appeared the status quo was not a viable option for the longer term (maybe it could be for the next year or two).

The Authority was asked again, the same question they were asked at the beginning of the planning session: *"If the financial forecast is accurate, which scenario is most preferable in responding to service requests":*

1. *Maintain status quo*
2. *Maintain status quo, but reallocate service*
3. *Increase revenue*
4. *Defer capital projects*

This time the answers were:

1. *Maintaining the status quo: 0% compared to 0% in the morning*
2. *Maintaining the status quo but reallocating the service: 33% compared to 36% earlier.*
3. *Increasing the revenue: 56% compared to 38% earlier in the day*
4. *Defer capital project: 17% compared to 25% in the morning*

The Authority asked staff to vote on this as well and their results were:

Maintaining the status quo:	0%
Maintaining the status quo, but reallocating the service:	25%
Increasing revenue:	75%
Deferring capital projects:	0%

Facilitators noted the Authority appeared to be in agreement that revenues need to increase in 2012-2013 – the question is what type of revenue. They posed this question: What should be increased in 2012-2013? The Authority asked staff answer the same question.

	<u>Authority</u>	<u>Staff</u>
• A sales tax increase?	17%	25%
• A fare increase?	50%	50%
• A tax and fare increase?	17%	0%
• No increase at all?	0%	25%

- There was some receptiveness to requesting the last 1/10th of a percent in sales tax, but not a clear consensus as to when; a 2013 ballot or later.
- The Authority appeared to be more receptive to a fare increase before they went out for a sales tax increase. They would be open to a discussion sooner than later.

The dialogue around the “when” pursued and no real consensus was reached. Some wanted a sales tax ballot in 2013 and some supported 2014.

NEXT STEPS

There was agreement on next steps:

1. Begin working with the cities on their comp plans beginning with the City of Olympia and keep the Authority informed of the progress.
2. Begin discussions with the Authority regarding fare increases, the first being vanpools in June 2012.
3. Renew discussions regarding a ballot measure to incorporate into the Strategic Plan for 2014 at the latest, but perhaps 2013.
4. Move forward with the capital project plan.
5. Need to be more participatory at the beginning of the land use process and be more assertive in those processes.

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6. Follow the land use spectrum; be at all of the points and add resources to achieve this, in order to make this change.

Everyone agreed this was an outstanding session with excellent participation at all levels.

Respectfully submitted by:
Rhodetta Seward
Executive Services Director

PERIOD DATES: 4/22 - 5/5/12					PAYDAY 05/11/12		PERIOD DATES: 5/6 -19/12					PAYDAY 5/25/2012	
	CODES		PAY PERIOD CHECK NO.	1ST CHECK AMOUNT	1ST TRANSFER AMOUNT		CODES		PAY PERIOD CHECK NO.	2ND CHECK AMOUNT	2ND TRANSFER AMOUNT		
3	FIT		WIRE	73,424.46		3	FIT		WIRE	63,187.24			
4	MT	9246.06	WIRE	18,492.12	91,916.58	4	MT	8546.59	WIRE	17,093.18	80,280.42		
5	AL/34	Life Ins.	Check	1,076.61	0.00	5	AL/34	Life Ins.	Check	2,392.49	0.00		
6	DI/32	Disability In:	Check	960.11	0.00	6	DI/32	Disability In:	Check	2,179.19	0.00		
7	HI/38	Health In1st	Check	12,251.50	0.00	7	HI/38	Health In1st	Check	293,239.50	0.00		
8	TH/39	Taxed Hlth	Check	860.50	0.00	8	TH/39	Taxed Hlth	Check	860.50	0.00		
9	CC/61	Child Care	Hfstttr/Brgkmp	439.04		9	CC/61	Child Care	Hfstttr/brgkmp	439.04			
10	GN/08	Garnish	Manual	1,675.67		10	GN/08	Garnish	Manual	588.44			
11	GN/08	NJ Support	EFT	122.00	244.00	11	GN/08		EFT	0.00			
12	CS/09	DSHS	EFT	821.42	821.42	12	CS/09	DSHS	EFT	821.42	821.42		
13	CS/09	Stockard	Check	339.02	344.02	13	CS/09	ExpertPay	EFT	461.02	466.02		
14	D1/98	D.Dep. #1	WIRE	6,775.00	6,775.00	14	D1/98	D.Dep. #1	WIRE	6,475.00	6,475.00		
15	D2/97	D.Dep. #2	WIRE	19,147.87	19,147.87	15	D2/97	D.Dep. #2	WIRE	19,100.45	19,100.45		
16	GN/08		Check			16	GN/08		Check				
16	GT/63	G.Ed.Tuit	Check	347.50		16	GT/63	G.Ed.Tuit	Check	347.50			
17	HS/59	Health Svgs	Wire	188.46	188.46	17	HS/59	Health Svgs	Wire	188.46	188.46		
18	DC/97	Vgrd Empl	Wire	44,782.05		18	DC/97	Vgrd Empl	Wire	42,857.32			
19	DC/22	Vgrd Emplr	Wire	30,674.06	75,456.11	19	DC/22	Vgrd Emplr	Wire	28,889.97	71,747.29		
20	L2/29	401k Ln#2	Wire	3,623.29		20	L2/29	401k Ln#2	Wire	3,623.29			
20	LN/29	401k Ln #1	Wire	9,371.66	12,994.95	20	LN/29	401k Ln #1	Wire	9,087.35	12,710.64		
22	TTL VNGRD			88,451.06		22	TTL VNGRD			84,457.93			
23	LI/02	L&I		24,258.64	0.00	23	LI/02	L&I	Check	23,547.02	0.00		
24	MD/51	Mch.UnDues	Check	1,185.49		24	MD/51	Mch.UnDues	Check	1,184.51			
25	MI/52	Mac.Initiation	Check	183.75		25	MI/52	Mch.Initiation	Check	183.75			
26	MS/60	Hunt	Man.Check	332.29	332.29	26	MS/60		Check	0.00	0.00		
26	MS/60	Jones	Man.Check	420.00	420.00								
27	TF/		Tx.Fr.Benefit	191.84	0.00	27	R1	Misc. draw	J Hunt	332.29	0.00		
28			Employer		0.00	28	TF/	Taxable Fr.Benefits		210.00			
29	PA/66	Proj.Assist	Direct Dep	398.00		29	PA/66	Proj.Assist	Direct Dep	399.00			
30	PN/04	PERS empl	EFT	32,215.51	0.00	30	PN/04	PERS empl	EFT	30,840.55	0.00		
31	PN/04	PERS emplr	EFT	47,397.39	79,612.90	31	PN/04	PERS emplr	EFT	45,396.83	76,237.38		
32	TTL PERS			79,612.90		32	TTL PERS			76,237.38			
33	R3/20	ICMA Ln#2	WIRE	911.71	0.00	33	R3/20	ICMA Ln#2	WIRE	911.71	0.00		
34	RC/24	ICMA Empl	WIRE	5,055.62		34	RC/24	ICMA Empl	WIRE	4,879.67	0.00		
35	RI/23	ICMA Roth	WIRE	517.30	517.30	35	RI/23	ICMA Roth	WIRE	517.30	517.30		
36	RL/21	ICMA Ln#1	WIRE	1,794.76	2,706.47	36	RL/21	ICMA Ln#1	WIRE	1,794.76	2,706.47		
37	RR/25	ICMA emplr	WIRE	3,055.28	8,110.90	37	RR/25	ICMA emplr	WIRE	2,915.70	7,795.37		
38	TTL ICMA			10,817.37	11,334.67	38	TTL ICMA			10,501.84	11,019.14		
39	SD/26	Defr Empl	EFT	9,161.46		39	SD/26	Defr Empl	EFT	8,903.01			
40	SR/27	Defr Emplr	EFT	4,240.00	13,401.46	40	SR/27	Defr Emplr	EFT	4,236.13	13,139.14		
41	ST/67	ShTrmDisat	EFT	1,638.59									
42	UC/45	Un COPE		194.00		41	UC/45	Un COPE					
42	UA/44	Un Assess	Check	0.00		42	UA/44	Un Assess	Check	585.00			
43	UD/42	Un Dues	Check	4,841.94		43	UD/42	Un Dues	Check	5,045.12			
44	UI/41	Un Initiatn	Check	0.00		44	UI/41	Un Initiatn	Check	80.00			
45	UT/43	Un Tax	Check	2,113.10		45	UT/43	Un Tax	Check	0.00			
46	UW/62	United Way	Check	836.00		46	UW/62	United Way	Check	810.00			
47	WF/64	Wellness	Direct Dep	287.00		47	WF/64	Wellness	Direct Dep	288.00			
48	NET PAY (dir. Deposit)			418,304.73	418,304.73	48	Net Pay (Dir. Dep.)			394,428.55	394,428.55		
	Paychecks			11,358.10			Paychecks			1,986.24			
50	TOTAL TRANSFER				\$731,294.46	49	TOTAL TRANSFER				\$686,613.91		
51	TOTAL PAYROLL*:			\$796,264.84		50	TOTAL PAYROLL*:			\$1,021,306.50			
52	GROSS EARNINGS:			680,352.33		51	GROSS EARNINGS:			644,174.99			
53	EMPR MISC DED:			105,914.16		52	EMPR MISC DED:			368,584.92			
	EMPR MEDICARE TAX:			9,246.06		53	EMPR MEDICARE TAX:			8,546.59			
54						54							
55	TOTAL PAYROLL*:				\$795,512.55	54	TOTAL PAYROLL*:				\$1,021,306.50		
56						55							
						56	TOTAL PAYROLL FOR MONTH:				\$1,816,819.05		

PERIOD DATES: 03/25-4/7/12					PAYDAY 04/13/12		PERIOD DATES: 4/8-21/12					PAYDAY 4/27/12	
	CODES		PAY PERIOD CHECK NO.	1ST CHECK AMOUNT	1ST TRANSFER AMOUNT		CODES		PAY PERIOD CHECK NO.	2ND CHECK AMOUNT	2ND TRANSFER AMOUNT		
3	FIT		WIRE	68,995.76		3	FIT		WIRE	66,721.62			
4	MT	8986.26	WIRE	17,972.52	86,968.28	4	MT	8847.21	WIRE	17,694.42	84,416.04		
5	AL/34	Life Ins.	Check	1,063.12	0.00	5	AL/34	Life Ins.	Check	2,412.20	0.00		
6	DI/32	Disability In:	Check	923.14	0.00	6	DI/32	Disability In:	Check	2,146.15	0.00		
7	HI/38	Health In1st	Check	11,727.50	0.00	7	HI/38	Health In1st	Check	276,525.50	0.00		
8	TH/39	Taxed Hlth	Check	860.50	0.00	8	TH/39	Taxed Hlth	Check	860.50	0.00		
9	CC/61	Child Care	Hfstttr/Brgkmp	439.04		9	CC/61	Child Care	Hfstttr/brgkmp	439.04			
10	GN/08	Garnish	Manual	1,371.63		10	GN/08	Garnish	Manual	1,436.24			
11	GN/08	NJ Support	EFT	122.00	122.00	11	GN/08	NJ Support	EFT	122.00	124.50		
12	CS/09	DSHS	EFT	821.42	821.42	12	CS/09	DSHS	EFT	821.42	821.42		
13	CS/09	Stockard	Check	339.02	344.02	13	CS/09	Stockard	EFT	339.02	344.02		
14	D1/98	D.Dep. #1	WIRE	6,775.00	6,775.00	14	D1/98	D.Dep. #1	WIRE	6,475.00	6,475.00		
15	D2/97	D.Dep. #2	WIRE	19,149.32	19,149.32	15	D2/97	D.Dep. #2	WIRE	19,213.13	19,213.13		
16	GN/08		Check			16	GN/08		Check				
16	GT/63	G.Ed.Tuit	Check	347.50		16	GT/63	G.Ed.Tuit	Check	347.50			
17	HS/59	Health Svgs	Wire	188.46	188.46	17	HS/59	Health Svgs	Wire	188.46	188.46		
18	DC/97	Vgrd Empl	Wire	44,501.52		18	DC/97	Vgrd Empl	Wire	44,981.73			
19	DC/22	Vgrd Emplr	Wire	29,665.77	74,167.29	19	DC/22	Vgrd Emplr	Wire	30,169.75	75,151.48		
20	L2/29	401k Ln#2	Wire	3,623.29		20	L2/29	401k Ln#2	Wire	3,623.29			
20	LN/29	401k Ln #1	Wire	9,307.39	12,930.68	20	LN/29	401k Ln #1	Wire	9,307.39	12,930.68		
22	TTL VNGRD		87,097.97			22	TTL VNGRD		88,082.16				
23	LI/02	L&I		24,155.48	0.00	23	LI/02	L&I	Check	24,242.22	151,312.54		
24	MD/51	Mch.UnDues	Check	1,268.98		24	MD/51	Mch.UnDues	Check	1,269.27			
25	MI/52	Mac.Initiation	Check	0.00		25	MI/52	Mch.Initiation	Check	73.50			
26	MS/60		Check	0.00	0.00	26	MS/60		Check	0.00	0.00		
27	MS/60	Maint.Man.Cks		0.00	0.00	27	R1	Misc. draw	C.Daniel	0.00	0.00		
28					0.00	28	R2				0.00		
29	PA/66	Proj.Assist	Direct Dep	399.00		29	PA/66	Proj.Assist	Direct Dep	399.00			
30	PN/04	PERS empl	EFT	31,729.66	0.00	30	PN/04	PERS empl	EFT	31,951.73	0.00		
31	PN/04	PERS emplr	EFT	47,820.97	79,550.63	31	PN/04	PERS emplr	EFT	48,166.17	80,117.90		
32	TTL PERS		79,550.63			32	TTL PERS		80,117.90				
33	R3/20	ICMA Ln#2	WIRE	827.29	0.00	33	R3/20	ICMA Ln#2	WIRE	827.29	0.00		
	RC/24	ICMA Empl	WIRE	5,103.92		34	RC/24	ICMA Empl	WIRE	5,050.38	0.00		
35	RI/23	ICMA Roth	WIRE	517.30	517.30	35	RI/23	ICMA Roth	WIRE	517.30	517.30		
36	RL/21	ICMA Ln#1	WIRE	1,794.76	2,622.05	36	RL/21	ICMA Ln#1	WIRE	1,794.76	2,622.05		
37	RR/25	ICMA emplr	WIRE	3,101.05	8,204.97	37	RR/25	ICMA emplr	WIRE	3,062.61	8,112.99		
38	TTL ICMA		10,827.02	11,344.32		38	TTL ICMA		10,735.04	11,252.34			
39	SD/26	Defr Empl	EFT	8,629.39		39	SD/26	Defr Empl	EFT	8,949.03			
40	SR/27	Defr Emplr	EFT	3,876.18	12,505.57	40	SR/27	Defr Emplr	EFT	4,105.45	13,054.48		
41	UC/45	Un COPE		194.00		41	UC/45	Un COPE					
	UA/44	Un Assess	Check	0.00		42	UA/44	Un Assess	Check	555.00			
	UD/42	Un Dues	Check	4,809.53		43	UD/42	Un Dues	Check	4,818.69			
44	UI/41	Un Initiati	Check	0.00		44	UI/41	Un Initiati	Check	0.00			
45	UT/43	Un Tax	Check	2,090.50		45	UT/43	Un Tax	Check	0.00			
46	UW/62	United Way	Check	837.00		46	UW/62	United Way	Check	816.00			
47	WF/64	Wellness	Direct Dep	290.00		47	WF/64	Wellness	Direct Dep	290.00			
48	NET PAY (dir. Deposit)			416,459.31	416,459.31	48	Net Pay (Dir. Dep.)			408,075.21	408,075.21		
	Paychecks			3,820.09			Paychecks			2,673.94			
50	TOTAL TRANSFER				\$721,326.30	49	TOTAL TRANSFER				\$863,477.20		
51	TOTAL PAYROLL*:			\$775,918.31		50	TOTAL PAYROLL*:			\$1,031,461.91			
52	GROSS EARNINGS:			662,192.50		51	GROSS EARNINGS:			665,751.77			
53	EMPR MISC DED:			104,739.55		52	EMPR MISC DED:			356,862.93			
	EMPR MEDICARE TAX:			8,986.26		53	EMPR MEDICARE TAX:			8,847.21			
54						54							
55	TOTAL PAYROLL*:			\$775,918.31		54	TOTAL PAYROLL*:			\$1,031,461.91			
56						55							
						56	TOTAL PAYROLL FOR MONTH:			\$1,807,380.22			

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 04/06/2012

Thru Date: 04/06/2012

Check #	Check Date	Ref #	Name	Amount	Voided
00010759	4/6/2012	01405	ADVANCE GLASS INC	\$1,575.76	
00010760	4/6/2012	01480	AIR FLOW SYSTEMS INC	\$1,570.37	
00010761	4/6/2012	01520	AIRGAS NORPAC INC	\$124.74	
00010762	4/6/2012	01580	ALFONSO CHRISTOPHER	\$171.75	
00010763	4/6/2012	01640	ALL CITY LOCK & KEY	\$704.92	
00010764	4/6/2012	01660	ALL STAR FORD	\$0.00	<input checked="" type="checkbox"/>
00010765	4/6/2012	01660	ALL STAR FORD	\$1,359.96	
00010766	4/6/2012	01780	AMALGAMATED TRANSIT UNION 1765	\$17,127.95	
00010767	4/6/2012	01805	AMB TOOLS AND EQUIPMENT CO INC	\$842.27	
00010768	4/6/2012	01960	AMERICAN SEATING COMPANY	\$339.39	
00010769	4/6/2012	02060	AMERISAFE	\$335.67	
00010770	4/6/2012	02320	APPLIED INDUSTRIAL TECHNOLOGIES	\$173.12	
00010771	4/6/2012	02380	ARAMARK UNIFORM SERVICES	\$843.05	
00010772	4/6/2012	03240	BATTERIES PLUS	\$77.94	
00010773	4/6/2012	03350	BERNIE'S CUSTOM PAINT, INC.	\$937.32	
00010774	4/6/2012	03370	BERGKAMP EMILY	\$1,548.00	
00010775	4/6/2012	03520	BINDER PRODUCTS INC	\$1,368.41	
00010776	4/6/2012	03560	BJORGEN BAUER PLLC	\$1,276.00	
00010777	4/6/2012	03680	BLUMENTHAL UNIFORMS & EQUIPMENT	\$296.45	
00010778	4/6/2012	03940	BROWN & BALSLEY SIGN COMPANY	\$295.45	
00010779	4/6/2012	05360	CAPITOL DRIVESHAFT	\$455.04	
00010780	4/6/2012	05380	CARDINAL HEALTH MEDICAL PRODUCTS/SE	\$879.12	
00010781	4/6/2012	05460	CARQUEST AUTO PARTS-OLY	\$355.75	
00010782	4/6/2012	05740	CED	\$123.27	
00010783	4/6/2012	05940	CENTURY LINK	\$3,256.68	
00010784	4/6/2012	05945	CENTURY LINK	\$171.16	
00010785	4/6/2012	06040	CITY OF LACEY	\$579.39	
00010786	4/6/2012	06120	CITY OF OLYMPIA UTILITIES	\$4,137.52	
00010787	4/6/2012	06610	COMMERCIAL BRAKE & CLUTCH	\$684.20	
00010788	4/6/2012	06740	COMMUNITY TRANSPORTATION ASSOCIATIO	\$350.00	
00010789	4/6/2012	07015	CORTNEY KELLEY PHOTOGRAPHY	\$215.00	
00010790	4/6/2012	07105	CRAIN'S OFFICE SUPPLY	\$252.96	
00010791	4/6/2012	07220	CUMMINS NORTHWEST INC	\$0.00	<input checked="" type="checkbox"/>
00010792	4/6/2012	07220	CUMMINS NORTHWEST INC	\$22,615.78	
00010793	4/6/2012	07617	DAVID M HOWE TRUSTEE	\$2,770.14	
00010794	4/6/2012	07780	DELL MARKETING LP	\$3,100.06	
00010795	4/6/2012	08680	EHRLICH'S OFFICE PRODUCTS	\$156.95	
00010796	4/6/2012	08780	EMERALD RECYCLING SERVICE	\$366.48	
00010797	4/6/2012	09120	EXCEL SUPPLY COMPANY	\$867.43	
00010798	4/6/2012	09180	EXPRESS SERVICES INC	\$542.75	
00010799	4/6/2012	09605	FEDERAL EXPRESS CORP	\$59.42	
00010800	4/6/2012	09660	FERGUSON ENTERPRISES, INC	\$307.97	
00010801	4/6/2012	09820	FLEET-NET CORP	\$1,538.11	
00010802	4/6/2012	10205	FREEMAN-MANZANARES ANN	\$3,054.62	
00010803	4/6/2012	10580	GENE'S TOWING INC	\$247.98	
00010804	4/6/2012	10630	GFI GENFARE	\$1,107.95	
00010805	4/6/2012	10660	GILLIG LLC	\$0.00	<input checked="" type="checkbox"/>
00010806	4/6/2012	10660	GILLIG LLC	\$12,994.28	
00010807	4/6/2012	10820	GRAPHIC COMMUNICATIONS	\$2,113.80	
00010808	4/6/2012	11015	HARBOUR MICHAEL S.	\$2,247.04	
00010809	4/6/2012	11250	HERGUTH LABORATORIES INC.	\$811.65	
00010810	4/6/2012	11308	HOFSTETTER SHANNON	\$378.08	
00010811	4/6/2012	11310	HOGAN MFG INC	\$292.06	
00010812	4/6/2012	11700	INSIGHT PUBLIC SECTOR INC	\$5,878.21	

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 04/06/2012

Thru Date: 04/06/2012

Check #	Check Date	Ref #	Name	Amount	Voided
00010813	4/6/2012	11753	INTERCITY FITNESS	\$874.00	
00010814	4/6/2012	11770	INTERCITY PETTY CASH	\$403.15	
00010815	4/6/2012	11775	INTERCITY PROJECT ASSISTANCE	\$1,340.00	
00010816	4/6/2012	11785	INTERNATIONAL ASSOCIATION OF MACHINIS	\$2,515.75	
00010817	4/6/2012	11810	INTERSTATE BATTERY	\$2,379.99	
00010818	4/6/2012	11905	JANEK CORPORATION	\$434.80	
00010819	4/6/2012	12825	KIRK'S AUTOMOTIVE INCORPORATED	\$352.00	
00010820	4/6/2012	13510	LES SCHWAB (TUMWATER)	\$105.99	
00010821	4/6/2012	13793	MARTIN WAY COLLISION INC.	\$727.53	
00010822	4/6/2012	14160	MCMASTER-CARR SUPPLY CO.	\$270.20	
00010823	4/6/2012	14590	MOHAWK MFG & SUPPLY	\$207.60	
00010824	4/6/2012	14695	MOTORS & CONTROLS CORP	\$16.47	
00010825	4/6/2012	14839	MYERS TIRE SUPPLY	\$117.40	
00010826	4/6/2012	14900	NAPA AUTO PARTS	\$347.80	
00010827	4/6/2012	15385	OFFICE DEPOT	\$43.62	
00010828	4/6/2012	15700	OLYMPIAN THE	\$2,522.10	
00010829	4/6/2012	16595	PACIFIC POWER PRODUCTS	\$4,280.57	
00010830	4/6/2012	16756	PETERSON, JEFF	\$68.00	
00010831	4/6/2012	16760	PETTIT OIL COMPANY	\$1,093.99	
00010832	4/6/2012	16765	PETRO CARD	\$112,855.67	
00010833	4/6/2012	16841	PIONEER FIRE & SECURITY INC	\$213.00	
00010834	4/6/2012	16888	PLATT ELECTRIC SUPPLY	\$335.35	
00010835	4/6/2012	17392	QUALITY PARKING LOT SERVICES LLC	\$380.45	
00010836	4/6/2012	17510	RAINIER LIGHTING & ELECTRIC SUPPLY, INC.	\$280.09	
00010837	4/6/2012	17560	RE AUTO ELECTRIC INC	\$1,854.90	
00010838	4/6/2012	17657	REINHARDT MICHAEL	\$190.21	
00010839	4/6/2012	17900	SCHETKY NW SALES INC	\$923.64	
00010840	4/6/2012	18035	SEWARD RHODETTA	\$1,589.99	
00010841	4/6/2012	18075	SIEGEL OIL COMPANY	\$107.93	
00010842	4/6/2012	18145	SIX ROBBLEES INC	\$764.48	
00010843	4/6/2012	18651	STORMANS (LICENSING)	\$1,500.00	
00010844	4/6/2012	18695	SUMMIT LAW GROUP PLLC	\$290.00	
00010845	4/6/2012	18705	SUNBELT RENTALS	\$414.20	
00010846	4/6/2012	18707	SUNRISE IDENTITY LLC	\$807.86	
00010847	4/6/2012	18711	SUNSET AIR INC	\$569.23	
00010848	4/6/2012	18720	SUPER BEE WHEEL ALIGNMENT	\$101.04	
00010849	4/6/2012	18801	TAGS AWARDS & SPECIALTIES	\$78.46	
00010850	4/6/2012	18970	TETRA TECH INC	\$2,046.33	
00010851	4/6/2012	18990	THERMO KING NORTHWEST	\$1,083.12	
00010852	4/6/2012	21890	THURSTON TALK INC.	\$1,550.00	
00010853	4/6/2012	21930	TIRES INC	\$1,950.39	
00010854	4/6/2012	21950	TITUS-WILL CHEVROLET	\$1,153.96	
00010855	4/6/2012	22220	TREFSGAR ERIC	\$129.57	
00010856	4/6/2012	22320	TSS SYSTEMS LLC	\$705.00	
00010857	4/6/2012	23480	U S DEPT OF EDUCATION	\$210.17	
00010858	4/6/2012	23620	UNITED PARCEL SERVICE	\$88.52	
00010859	4/6/2012	23660	UNITED WAY OF THURSTON COUNTY	\$2,495.00	
00010860	4/6/2012	23724	US HEALTHWORKS MEDICAL GROUP WA, PS	\$160.00	
00010861	4/6/2012	23740	USSC LLC	\$214.44	
00010862	4/6/2012	23820	VERIZON WIRELESS	\$1,477.08	
00010863	4/6/2012	24000	W W GRAINGER INC	\$819.50	
00010864	4/6/2012	24215	WA ST DEPT OF L & I	\$334.29	
00010865	4/6/2012	24750	WA ST GET PROGRAM	\$272.00	
00010866	4/6/2012	25380	WASHINGTON GARDENS	\$314.65	

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ACCOUNTS PAYABLE WARRANTS

From Date: 04/06/2012

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Check #	Check Date	Ref #	Name	Amount	Voided
00010867	4/6/2012	25580	WASHINGTON STATE TRANSIT INSURANCE P	\$150.00	
00010868	4/6/2012	25670	WAXIE SANITARY SUPPLY	\$849.42	
00010869	4/6/2012	25855	WEST COAST PAPER	\$93.85	
00010870	4/6/2012	25858	WESTCARE CLINIC LLC PS	\$150.00	
00010871	4/6/2012	26520	YELLOW BOOK-PACIFIC	\$3,068.70	
00010872	4/6/2012	26720	ZEP MANUFACTURING CO	\$478.03	
00010873	4/6/2012	26760	ZONES	\$1,845.47	
			Total:	\$266,876.32	

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 04/20/2012

Thru Date: 04/20/2012

Check #	Check Date	Ref #	Name	Amount	Voided
00010877	4/20/2012	01230	A WORKSAFE SERVICE INC	\$676.00	
00010878	4/20/2012	01311	ACCESS INFORMATION MANAGEMENT	\$284.33	
00010879	4/20/2012	01405	ADVANCE GLASS INC	\$1,170.49	
00010880	4/20/2012	01640	ALL CITY LOCK & KEY	\$134.24	
00010881	4/20/2012	01660	ALL STAR FORD	\$1,015.26	
00010882	4/20/2012	01780	AMALGAMATED TRANSIT UNION 1765	\$194.00	
00010883	4/20/2012	01805	AMB TOOLS AND EQUIPMENT CO INC	\$230.75	
00010884	4/20/2012	01820	AMERICAN DRIVING RECORDS INC	\$690.63	
00010885	4/20/2012	01960	AMERICAN SEATING COMPANY	\$1,367.46	
00010886	4/20/2012	02320	APPLIED INDUSTRIAL TECHNOLOGIES	\$228.74	
00010887	4/20/2012	02380	ARAMARK UNIFORM SERVICES	\$875.06	
00010888	4/20/2012	02825	AUTO PLUS - OLYMPIA	\$21.74	
00010889	4/20/2012	03350	BERNIE'S CUSTOM PAINT, INC.	\$364.25	
00010890	4/20/2012	03680	BLUMENTHAL UNIFORMS & EQUIPMENT	\$929.03	
00010891	4/20/2012	04105	BUILDERS EXCHANGE OF WASHINGTON INC	\$112.75	
00010892	4/20/2012	04120	BUILDERS HARDWARE CO	\$16.14	
00010893	4/20/2012	05220	CAPITAL ELECTRIC	\$2,342.91	
00010894	4/20/2012	05305	CAPITOL ALARM INC	\$347.44	
00010895	4/20/2012	05340	CAPITOL COURIER SERVICE	\$371.60	
00010896	4/20/2012	05460	CARQUEST AUTO PARTS-OLY	\$330.37	
00010897	4/20/2012	05740	CED	\$353.15	
00010898	4/20/2012	05945	CENTURY LINK	\$155.53	
00010899	4/20/2012	06105	CITY OF OLYMPIA COMMUNITY PLANNING &	\$240.00	
00010900	4/20/2012	06405	COACHING SYSTEMS LLC	\$142.23	
00010901	4/20/2012	06440	COASTAL BUSINESS SERVICES GROUP INC	\$7,570.00	
00010902	4/20/2012	06470	COASTWIDE LABORATORIES - DIV OF STAP	\$281.75	
00010903	4/20/2012	06490	COLE SCREENPRINT INC	\$2,128.80	
00010904	4/20/2012	06607	COMDATA	\$54,875.25	
00010905	4/20/2012	06610	COMMERCIAL BRAKE & CLUTCH	\$894.92	
00010906	4/20/2012	06740	COMMUNITY TRANSPORTATION ASSOCIATIO	\$455.00	
00010907	4/20/2012	07105	CRAIN'S OFFICE SUPPLY	\$162.44	
00010908	4/20/2012	07220	CUMMINS NORTHWEST INC	\$0.00	<input checked="" type="checkbox"/>
00010909	4/20/2012	07220	CUMMINS NORTHWEST INC	\$6,689.79	
00010910	4/20/2012	07780	DELL MARKETING LP	\$10,816.52	
00010911	4/20/2012	08840	EMPLOYER RESOURCES NORTHWEST	\$5,864.83	
00010912	4/20/2012	08960	ERGOMETRICS & APPLIED PERSONNEL RES	\$54.00	
00010913	4/20/2012	09120	EXCEL SUPPLY COMPANY	\$346.97	
00010914	4/20/2012	09180	EXPRESS SERVICES INC	\$456.60	
00010915	4/20/2012	09575	FASTENAL COMPANY	\$392.94	
00010916	4/20/2012	09660	FERGUSON ENTERPRISES, INC	\$10.14	
00010917	4/20/2012	09820	FLEET-NET CORP	\$81.53	
00010918	4/20/2012	09960	FOREMAN BENJAMIN T III	\$1,053.81	
00010919	4/20/2012	10285	FTE PUBLICATIONS	\$280.00	
00010920	4/20/2012	10630	GFI GENFARE	\$85.70	
00010921	4/20/2012	10660	GILLIG LLC	\$0.00	<input checked="" type="checkbox"/>
00010922	4/20/2012	10660	GILLIG LLC	\$10,075.03	
00010923	4/20/2012	10758	GORDON THOMAS HONEYWELL GOV AFFAIR	\$6,012.59	
00010924	4/20/2012	11308	HOFSTETTER SHANNON	\$189.04	
00010925	4/20/2012	11310	HOGAN MFG INC	\$470.39	
00010926	4/20/2012	11422	HUNG RIGHT DOORS LLC	\$206.53	
00010927	4/20/2012	11525	IKON OFFICE SOLUTIONS	\$137.28	
00010928	4/20/2012	11535	ILIUM ASSOCIATES INC	\$1,503.00	
00010929	4/20/2012	11615	INDUSTRIAL HYDRAULICS INC	\$269.14	
00010930	4/20/2012	11740	INTERCITY ADVANCED TRAVEL	\$2,304.79	

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ACCOUNTS PAYABLE WARRANTS

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Check #	Check Date	Ref #	Name	Amount	Voided
00010931	4/20/2012	11770	INTERCITY PETTY CASH	\$306.80	
00010932	4/20/2012	11810	INTERSTATE BATTERY	\$3,093.98	
00010933	4/20/2012	11825	INTRACOMMUNICATION NETWORK SYSTEMS	\$2,703.30	
00010934	4/20/2012	11930	JERRYS AUTOMOTIVE TOWING	\$1,431.60	
00010935	4/20/2012	12440	KAOS RADIO STATION	\$300.00	
00010936	4/20/2012	12868	KOMSAK, DAVID	\$80.00	
00010937	4/20/2012	12875	KPFF CONSULTING ENGINEERS INC	\$20,876.14	
00010938	4/20/2012	13445	LAWTON PUBLICATIONS	\$1,059.25	
00010939	4/20/2012	13485	LEMAY MOBILE SHREDDING	\$32.00	
00010940	4/20/2012	13510	LES SCHWAB (TUMWATER)	\$350.55	
00010941	4/20/2012	13525	LEW RENTS	\$71.74	
00010942	4/20/2012	13661	LOOMIS	\$413.33	
00010943	4/20/2012	13697	LUKER CLINT	\$50.00	
00010944	4/20/2012	13793	MARTIN WAY COLLISION INC.	\$6,230.47	
00010945	4/20/2012	13850	MASON COUNTY TRANSIT	\$1,626.00	
00010946	4/20/2012	14160	MCMASTER-CARR SUPPLY CO.	\$559.23	
00010947	4/20/2012	14590	MOHAWK MFG & SUPPLY	\$185.94	
00010948	4/20/2012	14900	NAPA AUTO PARTS	\$571.87	
00010949	4/20/2012	15030	NATIONAL SAFETY COUNCIL	\$110.00	
00010950	4/20/2012	15255	NORTHWEST PUMP & EQUIPMENT CO.	\$557.60	
00010951	4/20/2012	15385	OFFICE DEPOT	\$453.98	
00010952	4/20/2012	15645	OLYMPIA POWER AND LIGHT	\$198.00	
00010953	4/20/2012	15677	OLYMPIA SCREEN	\$1,793.75	
00010954	4/20/2012	16490	PACIFIC DISPOSAL INC	\$720.99	
00010955	4/20/2012	16595	PACIFIC POWER PRODUCTS	\$210.54	
00010956	4/20/2012	16695	PATTISON WATER COMPANY	\$97.78	
00010957	4/20/2012	16765	PETRO CARD	\$108,901.61	
00010958	4/20/2012	16820	PIERCE COUNTY SECURITY	\$14,045.26	
00010959	4/20/2012	16873	PITNEY BOWES GLOBAL FINANCIAL SERV LL	\$717.42	
00010960	4/20/2012	16888	PLATT ELECTRIC SUPPLY	\$28.95	
00010961	4/20/2012	17290	PUGET SOUND ENERGY	\$23,005.80	
00010962	4/20/2012	17392	QUALITY PARKING LOT SERVICES LLC	\$902.21	
00010963	4/20/2012	17505	RAINIER DODGE INC	\$37.57	
00010964	4/20/2012	17510	RAINIER LIGHTING & ELECTRIC SUPPLY, INC.	\$67.37	
00010965	4/20/2012	17560	RE AUTO ELECTRIC INC	\$893.68	
00010966	4/20/2012	17712	RIGHT! SYSTEMS INC	\$1,065.13	
00010967	4/20/2012	17900	SCHETKY NW SALES INC	\$2,805.51	
00010968	4/20/2012	18068	SHINING EXAMPLE INC	\$303.33	
00010969	4/20/2012	18085	SIEMENS ENTERPRISE COMMUNICATIONS IN	\$203.81	
00010970	4/20/2012	18145	SIX ROBBLEES INC	\$218.42	
00010971	4/20/2012	18330	SOUND LANDSCAPE PROFESSIONALS	\$3,424.05	
00010972	4/20/2012	18473	SPRAGUE	\$91.30	
00010973	4/20/2012	18620	STERICYCLE INC	\$10.36	
00010974	4/20/2012	18705	SUNBELT RENTALS	\$445.88	
00010975	4/20/2012	18720	SUPER BEE WHEEL ALIGNMENT	\$106.42	
00010976	4/20/2012	18767	TACOMA SCREW PRODUCTS	\$37.00	
00010977	4/20/2012	18801	TAGS AWARDS & SPECIALTIES	\$45.65	
00010978	4/20/2012	18813	TALENTWISE SOLUTIONS LLC	\$274.00	
00010979	4/20/2012	18990	THERMO KING NORTHWEST	\$702.29	
00010980	4/20/2012	21840	THURSTON COUNTY SUPERIOR COURT	\$2,070.09	
00010981	4/20/2012	21880	THURSTON REGIONAL PLANNING COUNCIL	\$9,000.75	
00010982	4/20/2012	21910	THYSSENKRUPP ELEVATOR	\$332.18	
00010983	4/20/2012	21930	TIRES INC	\$7,059.58	
00010984	4/20/2012	21950	TITUS-WILL CHEVROLET	\$4,492.58	

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

From Date: 04/20/2012

Thru Date: 04/20/2012

Check #	Check Date	Ref #	Name	Amount	Voided
00010985	4/20/2012	21980	TOTAL BATTERY & AUTOMOTIVE SUPPLY	\$310.57	
00010986	4/20/2012	22010	TOYOTA OF OLYMPIA	\$183.31	
00010987	4/20/2012	22100	TRANSIT SOLUTIONS, LLC	\$270.73	
00010988	4/20/2012	22325	TTL PARTNERS LLC	\$3,180.00	
00010989	4/20/2012	22420	TUMWATER PRINTING	\$125.01	
00010990	4/20/2012	23400	U S BANK CORPORATE PAYMENT SYSTEMS	\$8,722.52	
00010991	4/20/2012	23405	U S BANK or CORPORATE PAYMENT SYSTEM	\$7,306.57	
00010992	4/20/2012	23480	U S DEPT OF EDUCATION	\$205.66	
00010993	4/20/2012	23620	UNITED PARCEL SERVICE	\$33.68	
00010994	4/20/2012	23724	US HEALTHWORKS MEDICAL GROUP WA, PS	\$160.00	
00010995	4/20/2012	23740	USSC LLC	\$234.69	
00010996	4/20/2012	24000	W W GRAINGER INC	\$65.05	
00010997	4/20/2012	24040	WA ST CONSOLIDATED TECHNOLOGY SERVI	\$190.94	
00010998	4/20/2012	24215	WA ST DEPT OF L & I	\$242.59	
00010999	4/20/2012	24640	WA ST DEPT OF TRANSPORTATION	\$116.92	
00011000	4/20/2012	24750	WA ST GET PROGRAM	\$347.50	
00011001	4/20/2012	25440	WASHINGTON MUNICIPAL CLERK ASSOCIATI	\$150.00	
00011002	4/20/2012	25560	WASHINGTON STATE TRANSIT ASSOCIATIO	\$145.00	
00011003	4/20/2012	25670	WAXIE SANITARY SUPPLY	\$1,151.51	
00011004	4/20/2012	25855	WEST COAST PAPER	\$2,282.70	
00011005	4/20/2012	25858	WESTCARE CLINIC LLC PS	\$150.00	
00011006	4/20/2012	26280	WRIGHT COMMUNICATIONS INC	\$360.00	
00011007	4/20/2012	26410	XPIO CORPORATION	\$720.00	
00011008	4/20/2012	26720	ZEP MANUFACTURING CO	\$2,266.13	
00011009	4/20/2012	26742	ZIMMERMAN, LEE	\$162.24	
Total:				\$380,719.24	

Intercity Transit

Accounts Payable Check Disbursement List

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ACCOUNTS PAYABLE WARRANTS

From Date: 05/04/2012

Thru Date: 05/04/2012

Check #	Check Date	Ref #	Name	Amount	Voided
00010758	5/4/2012	12460	KARMART AUTOMOTIVE GROUP	\$131,262.00	
00010876	5/4/2012	06045	CITY OF LACEY	\$258.25	
00011012	5/4/2012	01315	ACS TRANSPORT SOLUTIONS INC	\$1,037.12	
00011013	5/4/2012	01380	ADA WORKSHOP	\$300.00	
00011014	5/4/2012	01405	ADVANCE GLASS INC	\$1,685.97	
00011015	5/4/2012	01480	AIR FLOW SYSTEMS INC	\$508.38	
00011016	5/4/2012	01640	ALL CITY LOCK & KEY	\$8.69	
00011017	5/4/2012	01660	ALL STAR FORD	\$0.00	<input checked="" type="checkbox"/>
00011018	5/4/2012	01660	ALL STAR FORD	\$5,600.51	
00011019	5/4/2012	01683	ALLENBAUGH & ASSOCIATES	\$205.00	
00011020	5/4/2012	01780	AMALGAMATED TRANSIT UNION 1765	\$12,273.72	
00011021	5/4/2012	01895	AMERICAN PETROLEUM ENVIRONMENTAL S	\$200.00	
00011022	5/4/2012	01920	AMERICAN PUBLIC TRANSIT ASSOCIATION	\$75.00	
00011023	5/4/2012	02060	AMERISAFE	\$43.48	
00011024	5/4/2012	02320	APPLIED INDUSTRIAL TECHNOLOGIES	\$67.01	
00011025	5/4/2012	02380	ARAMARK UNIFORM SERVICES	\$877.46	
00011026	5/4/2012	02480	ASE SUPPLY INC	\$62.84	
00011027	5/4/2012	02825	AUTO PLUS - OLYMPIA	\$184.22	
00011028	5/4/2012	03280	BAYVIEW CATERING	\$457.63	
00011029	5/4/2012	03370	BERGKAMP EMILY	\$750.00	
00011030	5/4/2012	03680	BLUMENTHAL UNIFORMS & EQUIPMENT	\$0.00	<input checked="" type="checkbox"/>
00011031	5/4/2012	03680	BLUMENTHAL UNIFORMS & EQUIPMENT	\$7,481.41	
00011032	5/4/2012	04220	BURNS ROY	\$80.00	
00011033	5/4/2012	05220	CAPITAL ELECTRIC	\$270.66	
00011034	5/4/2012	05260	CAPITAL INDUSTRIAL INC	\$85.66	
00011035	5/4/2012	05283	CAPITAL MEDICAL CENTER - SPECIALTY	\$55.00	
00011036	5/4/2012	05460	CARQUEST AUTO PARTS-OLY	\$393.20	
00011037	5/4/2012	05740	CED	\$59.51	
00011038	5/4/2012	05940	CENTURY LINK	\$3,133.26	
00011039	5/4/2012	05945	CENTURY LINK	\$33.43	
00011040	5/4/2012	06060	CITY OF OLYMPIA	\$1,227.72	
00011041	5/4/2012	06120	CITY OF OLYMPIA UTILITIES	\$4,447.83	
00011042	5/4/2012	06470	COASTWIDE LABORATORIES - DIV OF STAP	\$90.61	
00011043	5/4/2012	06610	COMMERCIAL BRAKE & CLUTCH	\$124.94	
00011044	5/4/2012	07105	CRAIN'S OFFICE SUPPLY	\$123.28	
00011045	5/4/2012	07220	CUMMINS NORTHWEST INC	\$100.40	
00011046	5/4/2012	07617	DAVID M HOWE TRUSTEE	\$1,846.76	
00011047	5/4/2012	08435	DUJMOV RICK DAVID	\$73.36	
00011048	5/4/2012	08680	EHRLICH'S OFFICE PRODUCTS	\$144.07	
00011049	5/4/2012	08720	ELECTRONIC RESOURCING INC	\$72.03	
00011050	5/4/2012	08780	EMERALD RECYCLING SERVICE	\$501.01	
00011051	5/4/2012	08905	ENGLUND WILLIAM	\$108.57	
00011052	5/4/2012	08960	ERGOMETRICS & APPLIED PERSONNEL RES	\$352.28	
00011053	5/4/2012	09120	EXCEL SUPPLY COMPANY	\$433.72	
00011054	5/4/2012	09575	FASTENAL COMPANY	\$55.59	
00011055	5/4/2012	09605	FEDERAL EXPRESS CORP	\$10.72	
00011056	5/4/2012	09805	FLEET PRIDE	\$370.11	
00011057	5/4/2012	09820	FLEET-NET CORP	\$1,538.11	
00011058	5/4/2012	10160	FRED PRYOR SEMINARS AND	\$199.00	
00011059	5/4/2012	10290	FUSION GRAPHIX	\$51.37	
00011060	5/4/2012	10517	GARNEAU MIKE	\$124.99	
00011061	5/4/2012	10630	GFI GENFARE	\$64.44	
00011062	5/4/2012	10660	GILLIG LLC	\$0.00	<input checked="" type="checkbox"/>
00011063	5/4/2012	10660	GILLIG LLC	\$14,289.24	

Intercity Transit

Accounts Payable Check Disbursement List

Checking Account #: 0040007203

ACCOUNTS PAYABLE WARRANTS

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Check #	Check Date	Ref #	Name	Amount	Voided
00011064	5/4/2012	11175	HEALTH CARE AUTHORITY	\$296,518.61	
00011065	5/4/2012	11308	HOFSTETTER SHANNON	\$189.04	
00011066	5/4/2012	11310	HOGAN MFG INC	\$186.26	
00011067	5/4/2012	11615	INDUSTRIAL HYDRAULICS INC	\$212.60	
00011068	5/4/2012	11750	INTERCITY EXECUTIVE IMPREST ACCOUNT	\$399.33	
00011069	5/4/2012	11753	INTERCITY FITNESS	\$580.00	
00011070	5/4/2012	11775	INTERCITY PROJECT ASSISTANCE	\$798.00	
00011071	5/4/2012	11785	INTERNATIONAL ASSOCIATION OF MACHINIS	\$2,611.75	
00011072	5/4/2012	11810	INTERSTATE BATTERY	\$319.41	
00011073	5/4/2012	11828	INVERSEN & SONS INC	\$741.35	
00011074	5/4/2012	11905	JANEK CORPORATION	\$701.12	
00011075	5/4/2012	11930	JERRYS AUTOMOTIVE TOWING	\$427.19	
00011076	5/4/2012	12665	KGY INC	\$500.00	
00011077	5/4/2012	12725	KINGS III OF AMERICA INC	\$216.15	
00011078	5/4/2012	12825	KIRK'S AUTOMOTIVE INCORPORATED	\$352.00	
00011079	5/4/2012	13380	LARSCO INC	\$137.43	
00011080	5/4/2012	13793	MARTIN WAY COLLISION INC.	\$692.96	
00011081	5/4/2012	14160	MCMASTER-CARR SUPPLY CO.	\$262.06	
00011082	5/4/2012	14590	MOHAWK MFG & SUPPLY	\$227.95	
00011083	5/4/2012	14695	MOTORS & CONTROLS CORP	\$146.13	
00011084	5/4/2012	14767	MUNHOLLON PHIL	\$75.00	
00011085	5/4/2012	14900	NAPA AUTO PARTS	\$645.41	
00011086	5/4/2012	15090	NELSON TRUCK	\$354.61	
00011087	5/4/2012	15585	OLYMPIA FOOD CO-OP	\$75.00	
00011088	5/4/2012	15645	OLYMPIA POWER AND LIGHT	\$630.00	
00011089	5/4/2012	15677	OLYMPIA SCREEN	\$519.75	
00011090	5/4/2012	16595	PACIFIC POWER PRODUCTS	\$1,128.04	
00011091	5/4/2012	16753	PERTEET INC	\$24,202.98	
00011092	5/4/2012	16765	PETRO CARD	\$182,921.41	
00011093	5/4/2012	16841	PIONEER FIRE & SECURITY INC	\$163.05	
00011094	5/4/2012	16888	PLATT ELECTRIC SUPPLY	\$99.53	
00011095	5/4/2012	17505	RAINIER DODGE INC	\$37.57	
00011096	5/4/2012	17560	RE AUTO ELECTRIC INC	\$1,160.68	
00011097	5/4/2012	17700	RHODES DAN	\$100.00	
00011098	5/4/2012	17900	SCHETKY NW SALES INC	\$220.00	
00011099	5/4/2012	18035	SEWARD RHODETTA	\$274.89	
00011100	5/4/2012	18145	SIX ROBBLEES INC	\$217.12	
00011101	5/4/2012	18210	SME SOLUTIONS	\$533.82	
00011102	5/4/2012	18275	SNYDER WILLIAM	\$181.53	
00011103	5/4/2012	18310	SOO RON	\$80.00	
00011104	5/4/2012	18390	SOUTH PUGET SOUND COMMUNITY COLLEG	\$165.00	
00011105	5/4/2012	18473	SPRAGUE	\$91.30	
00011106	5/4/2012	18510	SRG PARTNERSHIP	\$4,046.90	
00011107	5/4/2012	18620	STERICYCLE INC	\$89.57	
00011108	5/4/2012	18755	S-SQUARE TUBE PRODUCTS	\$663.00	
00011109	5/4/2012	18767	TACOMA SCREW PRODUCTS	\$71.43	
00011110	5/4/2012	18801	TAGS AWARDS & SPECIALTIES	\$511.41	
00011111	5/4/2012	18940	TENNANT COMPANY	\$124.80	
00011112	5/4/2012	21790	THURSTON COUNTY PUBLIC WORKS	\$119.52	
00011113	5/4/2012	21930	TIRES INC	\$2,105.15	
00011114	5/4/2012	21950	TITUS-WILL CHEVROLET	\$0.00	<input checked="" type="checkbox"/>
00011115	5/4/2012	21950	TITUS-WILL CHEVROLET	\$0.00	<input checked="" type="checkbox"/>
00011116	5/4/2012	21950	TITUS-WILL CHEVROLET	\$2,486.82	
00011117	5/4/2012	23400	U S BANK CORPORATE PAYMENT SYSTEMS	\$10,943.31	

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ACCOUNTS PAYABLE WARRANTS

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Check #	Check Date	Ref #	Name	Amount	Voided
00011118	5/4/2012	23405	U S BANK or CORPORATE PAYMENT SYSTEM	\$1,948.71	
00011119	5/4/2012	23480	U S DEPT OF EDUCATION	\$203.63	
00011120	5/4/2012	23530	U S POSTAL SERVICE	\$190.00	
00011121	5/4/2012	23620	UNITED PARCEL SERVICE	\$133.23	
00011122	5/4/2012	23660	UNITED WAY OF THURSTON COUNTY	\$1,653.00	
00011123	5/4/2012	23724	US HEALTHWORKS MEDICAL GROUP WA, PS	\$560.00	
00011124	5/4/2012	23820	VERIZON WIRELESS	\$1,396.64	
00011125	5/4/2012	24000	W W GRAINGER INC	\$942.12	
00011126	5/4/2012	24215	WA ST DEPT OF L & I	\$309.23	
00011127	5/4/2012	24440	WA ST DEPT OF PERSONNEL	\$630.00	
00011128	5/4/2012	24640	WA ST DEPT OF TRANSPORTATION	\$20,542.87	
00011129	5/4/2012	24750	WA ST GET PROGRAM	\$347.50	
00011130	5/4/2012	25560	WASHINGTON STATE TRANSIT ASSOCIATIO	\$85.00	
00011131	5/4/2012	25670	WAXIE SANITARY SUPPLY	\$1,792.86	
00011132	5/4/2012	25858	WESTCARE CLINIC LLC PS	\$225.00	
00011133	5/4/2012	26720	ZEP MANUFACTURING CO	\$1,300.39	
00011134	5/4/2012	26760	ZONES	\$4,378.68	
Total:				\$771,696.36	

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ACCOUNTS PAYABLE WARRANTS

From Date: 05/18/2012

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Check #	Check Date	Ref #	Name	Amount	Voided
00011142	5/18/2012	01230	A WORKSAFE SERVICE INC	\$52.00	
00011143	5/18/2012	01311	ACCESS INFORMATION MANAGEMENT	\$447.70	
00011144	5/18/2012	01318	ACME DECALCOMANIA LIMITED	\$9,698.30	
00011145	5/18/2012	01405	ADVANCE GLASS INC	\$2,256.81	
00011146	5/18/2012	01550	ALARM CENTER INC	\$108.70	
00011147	5/18/2012	01640	ALL CITY LOCK & KEY	\$1,296.80	
00011148	5/18/2012	01660	ALL STAR FORD	\$0.00	<input checked="" type="checkbox"/>
00011149	5/18/2012	01660	ALL STAR FORD	\$2,111.00	
00011150	5/18/2012	01780	AMALGAMATED TRANSIT UNION 1765	\$194.00	
00011151	5/18/2012	01820	AMERICAN DRIVING RECORDS INC	\$536.84	
00011152	5/18/2012	01960	AMERICAN SEATING COMPANY	\$633.80	
00011153	5/18/2012	02320	APPLIED INDUSTRIAL TECHNOLOGIES	\$72.35	
00011154	5/18/2012	02380	ARAMARK UNIFORM SERVICES	\$836.14	
00011155	5/18/2012	03350	BERNIE'S CUSTOM PAINT, INC.	\$261.10	
00011156	5/18/2012	03680	BLUMENTHAL UNIFORMS & EQUIPMENT	\$0.00	<input checked="" type="checkbox"/>
00011157	5/18/2012	03680	BLUMENTHAL UNIFORMS & EQUIPMENT	\$0.00	<input checked="" type="checkbox"/>
00011158	5/18/2012	03680	BLUMENTHAL UNIFORMS & EQUIPMENT	\$1,648.40	
00011159	5/18/2012	04040	BUD CLARY CHEVROLET	\$76,042.00	
00011160	5/18/2012	04120	BUILDERS HARDWARE CO	\$1,291.70	
00011161	5/18/2012	04260	BUSINESS EXAMINER	\$835.00	
00011162	5/18/2012	05340	CAPITOL COURIER SERVICE	\$351.07	
00011163	5/18/2012	05460	CARQUEST AUTO PARTS-OLY	\$403.26	
00011164	5/18/2012	05720	CDW GOVERNMENT INC	\$1,111.68	
00011165	5/18/2012	05740	CED	\$241.42	
00011166	5/18/2012	05940	CENTURY LINK	\$127.45	
00011167	5/18/2012	05945	CENTURY LINK	\$127.77	
00011168	5/18/2012	06040	CITY OF LACEY	\$626.13	
00011169	5/18/2012	06405	COACHING SYSTEMS LLC	\$207.26	
00011170	5/18/2012	06440	COASTAL BUSINESS SERVICES GROUP INC	\$7,570.00	
00011171	5/18/2012	06470	COASTWIDE LABORATORIES - DIV OF STAP	\$199.55	
00011172	5/18/2012	06603	COMCAST	\$2,272.00	
00011173	5/18/2012	06607	COMDATA	\$54,681.66	
00011174	5/18/2012	06610	COMMERCIAL BRAKE & CLUTCH	\$1,961.10	
00011175	5/18/2012	07105	CRAIN'S OFFICE SUPPLY	\$2,594.31	
00011176	5/18/2012	07220	CUMMINS NORTHWEST INC	\$7,804.20	
00011177	5/18/2012	07520	DAILY JOURNAL OF COMMERCE	\$260.35	
00011178	5/18/2012	07780	DELL MARKETING LP	\$5,898.68	
00011179	5/18/2012	08487	DYNAMIC COLLECTORS INC	\$729.97	
00011180	5/18/2012	08680	EHRLICH'S OFFICE PRODUCTS	\$29.19	
00011181	5/18/2012	08720	ELECTRONIC RESOURCING INC	\$40.63	
00011182	5/18/2012	08780	EMERALD RECYCLING SERVICE	\$289.71	
00011183	5/18/2012	09120	EXCEL SUPPLY COMPANY	\$607.20	
00011184	5/18/2012	09180	EXPRESS SERVICES INC	\$1,378.40	
00011185	5/18/2012	09575	FASTENAL COMPANY	\$549.39	
00011186	5/18/2012	09660	FERGUSON ENTERPRISES, INC	\$75.62	
00011187	5/18/2012	09805	FLEET PRIDE	\$56.42	
00011188	5/18/2012	09820	FLEET-NET CORP	\$1,538.11	
00011189	5/18/2012	09855	FLT CONSULTING INC	\$3,234.00	
00011190	5/18/2012	10120	FRANSEN KRIS	\$113.58	
00011191	5/18/2012	10180	FREEDMAN SEATING CORPORATION	\$57.20	
00011192	5/18/2012	10290	FUSION GRAPHIX	\$51.09	
00011193	5/18/2012	10630	GFI GENFARE	\$1,074.57	
00011194	5/18/2012	10660	GILLIG LLC	\$0.00	<input checked="" type="checkbox"/>
00011195	5/18/2012	10660	GILLIG LLC	\$8,077.93	

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ACCOUNTS PAYABLE WARRANTS

From Date: 05/18/2012

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Check #	Check Date	Ref #	Name	Amount	Voided
00011196	5/18/2012	10758	GORDON THOMAS HONEYWELL GOV AFFAIR	\$6,012.58	
00011197	5/18/2012	10820	GRAPHIC COMMUNICATIONS	\$354.91	
00011198	5/18/2012	10825	GRAVITEC SYSTEMS INC	\$3,106.50	
00011199	5/18/2012	11205	HEATHCO INTERNATIONAL	\$7,060.07	
00011200	5/18/2012	11250	HERGUTH LABORATORIES INC.	\$1,317.48	
00011201	5/18/2012	11308	HOFSTETTER SHANNON	\$189.04	
00011202	5/18/2012	11310	HOGAN MFG INC	\$847.60	
00011203	5/18/2012	11387	HP ENTERPRISE SERVICES	\$1,304.40	
00011204	5/18/2012	11422	HUNG RIGHT DOORS LLC	\$380.45	
00011205	5/18/2012	11535	ILIUM ASSOCIATES INC	\$1,360.00	
00011206	5/18/2012	11615	INDUSTRIAL HYDRAULICS INC	\$334.95	
00011207	5/18/2012	11740	INTERCITY ADVANCED TRAVEL	\$1,086.26	
00011208	5/18/2012	11770	INTERCITY PETTY CASH	\$408.58	
00011209	5/18/2012	11810	INTERSTATE BATTERY	\$1,278.97	
00011210	5/18/2012	11865	ISLAND SUPERIOR AIR FILTER	\$360.32	
00011211	5/18/2012	11895	J&I POWER EQUIPMENT INC	\$438.05	
00011212	5/18/2012	11905	JANEK CORPORATION	\$1,576.16	
00011213	5/18/2012	11930	JERRYS AUTOMOTIVE TOWING	\$762.00	
00011214	5/18/2012	12665	KGY INC	\$175.00	
00011215	5/18/2012	13140	L G ISAACSON CO INC	\$215.30	
00011216	5/18/2012	13465	LEADERSHIP THURSTON COUNTY	\$1,750.00	
00011217	5/18/2012	13510	LES SCHWAB (TUMWATER)	\$434.06	
00011218	5/18/2012	13555	LIBBY ENVIRONMENTAL, LLC	\$210.00	
00011219	5/18/2012	13559	LIFTLOGIC, INC.	\$140.25	
00011220	5/18/2012	13661	LOOMIS	\$291.34	
00011221	5/18/2012	13700	LUMINATOR HOLDING, L.P.	\$2,123.72	
00011222	5/18/2012	13705	M & M PLUMBING	\$395.40	
00011223	5/18/2012	13740	MAGELLAN BEHAVIORAL HEALTH	\$1,761.30	
00011224	5/18/2012	13850	MASON COUNTY TRANSIT	\$1,821.00	
00011225	5/18/2012	14090	MCELMEEL GREGG	\$75.00	
00011226	5/18/2012	14160	MCMASTER-CARR SUPPLY CO.	\$386.17	
00011227	5/18/2012	14839	MYERS TIRE SUPPLY	\$298.79	
00011228	5/18/2012	14900	NAPA AUTO PARTS	\$1,612.75	
00011229	5/18/2012	15090	NELSON TRUCK	\$49.83	
00011230	5/18/2012	15150	NISQUALLY VALLEY NEWS	\$112.14	
00011231	5/18/2012	15255	NORTHWEST PUMP & EQUIPMENT CO.	\$3,724.48	
00011232	5/18/2012	15385	OFFICE DEPOT	\$21.73	
00011233	5/18/2012	15560	OLYMPIA DOWNTOWN ASSOCIATION	\$500.00	
00011234	5/18/2012	15677	OLYMPIA SCREEN	\$966.10	
00011235	5/18/2012	15700	OLYMPIAN THE	\$4,247.88	
00011236	5/18/2012	16170	OLYMPIC COLLECTIONS INC	\$413.83	
00011237	5/18/2012	16490	PACIFIC DISPOSAL INC	\$713.73	
00011238	5/18/2012	16595	PACIFIC POWER PRODUCTS	\$5,225.53	
00011239	5/18/2012	16695	PATTISON WATER COMPANY	\$108.58	
00011240	5/18/2012	16753	PERTEET INC	\$37,463.06	
00011241	5/18/2012	16760	PETTIT OIL COMPANY	\$2,259.85	
00011242	5/18/2012	16765	PETRO CARD	\$107,658.52	
00011243	5/18/2012	16820	PIERCE COUNTY SECURITY	\$13,519.13	
00011244	5/18/2012	16888	PLATT ELECTRIC SUPPLY	\$118.11	
00011245	5/18/2012	17202	PROGRESSIVE GIFTS & INCENTIVES	\$372.94	
00011246	5/18/2012	17290	PUGET SOUND ENERGY	\$18,520.48	
00011247	5/18/2012	17392	QUALITY PARKING LOT SERVICES LLC	\$902.21	
00011248	5/18/2012	17505	RAINIER DODGE INC	\$48.87	
00011249	5/18/2012	17560	RE AUTO ELECTRIC INC	\$300.83	

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Check #	Check Date	Ref #	Name	Amount	Voided
00011250	5/18/2012	17805	ROUTEMATCH SOFTWARE INC	\$56,112.90	
00011251	5/18/2012	17900	SCHETKY NW SALES INC	\$583.85	
00011252	5/18/2012	18068	SHINING EXAMPLE INC	\$303.33	
00011253	5/18/2012	18075	SIEGEL OIL COMPANY	\$209.96	
00011254	5/18/2012	18145	SIX ROBBLEES INC	\$333.46	
00011255	5/18/2012	18330	SOUND LANDSCAPE PROFESSIONALS	\$3,424.05	
00011256	5/18/2012	18470	SPORTWORKS NORTHWEST INC	\$925.27	
00011257	5/18/2012	18620	STERICYCLE INC	\$109.82	
00011258	5/18/2012	18651	STORMANS (LICENSING)	\$57.75	
00011259	5/18/2012	18680	SUJA MICHAEL	\$48.90	
00011260	5/18/2012	18720	SUPER BEE WHEEL ALIGNMENT	\$53.21	
00011261	5/18/2012	18755	S-SQUARE TUBE PRODUCTS	\$1,690.00	
00011262	5/18/2012	18767	TACOMA SCREW PRODUCTS	\$77.11	
00011263	5/18/2012	18813	TALENTWISE SOLUTIONS LLC	\$198.00	
00011264	5/18/2012	18940	TENNANT COMPANY	\$54.30	
00011265	5/18/2012	21910	THYSSENKRUPP ELEVATOR	\$782.78	
00011266	5/18/2012	21950	TITUS-WILL CHEVROLET	\$0.00	<input checked="" type="checkbox"/>
00011267	5/18/2012	21950	TITUS-WILL CHEVROLET	\$3,248.19	
00011268	5/18/2012	21980	TOTAL BATTERY & AUTOMOTIVE SUPPLY	\$12.39	
00011269	5/18/2012	22010	TOYOTA OF OLYMPIA	\$288.75	
00011270	5/18/2012	22100	TRANSIT SOLUTIONS, LLC	\$198.33	
00011271	5/18/2012	22260	TRI-DIM FILTER CORPORATION	\$248.97	
00011272	5/18/2012	22325	TTL PARTNERS LLC	\$3,180.00	
00011273	5/18/2012	22420	TUMWATER PRINTING	\$10,984.14	
00011274	5/18/2012	23405	U S BANK or CORPORATE PAYMENT SYSTEM	\$2,155.47	
00011275	5/18/2012	23620	UNITED PARCEL SERVICE	\$114.28	
00011276	5/18/2012	23724	US HEALTHWORKS MEDICAL GROUP WA, PS	\$160.00	
00011277	5/18/2012	23740	USSC LLC	\$517.34	
00011278	5/18/2012	24000	W W GRAINGER INC	\$1,712.27	
00011279	5/18/2012	24040	WA ST CONSOLIDATED TECHNOLOGY SERVI	\$148.81	
00011280	5/18/2012	24140	WA ST DEPT OF ENTERPRISE SERVICES	\$2,351.40	
00011281	5/18/2012	24750	WA ST GET PROGRAM	\$347.50	
00011282	5/18/2012	25380	WASHINGTON GARDENS	\$314.65	
00011283	5/18/2012	25540	WASHINGTON STATE RIDESHARING ORG	\$192.00	
00011284	5/18/2012	25580	WASHINGTON STATE TRANSIT INSURANCE P	\$125.00	
00011285	5/18/2012	25670	WAXIE SANITARY SUPPLY	\$1,554.08	
00011286	5/18/2012	25810	WESMAR PRODUCTS, INC.	\$480.65	
00011287	5/18/2012	25858	WESTCARE CLINIC LLC PS	\$74.00	
00011288	5/18/2012	26050	WILLIE WEIR	\$1,000.80	
00011289	5/18/2012	26405	XIOLOIX LLC	\$7,907.93	
00011290	5/18/2012	26560	YELM CHAMBER OF COMMERCE	\$325.00	
00011291	5/18/2012	26700	ZEIGLER'S WELDING	\$5,913.78	
00011292	5/18/2012	26720	ZEP MANUFACTURING CO	\$431.01	
00011293	5/18/2012	26760	ZONES	\$1,216.03	
Total:				\$549,947.23	

**INTERCITY TRANSIT AUTHORITY
AGENDA ITEM NO. 4-D
MEETING DATE: June 6, 2012**

FOR: Intercity Transit Authority

FROM: Marilyn Hemmann, 705-5833

SUBJECT: Maintenance Contract for Telephone System

-
- 1) **The Issue:** Consideration of an award of contract to Siemens for a one year maintenance contract for the telephone system.
-
- 2) **Recommended Action:** Authorize the General Manager to execute a one year contract with Siemens for the maintenance of the agency telephone system for \$32,578.17, including taxes.
-
- 3) **Policy Analysis:** The procurement policy states the Authority must approve any contract over \$25,000.
-
- 4) **Background:** In 2005, Intercity Transit purchased and installed a Siemens telephone system. As the end of each maintenance contract year approaches, Siemens audits the state of the system as well as what has been added or subtracted from the system during the year. With this information, Siemens calculates the proposed cost of maintenance for the coming year. Based on the maintenance costs for the previous years and our knowledge of the current system, the cost proposed for this year is comparable and reasonable.
-
- 5) **Alternatives:**
- A. Authorize the General Manager to execute a one year contract with Siemens for the maintenance of the agency telephone system for \$32,578.17, including taxes.
 - B. Defer action. The current maintenance contract expires June 19, 2012. Deferred action may increase the costs, delay repairs or create operational problems for the telephone system if it is necessary to locate alternative repair expertise or an alternative contract.
-

6) **Budget Notes:** This expenditure is within the 2012 budget of \$40,582.00 for maintenance of the telephone system. Even though the equipment is a year older, it is the same as the cost of last year's maintenance agreement.

7) **Goal Reference:** Goal #2: *"Provide outstanding customer service."*

8) **References:** N/A

INTERCITY TRANSIT AUTHORITY
AGENDA ITEM NO. 4-E
MEETING DATE: June 6, 2012

FOR: Intercity Transit Authority

FROM: Marilyn Hemmann, 705-5833

SUBJECT: Purchase of Spare Hybrid Engine

1) **The Issue:** Consideration of the purchase of a spare engine for the hybrid coaches.

2) **Recommended Actions:** Authorize the General Manager to issue a purchase order to Cummins Northwest for a spare engine for the hybrid Gillig coaches in an amount not to exceed \$31,197.99, including freight and taxes.

3) **Policy Analysis:** The Procurement Policy states the Authority must approve any contract over \$25,000.

4) **Background:** Intercity Transit purchased six diesel-electric 400-Series hybrid Gillig coaches in 2010 and seven in 2011 with the latter being delivered this summer. It has been standard practice for Intercity Transit to purchase a spare engine with the purchase of a new series of coaches. This allows Maintenance to quickly replace an engine rather than removing, rebuilding and reinstalling the engine. This avoids having a coach out of service for an extended period of time. As a spare was not purchased with the first hybrids, Maintenance included the purchase of a spare in the budget for the current coach purchase.

Cummins is the only manufacturer of the engine for these hybrid coaches. The version of the engine specifically configured for the Gillig 400-Series can only be purchased from Cummins or Gillig. Purchasing directly from Cummins will save Intercity Transit \$9,415. Staff reviewed the costs and determined the Cummins pricing is fair and reasonable. Staff recommends the engine be purchased from Cummins Northwest.

5) **Alternatives:**

A. Authorize the General Manager to issue a purchase order to Cummins Northwest for a spare engine for the hybrid Gillig coaches in an amount not to exceed \$31,197.99, including freight and taxes.

- B. Defer action. If Maintenance is required to repair a hybrid coach engine without a spare, the coach will be out of service for an extended period of time.

6) **Budget Notes:** The 2012 budget for the new hybrid coaches includes \$40,000 for the purchase of a spare engine.

7) **Goal Reference:** Goal No. 2: *“Provide outstanding customer service”*; Goal No. 4: *“Provide responsive transportation options.”* and Goal No. 5: *“Align best practices and support agency sustainable technologies and activities.”*

8) **Reference:** N/A

INTERCITY TRANSIT AUTHORITY
AGENDA ITEM NO. 4-F
MEETING DATE: June 6, 2012

FOR: Intercity Transit Authority

FROM: Rhodetta Seward (705-5856)

SUBJECT: Special Meeting

1) **The Issue:** Whether to schedule a special meeting for June 20, 2012, to consider action items such as approval of the Transportation Improvement Program and appointment of the Citizen Advisory Committee members.

2) **Recommended Action:** Schedule a special meeting for June 20, 2012, to consider actions items.

3) **Policy Analysis:** When needed, the Authority can schedule special meetings if the public is notified in advance of the meeting.

4) **Background:** Due to the regularly scheduled meeting in July falling on the July 4th holiday, staff will have some action items needing to be addressed later in June such as approval of the Transportation Improvement Program and appointment of the Citizen Advisory Committee members. Governor Gregoire signed a new bill requiring, as of June 7, 2012, our legal notice for special meetings be posted on our website with the agenda. This is to ensure no business outside of what is posted will take place at these special meetings in regard to action.

Staff will know by June 12th, all business to be conducted at the June 20th meeting and will have the agenda completed and posted on the website in a timely manner.

5) **Alternatives:**

- A. Schedule a special meeting for June 20, 2012, to consider action items.
- B. Keep the June 20th meeting as a work session. Not approving the TIP before July 18th, which would be the next meeting of the Authority, will cause us to miss some grant deadlines. Also, CAC members would not be appointed until after what would normally be their first meeting; therefore, not attending a first meeting until August.

6) **Budget Notes:** N/A

7) **Goal Reference:** This does not directly fit with any one particular goal.

8) **References:** N/A

INTERCITY TRANSIT AUTHORITY
AGENDA ITEM NO. 5
MEETING DATE: June 06, 2012

FOR: Intercity Transit Authority
FROM: Bob Holman, ext. 5885
SUBJECT: TIP Public Hearing

-
- 1) **The Issue:** Take public testimony on the 2013 draft Transportation Improvement Program (TIP) for anticipated federally funded projects identified for programming into the local, regional and state planning documents.
-
- 2) **Recommended Action:** Receive and consider public comment on the 2013 draft Transportation Improvement Program (TIP). The Authority will consider approval of the TIP on June 20, 2012.
-
- 3) **Policy Analysis:** Grant guidelines require we offer the opportunity for a public hearing for prospective federally funded projects.
-
- 4) **Background:** The draft Transportation Improvement Program (TIP) for Federal Transit Administration funding is consistent with projects identified in the Intercity Transit 2011-2016 Transportation Development Plan (TDP).

Project elements in the draft TIP are:

- Capital Preventive Maintenance for 2013, 2014 and 2015. This is for planning purposes pending adoption of the federal budget for federal fiscal years 2013 through 2015.
- Four replacement buses - for planning purposes, anticipating funds from one or more FTA grant applications to replace the balance of 1998 coaches still in service.
- Final Engineering & Construction for transit maintenance and operations facility expansion in 2013-2015 - this project is for planning purposes in the event a funding request from one or more FTA grant applications is successful.
- Smart Corridor Project as a placeholder for yet to be identified Intercity Transit participation in a multijurisdictional intelligent signaling project on major corridors for 2013 through 2015.

Thurston Regional Planning Council will move the programming of Intercity Transit's proposed federally funded projects through their annual process for updating the Regional Transportation Improvement Program (RTIP) for planned

projects and the State Transportation Improvement Program (STIP) when funding is secured. The STIP then gets approved by the state and federal transportation agencies as the final step in this programming process.

5) **Alternatives:** N/A

6) **Budget Notes:** The TIP reflects projects that could be considered for 2013 through 2015 budgets and is consistent with Intercity Transit's **2011-2016 Transportation Development Plan** and **2012-2017 Strategic Plan**.

7) **Goal Reference:** The project elements support agency goals: **Goal 1:** *“Assess the transportation needs of our community:”* and **Goal 4:** *“Provide responsive transportation options.”*

8) **References:** TIP public notice, TIP Projects Spreadsheet; and Legal Ad copy.



News Release

For Immediate Release:
May 3, 2012

For More Information:
Meg Kester 360-705-5842
www.intercitytransit.com

Public Invited to Comment on Transportation Improvement Projects

Intercity Transit (IT) invites public comment on IT's programming of potentially federally funded projects in their 2013-2015 Transportation Improvement Program (TIP). The Intercity Transit Authority (ITA) will hear comments at a public hearing on Wednesday, June 06, 2012, at 5:30 p.m. at their business office, 526 Pattison Street SE, in Olympia. Routes 62A, 62B, and 66 service this location.

Once adopted by the ITA, Thurston Regional Planning Council will use Intercity Transit's TIP as an element in constructing the regional TIP (RTIP) which would then become part of the State TIP (STIP) subject to review and approval by federal transportation agencies. TIP projects could total more than \$38 million in combined federal and local funds for the 2013-2015 period.

Projects for which IT has programmed potential funding for 2013-2015 are:

- Preventive maintenance of vehicles in IT's fleet during the years 2013-2015;
- Purchasing four hybrid, biodiesel-electric replacement buses;
- Engineering and construction to expand the maintenance and operations facility; and
- Smart Corridor Project.

The draft TIP represents IT's complete programming of potential federally funded projects (POP) for 2013 through 2015.

Copies of the draft Intercity Transit TIP for federally funded projects are available at Intercity Transit's business office, 526 Pattison Street SE, Olympia. The office is open Monday through Friday, 8 a.m. to 5 p.m.

Members of the public may comment at the public hearing or send written comments to the Grants Program Administrator, Development Department, Intercity Transit, P.O. Box 659, Olympia, WA 98507-0659. Intercity Transit must receive written comments by 4 p.m. on Wednesday, June 06, 2012. Questions may be directed to Bob Holman, Grants Program Administrator by mail to the above address or at (360) 705-5885.

###

Intercity Transit											
2013 - 2018 Transportation Improvement Program											
Federally Funded Projects											
IT #	Project	2013	2014	2015	2016-2018	Federal	Type	Local	Total	Fed %	Project Status
IT1301	Capital Preventive Maintenance (2013)	\$4,000				\$3,200	Sec. 5307	\$800	\$4,000	80%	Planning Purpose New - Pending Formula 5307
IT1401	Capital Preventive Maintenance (2014)		\$4,000			\$3,200	Sec. 5307	\$800	\$4,000	80%	Planning Purpose New - Pending Formula 5307
IT1501	Capital Preventive Maintenance (2015)			\$4,000		\$3,200	Sec. 5307	\$800	\$4,000	80%	Planning Purpose New - Pending Formula 5307
	Capital Preventive Maintenance 3 Yrs (2016-2018)				\$12,000	\$9,600	Sec. 5307	\$2,400	\$12,000	80%	Planning Purpose 2016-18 CPM Total
IT1302	Replacement, heavy duty hybrid buses (4)	\$2,800				\$2,300	Sec. 5309	\$500	\$2,800	82%	Planning Purpose discretionary grants applications pending
IT1303	Final Engineering & Construction for transit maintenance and operations facility expansion	\$5,000	\$15,000	\$2,500		\$18,000	Sec. 5309	\$4,500	\$22,500	80%	Planning Purpose discretionary grants applications pending
IT1304	Smart Corridor Project	\$444	\$444			\$710	Federal Surface Transportation (?)	\$178	\$888	80%	Planning Purpose discretionary grants applications pending
Total Federal Funded Projects		\$12,244	\$19,444		\$0	\$40,210		\$9,978	\$50,188	80%	
AMOUNTS IN THOUSANDS											
NOTES:											
Grant type:											
Sec. 5307: Urban area formula program administered by the Federal Transit Administration. Amount is determined by urban area population and population density. Also has Small Intensive Cities (5340) formula funds rolled into the total.											
Sec. 5309: Discretionary (bus) capital grant program administered by the Federal Transit Administration. Subject to annual budget earmark.											



Date Submitted: May 03, 2012

Contact: Rhodetta Seward, Intercity Transit
(360) 705-5856

Please bill Intercity Transit at the above address for publication of the following notice in the legal section of The Olympian.

**INTERCITY TRANSIT AUTHORITY
NOTICE OF PUBLIC HEARING
JUNE 06, 2012
5:30 P.M.**

The Intercity Transit Authority will hold a public hearing June 06, 2012, at 5:30 p.m., on the 2013, 2014 and 2015 elements of Intercity Transit's Transportation Improvement Program (TIP) for projects with projected US Department of Transportation funding under Federal Transit Administration grant programs. The hearing will be conducted at the administrative offices of Intercity Transit at 526 Pattison St SE, Olympia 98501 (ADA accessible).

This programming of projects (POP) into the TIP represents a complete listing and the draft TIP will be final unless modified following the public hearing. Copies of the draft TIP for projects with prospective federal funding is available during normal business hours at Intercity Transit's offices at 526 Pattison St SE, Olympia or by phone (360) 705-5885. Written comments may be submitted to the Grants Program Administrator, Development Dept., Intercity Transit, PO Box 659, Olympia, WA 98507. Comments must be received by 4:00 p.m., June 6, 2012.

For Capital Preventive Maintenance projects only, projected funding is apportioned under Section 5307, Urbanized Area Formula grant program of the Federal Transit Administration. For this program, the State of Washington is the designated recipient, and Intercity Transit the grantee. Other project funding is based on estimated, potentially available discretionary federal funding.

PROJECT DESCRIPTION	LOCAL	FEDERAL	TOTAL
I. Capital Projects (80:20 funding)			
1. Capital Preventive Maintenance for 2013 (TIP Project IT1301)	\$800,000	\$3,200,000	\$4,000,000
2. Capital Preventive Maintenance for 2014 (TIP Project IT1401)	\$800,000	\$3,200,000	\$4,000,000
3. Capital Preventive Maintenance for 2015 (TIP Project IT1501)	\$800,000	\$3,200,000	\$4,000,000
II. Capital Projects (83:17 funding)			
1. Purchase 4 heavy duty, hybrid, biodiesel-electric replacement buses in 2013 (TIP Project 1302)	\$500,000	\$2,300,000	\$2,800,000
III. Miscellaneous Capital Projects			
1. Final Engineering & Construction for transit maintenance and Operations facility renovation and expansion (TIP Project 1303 – funding applications pending)	\$4,500,000	\$18,000,000	\$22,500,000
2. Smart Corridor (funding source to be determined; TIP Project IT1304)	\$178,000	\$710,000	\$888,000
TOTAL	<u>\$7,578,000</u>	<u>\$30,610,000</u>	<u>\$38,188,000</u>

**PUBLISH: Sunday, May 6, 2012
Legal Section**

TRPC Members & Representatives

City of Lacey
Virgil Clarkson

City of Olympia
Nathaniel Jones

City of Rainier
Dennis McVey

City of Tenino
Bret Brodersen

City of Tumwater
Tom Oliva

City of Yelm
Robert Isom

Confederated Tribes of the Chehalis Reservation
Amy Loudermilk

Nisqually Indian Tribe
Willie Frank
James Slape

Town of Bucoda
Alan Vanell

Thurston County
Karen Valenzuela

North Thurston Public Schools
Chuck Namit

Olympia School District
Allen Miller

Intercity Transit
Sandra Romero

LOTT Clean Water Alliance
Cynthia Pratt

Port of Olympia
Jeff Davis

PUD No. 1 of Thurston County
Paul Pickett

Associate Members

Economic Development Council of Thurston County
Michael Cade

Lacey Fire District #3
Gene Dobry

Puget Sound Regional Council
Vacant

TCOMM 9-1-1
Jim Cooper

The Evergreen State College
Paul Smith

Timberland Regional Library
pending



REGIONAL VISION • COOPERATION • INFORMATION

PRE-AGENDA Friday, June 1, 2012 8:30-11:00 a.m.

The TRPC pre-agenda provides our members the opportunity to review the topics of the upcoming TRPC meeting. This information is forwarded in advance to afford your councils and boards the opportunity for discussion at your regular meetings. This will provide your designated representative with information that can be used for their participation in the Regional Council meeting. For more information, please visit our website at www.trpc.org.

Consent Calendar

ACTION

These items were presented at the previous meeting. They are action items and will remain on consent unless pulled for further discussion.

- a. Approval of Minutes – May 4, 2012
- b. Approval of Vouchers
- c. RTIP Amendment – 12-06

WSDOT proposes to amend a project currently in the RTIP and STIP, decreasing the project by more than 30% which requires TRPC action. The decrease reflects the difference between the initial construction estimate and the bid award for the SR8/Mud Bay Bridges – Seismic Retrofit project.

- d. Approval of SFY 2013-2014 Draft Unified Planning Work Program

In May TRPC reviewed the draft 2013-2014 UPWP and raised no issues or concerns. It is coming before the Council for adoption in June. Adoption triggers an administrative amendment of the Regional Transportation Improvement Program to secure the associated federal funds.

Economic Development 101

DISCUSSION

Michael Cade, will moderate a panel of Community & Economic Development Best Practices. Panel members will provide local examples of best practices that are engaged in building quality communities and a vibrant local economy. The panel will explore the role that they fill in building on each of the three elements: asset development, entrepreneur development, and technical assistance. *Final of Four Presentations*

Congestion Mitigation and Air Quality Improvement Program Funding

1st REVIEW

In 2012 TRPC will issue a call for projects to receive funding from the Congestion Mitigation and Air Quality Improvement Program (CMAQ). The TPB developed a preliminary recommendation for how to structure the call for projects; this will be presented to TRPC for discussion in June as a part of a general overview of the CMAQ program. In July staff will present the final TPB process recommendation for TRPC action. It is anticipated that a call for projects will be issued in September.

Population & Employment Forecast – Revised County-wide Forecast

1st REVIEW

Council will be briefed on the revised county-wide population and employment forecast.

RTIP Amendment 12-07

1st REVIEW

WSDOT proposes to amend a project currently in the RTIP and STIP, increasing the project by more than 30% which requires TRPC action. The project is SR 8/W of Mox Chehalis Rd. to E of Winslow Dr. SW – Chip Seal. The increase reflects upgrading safety features and higher than anticipated costs for mobilization, excavation and asphalt.

Voices of Youth

PRESENTATION

The Council will hear an update from the **Voices of Youth**, a collaboration of students from most of the area high schools, who are working on issues deemed important to youth, mostly within the categories of safety and health. The youth, who presented at the Washington State Health Schools Summit in May, will report on programs at individual schools and follow up on issues raised at their 2011 Town Hall Meeting.

**MINUTES
INTERCITY TRANSIT
CITIZEN ADVISORY COMMITTEE
May 21, 2012**

CALL TO ORDER

Chair S. Abernathy called the May 21, 2012, meeting of the Citizen Advisory Committee (CAC) to order at 5:32 p.m. at the administrative offices of Intercity Transit.

Members Present: Steve Abernathy; Wilfred Collins; Matthew Connor; Valerie Elliott; Sreenath Gangula; Jill Geyen; Roberta Gray; Faith Hagenhofer; Meta Hogan; Don Melnick; Joan O'Connell; Charles Richardson; Carl See; Michael Van Gelder; and Rob Workman.

Absent: Gerald Abernathy; Catherine Golding; Julie Hustoft; and Kahlil Sibree.

Staff Present: Rhodetta Seward; Carolyn Newsome; Marshall Krier; and Shannie Jenkins.

APPROVAL OF AGENDA

It was M/S/A by Elliott and Connor to approve the agenda.

INTRODUCTIONS - Board member, Karen Stites, Labor Representative, was introduced.

MEETING ATTENDANCE

- A. June 6, 2012, Regular Meeting** - Catherine Golding.
- B. June 20, 2012, Work Session**- Faith Hagenhofer.

APPROVAL OF MINUTES -

It was M/S/A by Melnick and Elliott to approve the minutes of April 16, 2012, as distributed.

CONSUMER ISSUES CHECK-IN - Elliott asked how many CAC youth applications were received. Seward reported she's received six regular applications, but no youth applicants. The youth position will remain open and can be filled at a later time. Geyen suggested doing a youth recruitment during the fall when students are refreshed.

CAC MEETING MINUTES

May 21, 2012

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Richardson commented some students may not realize Intercity Transit is a non-profit agency and cannot be used as community service. The Avante School has a binder of service opportunities, but most schools do not. He feels students are worn out with school in the spring. Van Gelder recalls a form an organization needs to sign to be considered for community service eligibility. Krier commented the Maintenance Department had two students job shadow this last year for community service, and it worked out well.

Hagenhofer arrived.

NEW BUSINESS

A. 2012 Self-Assessment - Seward reported she's received one completed self-assessment already. Forms are included in the packet. The deadline to have them completed and turned in is June 8. Members can drop the assessment by her office, email it, or send it back to her by mail. She will send the form electronically to members. She also reminded members 100% participation is desired to report to the Authority.

Gray arrived.

B. Nominations for Officers - Seward reported it is the time of year, per the bylaws, to nominate members for Chair and Vice Chair for the term July 2012 - June 2013. The CAC Operating Principals regarding Officers/Term of Office is included in the packet. The election will take place at the June meeting. Nominations will be accepted at this meeting; nominations will not be accepted from the floor at next month's meeting

It was M/S/A by Gray and Melnick to nominate S. Abernathy for Chair and Hagenhofer for Vice Chair for another term. No other nominations were received.

Gangula arrived.

C. 2011 Vanpool Program Update - Intercity Transit's vanpool program began in May 1982. We leased two vans from the Washington State Department of Transportation. Currently, we are at capacity with 213 active vanpool groups. Newsome highlighted stories of three long term vanpoolers. One of them started in our first vanpool.

The program serves over 1,500 active participants. The average commute is 69 miles. The Authority makes the program successful by their support. Five to fifteen people

CAC MEETING MINUTES

May 21, 2012

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ride in a van, and they pay a fare to cover staff costs, fuel, insurance, and maintenance. We recover 96.2% of direct cost from the fares. We have a high standard for the 860 volunteer drivers, who are trained by Intercity Transit staff. We are enrolled in a program that does a monthly "ping" to drivers' records. Thirty-four vans travel to Joint Base Lewis McCord (JBLM). With the 2012 grant for vans, we will get 11 expansion vans; five of those were needed specifically for JBLM.

The Vanpool Program recently conducted a contest asking riders to tell us what happens on their commutes. We received some nice feedback, along with some funny stories. Everyone raves about how well taken care of the vans are by our maintenance staff and appreciate the great customer service our maintenance department provides.

O'Connell asked what the shortest distance is for a group. Newsome responded the fare chart goes to 10 miles, but the average is 69 miles. Our longest trip is 142 miles. The drivers keep the vans at their homes when not in use.

Workman arrived.

Collins reported seeing one of our vanpools on I-5 toward the Seattle area. Newsome commented six vans travel to Boeing. Gangula asked about a new employee looking for a vanpool from Vashon Island to Olympia. Newsome told him to have the employee contact the vanpool office and they will help provide information.

D. Hybrid Coach Efficiency - Krier shared that Intercity Transit began operating six Gillig low-floor Hybrid powered coaches in the summer of 2010. Maintenance now has sufficient data to make life-cycle cost projections to compare operating and maintenance costs of hybrid coaches versus conventional diesel coaches. 2011 operating costs for the conventional clean diesel fleet is \$1.14 per mile. The cost to operate our hybrid fleet is \$.76 per mile. Intercity Transit will save \$142,000 in lifetime fuel costs alone for each hybrid unit.

So far, the buses are performing very well, with no major repairs. Tires and brakes are usually our high cost maintenance item, but we are doing very well with them as well. We anticipate maintenance costs will go up as time goes on. The life cycle of the Hybrid engine is unknown, but based on current trends, it is possible we may never rebuild this engine family. Seven new hybrids are due for delivery in July 2012. The 2012 coach build will include new technology such as a Modine Electric cooling fan package and a beltless Vanner alternator. In tests, these components experienced a .5 mpg increase from each vehicle. We reduced oil capacity by approximately 13,000 quarts of oil with the Hybrid fleet. This is a \$26,000 savings to the agency.

CAC MEETING MINUTES

May 21, 2012

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Hogan asked if the record of less fuel is based on buses being newer. We anticipate no major overhaul components on this fleet. Collins asked what we anticipate the battery life to be, and what do we do with the old batteries. Krier responded 8-10 years is calculated for the life of the battery, and most likely the old ones will be recycled. Geyen asked how Intercity Transit chooses the routes the Hybrids are put on. Krier reported the schedulers try to blend the Hybrid routes. Workman asked if we are involved in the specs and design of the buses. He also asked if they can change the decibel level of the buzzer by the front door, suggesting it be moved to another place on the bus. Gray suggested it could be the pitch and not the decibel. Maintenance is working with Gillig on other options and is looking at this problem. Gillig listens to suggestions and is known to be responsive.

E. Funding of Centennial Station Maintenance & Operations - Seward shared information on the maintenance and operations funding of the Centennial Station. In 2011, the City of Olympia informed Intercity Transit it did not budget funds for their contribution toward the station. Intercity Transit called a meeting of all jurisdictions. During the meeting, we found the Centennial interlocal agreement for all jurisdictions were not the same. The City of Olympia had a clause allowing them to not pay the funding if they had budget constraints. Several agreements had slight variations, so it was agreed all the jurisdictions should operate under the same agreement language. Seward went through all contracts and developed one agreement for all jurisdictions to sign. This agreement runs through 2013.

Also at this same meeting through discussion, the jurisdictions asked Intercity Transit to look at other means of funding options. A list of funding options is provided in the packet. The current funding formula is based on population. The County used to own the property, and over time deeded the property over to Intercity Transit. Intercity Transit now maintains and operates the facility.

Parking: Charging for parking at Centennial Station is difficult because it is a very remote facility. The parking lot area was originally built with Department of Transportation funds. Harbour looked at other Amtrak facilities from Eugene, Oregon all the way up to the Canadian area. No other station is quite like ours, with it being staffed by volunteers and sitting in a non-urbanized area. The closest one we could find that was similar was Stanwood, and it was just a platform.

Revenue Generating: We were asked to look for a revenue generating source; however, such a service has to be mainly for our customers. Presently we have approximately 200 customers per day. Any revenue-type contract of this type has to have first option going to the Washington State Commission for the Blind.

CAC MEETING MINUTES

May 21, 2012

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Utilizing Volunteers: The two major costs for the facility are landscaping and maintenance. The main question is would the volunteers be willing to do this type of work on a long-term basis.

Amtrak Contributing More Revenue: Presently, Amtrak contributes \$8,877 per year. The boarding's are averaging 60,000 per year. There is not enough activity at this station for Amtrak to consider increasing their contribution, and Intercity Transit has asked the question multiple times.

Intercity Transit Assuming All Costs: It was asked if Intercity Transit could incorporate the entire cost into our budget, after Amtrak's portion. The remaining cost is \$63,836 per year. A major concern is the facility is being operated by the in-kind services of the volunteers. What would happen if these 49 volunteers just decided to not do this work anymore - could Intercity Transit cover these costs - should we take on this type of expense? Also, as the facility becomes older, the cost to maintain it will increase and if we take it on solely, it will be our responsibility to cover all expenses. Harbour put together a table summarizing the operating costs of the facility, and the expected contribution by each of the partners. Also included are some suggested options for funding the costs.

Gray likes the benefit of parking your car for two to three days while traveling on Amtrak. She suggested creating a parking fund for people to donate. Can it become a nonprofit organization where the volunteers could be part of it and do fundraisers? Hagenhofer believes the original group of volunteers was part of a non-profit organization. She asked what the Authority's response was when asked about this issue. Seward responded one thing they suggested was charging an additional fee on the Amtrak tickets. The Authority likes the existing collaboration with the jurisdictions; however, they recognize the budgetary concerns. They requested staff send a memo to the jurisdictions with positive suggestions. They recommended looking into charging a fee on the tickets.

S. Abernathy asked if we looked at King Street Station. He commented the City of Seattle charges Amtrak the right of entry fee to serve the station. Van Gelder feels checking on other Access Agreements is a good idea. Melnick feels an additional fee seems reasonable. See asked about an espresso stand to generate revenue and could it serve other people as well. Seward understands it needs to be for the purpose of serving our customers. Gray voiced concerns with the stations in Tacoma and Centralia, and if we put too much pressure on Amtrak, they may drop our station.

CAC MEETING MINUTES

May 21, 2012

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Workman tried three times to get a ticket at Amtrak and was told he was unable to board at the Olympia station because he needs help with baggage. He was told he needed to board in Tacoma or Centralia. S. Abernathy told him he needed to look into this more because this may be a discrimination issue that Amtrak cannot do this.

Collins asked if staff conducted an energy audit to cut down costs of energy, and maybe put in plantings to save costs on mowing. Melnick suggests reducing utilities and operating costs. Some suggestions are updating the energy with more up-to-date technology. Also eliminating lawns and going to native planting will reduce water and maintenance expenses. O'Connell likes the idea of indigence planting. She asked is there a way to advertise ridership with an express bus to make it more attractive. Hogan feels this will come up again with jurisdictions and feels there needs to be a plan in place. Hagenhofer is a frequent train rider and received a survey asking how often she rides, and feels the survey is a great opportunity to share how important the Centennial Station is. Van Gelder reported Amtrak gives out coupons; Amtrak is anxious to increase ridership. He feels the Department of Transportation is interested in this and can possibly come up with marketing funds or materials as a partnering collaborator with Intercity Transit. He also suggested local hotels provide shuttles. See asked if we could focus on capital funding to reduce maintenance costs, and other jurisdictions leverage their use of capital funds. Collins asked if we presently have any vending machines on site. Freeman-Manzanares responded there are a couple machines which pay for electricity. Gray feels there are some excursions we can advertise on to taking the train. We can advertise on our website to inform people they can take the train to Portland and the MAX to the airport. Van Gelder suggested providing a link on our website to Amtrak information to Seattle to Portland package deals.

CONSUMER ISSUES -

- Melnick reported a Panorama City resident was impressed when the driver helped him remove his bike off the bus.
- Workman became an uncle and needed to get to the Northgate Mall area. Customer service provided a trip plan ready for him within 20 minutes, and it only cost him \$1.50 for a four hour bus ride. When he was coming in on the bus today to this meeting, the Westside Safeway put up a "for lease sign" that blocks the bus stop. When coming to Intercity Transit from the bus stop, he was almost hit by two vehicles. He would also like to see sidewalks on Pattison Street. Van Gelder suggested Workman contact the City of Olympia and request the sidewalks be placed on their comp plan. They are taking comments through June 12.

CAC MEETING MINUTES

May 21, 2012

Page 7 of 7

- Gray asked about an ORCA station in our area to purchase cards. Since she has a senior card, she must go in person to Tacoma. Collins informed Gray she could mail a photocopy of a driver's license in and they will mail her pass to her.
- See asked about the multi-agency Bike-to-Work program on Friday. He suggests Intercity Transit provide a table with information on how to catch a bus with their bikes.
- Geyen's son takes the bus to the Tacoma University of Washington campus, and appreciates the Operators holding the connecting bus for him.
- Collins reported Intercity Transit provides un-driver licenses.

REPORTS

- A. **May 2, 2012, Regular Meeting** - Geyen shared highlights from the regular meeting. The main highlight she covered was ridership and sales tax is up.
- B. **May 16, 2012, Work Session** - Connor shared highlights from the work session.

NEXT MEETING: June 18, 2012. G. Abernathy and Connor will leave the CAC at the end of June; the CAC will honor them at the June meeting for their service. Seward will also contact the volunteers to set up interviews for the new recruitment.

ADJOURNMENT

It was M/S/A by Elliott and Hogan to adjourn the meeting at 7:15 p.m.

Prepared by Shannie Jenkins, Executive/HR Assistant

INTERCITY TRANSIT AUTHORITY
AGENDA ITEM NO. 7-A
MEETING DATE: June 6, 2012

FOR: Intercity Transit Authority
FROM: Marilyn Hemmann, 705-5833
SUBJECT: Fiber Optic Cable

1) **The Issue:** Consideration of entering into an agreement with the Washington State Department of Transportation (WSDOT) for the installation and use of fiber optic cable from CAPCOM to the Olympia Transit Center (OTC).

2) **Recommended Action:** Authorize the General Manager to enter into an agreement with WSDOT to make connections and provide the use of two strands of its fiber optic cable, running from CAPCOM to the Olympia Transit Center, in the amount of \$109,366.45, including taxes.

3) **Policy Analysis:** The Procurement Policy states the Authority must approve any contract over \$25,000.

4) **Background:** In February 2012, the Authority approved Intercity Transit entering into a contract with WSDOT to complete a fiber optic cable connection between the Pattison Street Facility and CAPCOM. WSDOT anticipated the CAPCOM to OTC connection to occur approximately two years later. WSDOT was able to develop this second connection much more quickly than anticipated and is now offering Intercity Transit the opportunity to participate.

The electronic link between Pattison and the OTC has the same deficiencies and vulnerabilities as described in February. The link is vital for maintaining transit and customer service operations. While Intercity Transit's electronic network, communication and emergency data backup needs have grown and will continue to grow, the existing link between these facilities is already saturated and vulnerable to disruption. Due to the narrow bandwidth available, it is becoming increasingly challenging to resolve performance issues within the OTC network and any increase in demand will further strain the available link.

Staff investigated the capacity and cost of alternatives to fiber. The second-best alternative is business class internet connections. Fiber offers one hundred times the capacity of business class internet and can meet the agency's needs for the foreseeable future. If the agency pursued business

class internet, staff predicts it would encounter the same issues of outgrowing the link's capacity in several years. WSDOT fiber is the only fiber available to Intercity Transit in Olympia. It would be extremely costly and time prohibitive for Intercity Transit to consider installing its own fiber optic cable.

WSDOT competitively procured the installation services and based on staff evaluation of fiber optic cable costs, WSDOT is offering its fiber at fair and reasonable costs. Staff recommends Intercity Transit avail itself of this opportunity, and enter into an agreement with WSDOT to gain a connection between CAPCOM and OTC.

5) **Alternatives:**

- A. Authorize the General Manager to enter into an agreement with WSDOT to make connections and provide the use of two strands of its fiber optic cable, running from CAPCOM to the Olympia Transit Center, in the amount of \$109,366.45, including taxes.
- B. Defer award pending further review.

6) **Budget Notes:** Funding for this project is in the 2012 Information Services budget, which includes \$605,000 to replace aging equipment. There are sufficient funds to cover the cost of this phase of the fiber connection as well as the remaining work and purchases scheduled for 2012. The current estimate to complete the 2012 work plan for this budget item is \$570,000

7) **Goal References:** Goal 2: *"Provide outstanding customer service."* Goal 3: *"Maintain a safe and secure operating system."*

8) **References:** N/A

INTERCITY TRANSIT AUTHORITY
AGENDA ITEM NO. 7-B
MEETING DATE: June 6, 2012

FOR: Intercity Transit Authority

FROM: Rhodetta Seward, (705-5856)

SUBJECT: Citizen Advisory Committee Appointments & Interviews

-
- 1) **The Issue:** Review applications and identify applicants for interviews.
-
- 2) **Recommended Action:**
- A. Consider reappointments of four current members to a term beginning July 1, 2012, through June 30, 2015: *Joan O'Connell, Faith Hagenhofer, Wilfred Collins, and Valerie Elliott.* Each member expressed interest in reappointment, has good attendance and participation, and is eligible for another 3-year term. A letter of interest from each is attached.
 - B. Review applications received for vacancies on the CAC. Identify whom you recommend be interviewed. Staff tentatively scheduled interviews for June 11, beginning at 5:00 p.m. Staff will begin scheduling interviews immediately after the Authority provides direction. The Authority can appoint the new members at the June 20 meeting since it will be a special meeting and you will not be meeting on July 4. June 20 allows staff time for arranging for an orientation prior to the members first meeting which will be July 16.
-
- 3) **Policy Analysis:** As per the Operating Principles, the Intercity Transit Authority appoints members to the Citizen Advisory Committee.
-
- 4) **Background:** At the direction of the Intercity Transit Authority, an ad hoc committee will conduct interviews of applicants identified by the Authority. They will tentatively meet June 11 to conduct the interviews, and will make recommendations for appointment at the June 20 meeting.

There are eight vacancies on the CAC; one is for a youth, 15-19 years of age. Four of the positions are for persons currently serving who expressed interest in being reappointed to a 3-year term and are eligible. There are four additional vacancies: member Jackie Reid left the CAC due to a change in her employment; member *Matthew Connor* leaves the CAC June 30th and will be heading off to Chicago for college. The third person leaving is *Gerald Abernathy* who also departs June 30th. Gerald completed his term limit per the bylaws and is ineligible for reappointment. Member *Charles Richardson* who is our youth can only serve one year in the youth position per the bylaws, thus leaving the youth

position now open. Charles is applying for a 3-year CAC position. We did not receive any applications for the youth position this year, even with a more intense advertising campaign. The CAC suggested going back out in September when students come back to school and they are more focused on their community service requirements.

Staff recommends holding the youth position open at this time. This will leave three vacancies to fill with the interview process, should you reappoint four current CAC members.

Once staff receives direction from the Authority, interviews will be scheduled and conducted on June 11, 2012. The ad hoc committee will make recommendations to the Authority.

5) **Alternatives:**

- A. Appoint Joan O'Connell, Faith Hagenhofer, Wilfred Collins, and Valerie Elliott to a term beginning July 1, 2012, ending June 30, 2015, and consider the other applicants for interviews.
- B. Consider all applicants for interviews, including those seeking reappointment.

6) **Budget Notes:** There are no further costs unless the Authority directs staff to conduct a second recruitment.

7) **Goal References:** Appointment of new members to the CAC assists in meeting all goals of the agency.

8) **References:** Letters of interest and copies of applications are attached. List of terms is also attached.

Rhodetta Seward

From: Will Collins <willsunnycollins@gmail.com>
Sent: Thursday, May 31, 2012 11:39 AM
To: Rhodetta Seward
Subject: Re: CAC

Intercity Transit Authority,

I've enjoyed my volunteer participation as a member of the Intercity Transit Community Advisory Committee and hope you will see fit to allow me to continue as a CAC Member.

I'm interested in helping Intercity Transit to continue it's tradition of being the peoples transportation option. I'm also interested in Sustainability issues and believe Intercity Transit needs to play a big role in helping Olympia and surrounding areas transition to a more sustainable future.

I also believe a big part of the Sustainability future is based on Efficiency and Renewable sources of energy. I appreciate the direction Intercity Transit is taking and want to continue to support and encourage it's leadership in this direction.

Thank you in advance for your consideration. I hope you will see fit to allow me to continue as a CAC Member.

On Thu, May 31, 2012 at 8:57 AM, <RSeward@intercitytransit.com> wrote:

Yes, this means you will have two more full 3-year terms. I do need an email though to me addressed to the ITA seeking reappointment. Can you send that to me today, addressed to the ITA. Thank you.

Rhodetta Seward

Executive Services Director/

Public Records Officer

PO Box 659

Olympia, WA 98507-0659

Wk: (360) 705-5856

Fax: (360) 357-6184

17 May 2012

Attention: Intercity Transit Authority Board Members

Regarding: Citizen Advisory Committee Reappointment Request

To the members of the Intercity Transit Authority:

I am writing to request that the IT Authority consider me for reappointment to serve a second term with the Citizen Advisory Committee.

As a CAC member for the past three years I have been extremely impressed with how the Authority utilizes and values the CAC in their process toward making decisions that directly impact our community's access to public transportation.

As a result of my time on the committee I am far better informed and aware of the challenges IT faces, especially in these very difficult economic times. Now, when discussing with fellow citizens issues regarding our public transportation, I can confidently encourage their participation and speak of issues from a knowledgeable and more informed perspective.

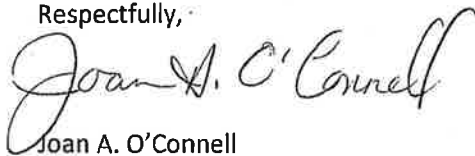
As I mentioned in my original application, I believe that a successful public transportation system is crucial for any city that is supportive of its community and that access is vital for homeless, elderly, and disabled. I am very proud to participate with the Intercity Transit because it is very clear to me that the Authority, the CAC, and the Intercity Transit as a whole, feel the same.

Additionally, I have been overwhelmingly impressed with and inspired by the professionalism and high skill level of the Intercity Transit staff! I believe that the staff serves as the glue that keeps the agency cohesive and successful.

For these reasons and many more, I would like to request that the Authority consider me for a reappointment to the CAC for a second three year term. Should this request be approved, I vow that I will continue to fully participate and support the CAC, the Authority, and the IT staff discuss issues presented and make reasonable recommendations to the Authority for the sake of continually improving an already high functioning and successful public transportation agency.

Many thanks for your time and consideration of my request.

Respectfully,



Joan A. O'Connell

360-786-1991

3 May 2012

Intercity Transit Authority

Dear Authority Members:

I have served on the Intercity Transit Citizen Advisory Committee (CAC) since October 2008. My first 3 year appointment expires on 30 June 2012. I am seeking reappointment to the CAC for another 3 year term.

In these challenging and changing times, I have experience, knowledge and desire to continue contributing insight into the present and future concerns and issues. Some of my original concerns have been addressed in the past 3 years. However, the development of mass transit in the Tacoma/Olympia corridor, including Joint Base Lewis-McChord, seems to be unstable at present. However, vanpooling has definitely improved/expanded over the last 3 years. I can contribute positively in the next 3 years addressing these and other issues, such as new park and ride lots, transit center expansion/improvement, budgetary issues, DASH, etc.

Working with the Authority and the Intercity Transit staff to address diverse issues and concerns has been a very positive experience. I request that you reappoint me for another 3 year term, so I can continue to contribute to the CAC.

Sincerely yours,

/s/ Valerie Elliott

INTERcity TRANSIT

CITIZEN ADVISORY COMMITTEE APPLICATION

Due: May 18, 2012

I AM APPLYING FOR THE (CHECK ALL THAT APPLY):

One-Year Term CAC Youth Position (age 15-19)

Three-Year Term CAC Position

Name: Charles Richardson Home Telephone: (360) 628-3122

Home Address: 3300 21st Ave SW Apt 0-2

City: Tumwater State: WA Zip: 98512

Current Employment/Student Status (if applicable): ~~None~~ High School Senior

If retired, what was your occupation prior to retirement? _____

Employer (if applicable): None

Work Address: _____

Work Telephone: _____ Fax: _____

Cell Phone: Home Phone Email Address: c.pappadopolous@gmail.com

School (if student): Aventi High School

How long have you lived in Thurston County? 7 years

Please list community groups you are affiliated with (volunteer, professional, etc.) _____

Animal Services, Intercity Transit CAC Youth Position,

Normally, the commitment to this committee will require 3-4 hours per month. Can you commit 3-4 hours per month to the Citizen Advisory Committee?

Yes

No

The Group meets the third Monday of the month, 5:30 p.m. to 7:30 p.m. (except January and February which is then the second Monday). Can you meet at this time?

Yes

No

Do you have any special needs, i.e. transportation, interpreter, other? Please explain

(Using a separate sheet of paper if need) Please answer the following questions and attach your answers to this application:

1. Describe public transportation issues of concern and importance to you.

I want to ensure that our local transit remains the best in the nation as well as the most sustainable.

2. Why do you want to be a member of Intercity Transit's Citizen Advisory Committee? Please share any additional information relating to your interest and/or experience.

I want to ensure that students have proper and affordable access to mass transit options if they want to "pump the Pump"

Indicate your general location of residence/representation:

- 1. City of Olympia _____
- 2. City of Tumwater _____
- 3. City of Lacey _____
- 4. City of Yelm _____
- 5. Other (such as Bucoda/Tenino/Rochester/Tenino/Rural Thurston County) _____

Indicate which of the following perspectives you think you bring to the Committee (check all that apply):

- | | | | |
|------------------------------|-------------------------------------|---|-------------------------------------|
| 1. Senior Citizen | _____ | 8. Youth | <input checked="" type="checkbox"/> |
| 2. Persons with Disabilities | _____ | 9. Medical Community | _____ |
| 3. Local College Student | <input checked="" type="checkbox"/> | 10. Social Service Agency | _____ |
| 4. Chamber of Commerce | _____ | 11. Local High School | <input checked="" type="checkbox"/> |
| 5. Business Representative | _____ | 12. City/State Transportation Demand Mgt. Coordinator | _____ |
| 6. Service User | <input checked="" type="checkbox"/> | 13. Bicyclist | <input checked="" type="checkbox"/> |
| Check all that apply: | | 14. Neighborhood Assn. | _____ |
| Vanpool | Dial-A-Lift | 15. Native American | _____ |
| Carpool | Express Service | | |
| <u>Fixed Route</u> | Star Pass Holder | 16. Rural Community | _____ |
| Community Vans | <u>Park-&-Ride Lots</u> | 17. Environmentalist | <input checked="" type="checkbox"/> |

INTERCITY TRANSIT

CITIZEN ADVISORY COMMITTEE APPLICATION

Due:

Name: Chris Ward Home Telephone: 360 349 8234
Home Address: 1805 Water St. SW, Olympia, WA
City: Olympia State: WA Zip: 98501
Current Employment/Student Status: Part time employed
Occupation (former if retired): Staples, Inc. Retail
Employer: Staples, Inc.
Work Address: 1200 Logue Pt. Rd. SW, Olympia, WA 98502
Work Telephone: 360 570 0800 Fax: N/A
Cell Phone: 360 349-8234
School (if student): N/A

How long have you lived in Thurston County? 3 years

Please list community groups you are affiliated with (volunteer, professional, etc.)

South Capitol Neighborhood Association,
Olympia Coalition of Neighborhood Associations

Normally, the commitment to this committee will require 3-4 hours per month. Can you commit 3-4 hours per month to the Citizen Advisory Committee?

Yes No

Generally, the Committee meets the third Monday of the month, 5:30 - 7:30 p.m. Can you meet at this time? Yes No If not, when can you meet?

Do you have any special needs, i.e. transportation, interpreter, other? Please explain
No

Please answer the following on an attached sheet:

1. Describe public transportation issues of concern and importance to you.

Ensuring that public transportation continues to provide timely, reliable, cost-effective service to the community.

2. Why do you want to be a member of Intercity Transit's Citizen Advisory Committee? Please share any additional information relating to your interest and/or experience. *To ensure that Intercity continues to provide timely, reliable, cost-effective service to the community.*

Indicate your general location of residence/representation:

- 1. Olympia Community _____ X
- 2. Tumwater Community _____
- 3. Lacey Community _____
- 4. Yelm Community _____
- 5. Unincorporated areas _____

Indicate the various groups you will represent (check all that apply):

- | | | | |
|---|---|---|---------|
| 1. Senior Citizen | _____ | 8. Youth | _____ |
| 2. Persons with Disabilities | _____ | 9. Medical Community | _____ |
| 3. Local College Student | _____ | 10. Social Service Agency | _____ |
| 4. Chamber of Commerce | _____ | 11. Unincorporated Community | _____ |
| 5. Business Representative | _____ | 12. City/State Transportation Demand Mgt. Coordinator | _____ |
| 6. Service User | _____ | | |
| Check all that apply: | | | |
| <input type="checkbox"/> Vanpool | <input type="checkbox"/> Dial-A-Lift | 13. Neighborhood Assn. | _____ X |
| <input type="checkbox"/> Carpool | <input checked="" type="checkbox"/> Express Service | 14. Native American | _____ |
| <input checked="" type="checkbox"/> Fixed Route | <input type="checkbox"/> Star Pass Holder | 15. Other | _____ |
| <input type="checkbox"/> Community Vans | <input type="checkbox"/> Park-&-Ride Lots | 16. Rural Community | _____ |
| <input type="checkbox"/> Village Vans | <input type="checkbox"/> Other _____ | 17. Environmentalist | _____ |
| 7. Citizens-at-Large | _____ X | 18. Bicyclist | _____ |

INTERCITY TRANSIT

CITIZEN ADVISORY COMMITTEE APPLICATION

Due:

Name: Dani Burger Home Telephone: 360.515.8131

Home Address: PO Box 6507

City: Olympia State: WA Zip: 98507

Current Employment/Student Status: Full Time Employed

Occupation (former if retired): Administrative Assistant

Employer: The Olympian

Work Address: 111 Bethel St, Olympia, 98506

Work Telephone: (360) 754-5478 Fax: _____

Cell Phone: _____

School (if student): _____

How long have you lived in Thurston County? 6 months

Please list community groups you are affiliated with (volunteer, professional, etc.) _____

Normally, the commitment to this committee will require 3-4 hours per month. Can you commit 3-4 hours per month to the Citizen Advisory Committee?

Yes No

Generally, the Committee meets the third Monday of the month, 5:30 - 7:30 p.m. Can you meet at this time? Yes No If not, when can you meet?

Do you have any special needs, i.e. transportation, interpreter, other? Please explain

None

Please answer the following on an attached sheet:

1. Describe public transportation issues of concern and importance to you.

2. Why do you want to be a member of Intercity Transit's Citizen Advisory Committee? Please share any additional information relating to your interest and/or experience.

Indicate your general location of residence/representation:

- 1. Olympia Community
- 2. Tumwater Community
- 3. Lacey Community
- 4. Yelm Community
- 5. Unincorporated areas

Indicate the various groups you will represent (check all that apply):

- | | | | |
|---|---|---|-------------------------------------|
| 1. Senior Citizen | <input type="checkbox"/> | 8. Youth | <input checked="" type="checkbox"/> |
| 2. Persons with Disabilities | <input type="checkbox"/> | 9. Medical Community | <input type="checkbox"/> |
| 3. Local College Student | <input type="checkbox"/> | 10. Social Service Agency | <input type="checkbox"/> |
| 4. Chamber of Commerce | <input type="checkbox"/> | 11. Unincorporated Community | <input checked="" type="checkbox"/> |
| 5. Business Representative | <input type="checkbox"/> | 12. City/State Transportation Demand Mgt. Coordinator | <input type="checkbox"/> |
| 6. Service User | <input type="checkbox"/> | | |
| Check all that apply: | | | |
| <input type="checkbox"/> Vanpool | <input type="checkbox"/> Dial-A-Lift | 13. Neighborhood Assn. | <input type="checkbox"/> |
| <input type="checkbox"/> Carpool | <input type="checkbox"/> Express Service | 14. Native American | <input type="checkbox"/> |
| <input type="checkbox"/> Fixed Route | <input type="checkbox"/> Star Pass Holder | 15. Other | <input type="checkbox"/> |
| <input type="checkbox"/> Community Vans | <input type="checkbox"/> Park-&-Ride Lots | 16. Rural Community | <input type="checkbox"/> |
| <input type="checkbox"/> Village Vans | <input type="checkbox"/> Other _____ | 17. Environmentalist | <input checked="" type="checkbox"/> |
| 7. Citizens-at-Large | <input checked="" type="checkbox"/> | 18. Bicyclist | <input type="checkbox"/> |

Since travelling abroad in Japan and Europe, I have become a staunch supporter of transit systems in the US, and have researched the issues facing mass transit solutions in North American cities. Three things concern me about US transit, and specifically transit in cities like Olympia: pollution, accessibility, and safety.

Car use creates pollution by burning fossil fuels and releasing CO₂ and other greenhouse gases, by destroying habitats to build new roads and expand into new spaces, and through the costs and efforts of procuring and moving oil. The average car in Washington has an estimated carbon footprint of 44.5 metric tons of CO₂. Every car off the road is that much less - if 1000 people can use transit, that's 44,500 metric tons of CO₂ not seeping into our air. In cities such as Atlanta, the air pollution has adversely affected health: Atlanta has the highest rate of childhood asthma. Using Atlanta as an example, car use has led to communities expanding in urban sprawl, cross cutting and destroying natural habitats. Lastly, as the BP gulf spill demonstrated, harvesting oil is extremely risky, and harvesting of natural gas is under suspicion for creating earthquakes.

The second reason I want to see public transportation solutions is a more human reason: providing accessibility and safety. One thing that really impressed me in Japan and Europe was how I could walk everywhere I needed to be. The US has a very different city plan and traveling between home and shopping is not only more costly, but more time consuming. Livable communities are popping up, with the highest value along public transit, local rail, lines. Accessible communities are also important to individuals and families facing barriers to car ownership and operation, such as individuals with disabilities, those who cannot afford a car or gas. I won't even start on the increased safety of having a safe travel option after late night escapades.

There are certainly obstacles; the US has a very low capita per square mile, making cars a better choice for multiple destinations. A transit system is only solving problems if it can minimize time spent traveling while providing access to key neighborhoods. Many citizens in US cities are unfamiliar with transit options and do not identify public transit as a positive experience. I want to be realistic about public transit and transit solutions, and be part of creating change in our transportation discussion as we move towards being a greener, safer, and more equal community.

INTERcity TRANSIT

CITIZEN ADVISORY COMMITTEE APPLICATION

Due:

RECEIVED MAY 8 - 2012

Name: Midge Welter Home Telephone: 360-584-4518

Home Address: 410 Capitol Way N. Apt 222

City: Olympia State: Wa Zip: 98501

Current Employment/Student Status: _____

Occupation (former if retired): clerical

Employer: Nevada Highway Patrol

Work Address: _____

Work Telephone: _____ Fax: _____

Cell Phone: 360-584-4518

School (if student): _____

How long have you lived in Thurston County? 1 1/2 years

Please list community groups you are affiliated with (volunteer, professional, etc.) _____

volunteer at Food bank, Shag apartments, Boardwalk
in Olympia

Normally, the commitment to this committee will require 3-4 hours per month. Can you commit 3-4 hours per month to the Citizen Advisory Committee?

Yes No

Generally, the Committee meets the third Monday of the month, 5:30 - 7:30 p.m. Can you meet at this time? Yes No If not, when can you meet?

No

Do you have any special needs, i.e. transportation, interpreter, other? Please explain

No

Please answer the following on an attached sheet:

1. Describe public transportation issues of concern and importance to you.

2. Why do you want to be a member of Intercity Transit's Citizen Advisory Committee? Please share any additional information relating to your interest and/or experience.

Indicate your general location of residence/representation:

- 1. Olympia Community _____
- 2. Tumwater Community _____
- 3. Lacey Community _____
- 4. Yelm Community _____
- 5. Unincorporated areas _____

Indicate the various groups you will represent (check all that apply):

- | | |
|--|---|
| 1. Senior Citizen <input checked="" type="checkbox"/> | 8. Youth _____ |
| 2. Persons with Disabilities <input checked="" type="checkbox"/> | 9. Medical Community _____ |
| 3. Local College Student _____ | 10. Social Service Agency _____ |
| 4. Chamber of Commerce _____ | 11. Unincorporated Community _____ |
| 5. Business Representative _____ | 12. City/State Transportation Demand Mgt. Coordinator <input checked="" type="checkbox"/> |
| 6. Service User _____ | 13. Neighborhood Assn. _____ |
| Check all that apply: | 14. Native American _____ |
| <input type="checkbox"/> Vanpool | <input checked="" type="checkbox"/> Dial-A-Lift |
| <input type="checkbox"/> Carpool | <input type="checkbox"/> Express Service |
| <input checked="" type="checkbox"/> Fixed Route | <input type="checkbox"/> Star Pass Holder |
| <input type="checkbox"/> Community Vans | <input type="checkbox"/> Park-&-Ride Lots |
| <input type="checkbox"/> Village Vans | <input type="checkbox"/> Other _____ |
| 7. Citizens-at-Large _____ | 15. Other _____ |
| | 16. Rural Community _____ |
| | 17. Environmentalist _____ |
| | 18. Bicyclist _____ |



I live in low income apartment for senior citizens. My concerns are, keeping the prices low, and keeping the bus schedules convenient. Many of us depend on the bus to keep doctor appointments, and to get to the grocery stores, as well as the mall. For me the bus service has been great, the drivers friendly and helpful. I would enjoy working with your organization

Midge Welton

INTERcity TRANSIT

CITIZEN ADVISORY COMMITTEE APPLICATION

Due:

RECEIVED
MAY 14 2012

Name: Steve DAVIES Home Telephone: 360 459 9400

Home Address: 5018 Papers Ln NE

City: Long State: WA Zip: 98516

Current Employment/Student Status: Retired

Occupation (former if retired): Banking

Employer: Wells Fargo

Work Address: N/A

Work Telephone: N/A Fax: _____

Cell Phone: N/A

School (if student): _____

How long have you lived in Thurston County? 4 yrs

Please list community groups you are affiliated with (volunteer, professional, etc.) _____

Shiloh MA DSN. Various Comm.

Previous: United Cerebral Palsy, Coastal ~~Area~~

Bicycle
Club
Seattle

Normally, the commitment to this committee will require 3-4 hours per month. Can you commit 3-4 hours per month to the Citizen Advisory Committee?

Yes No

Generally, the Committee meets the third Monday of the month, 5:30 - 7:30 p.m. Can you meet at this time? Yes No If not, when can you meet?

Do you have any special needs, i.e. transportation, interpreter, other? Please explain

N

Please answer the following on an attached sheet:

1. Describe public transportation issues of concern and importance to you.

Disabled Access
Seniors Access
Service Connections To Pierce/King County
Bus, FORCA Cards.

2. Why do you want to be a member of Intercity Transit's Citizen Advisory Committee? Please share any additional information relating to your interest and/or experience.

Can represent senior, disabled, & B, c, ch communities - Service needs. To

Indicate your general location of residence/representation: *Howls Prairie*

- 1. Olympia Community _____
- 2. Tumwater Community _____
- 3. Lacey Community *(Howls Prairie)* x
- 4. Yelm Community _____
- 5. Unincorporated areas _____

Indicate the various groups you will represent (check all that apply):

- | | | | |
|---|---|---|--------------|
| 1. Senior Citizen | <u> x </u> | 8. Youth | _____ |
| 2. Persons with Disabilities | <u> x </u> | 9. Medical Community | _____ |
| 3. Local College Student | _____ | 10. Social Service Agency | _____ |
| 4. Chamber of Commerce | _____ | 11. Unincorporated Community | _____ |
| 5. Business Representative | _____ | 12. City/State Transportation Demand Mgt. Coordinator | _____ |
| 6. Service User | _____ | 13. Neighborhood Assn. | _____ |
| Check all that apply: | | 14. Native American | _____ |
| <input type="checkbox"/> Vanpool | <input type="checkbox"/> Dial-A-Lift | 15. Other | _____ |
| <input type="checkbox"/> Carpool | <input type="checkbox"/> Express Service | 16. Rural Community | _____ |
| <input type="checkbox"/> Fixed Route | <input type="checkbox"/> Star Pass Holder | 17. Environmentalist | _____ |
| <input type="checkbox"/> Community Vans | <input type="checkbox"/> Park-&-Ride Lots | 18. Bicyclist | <u> x </u> |
| <input type="checkbox"/> Village Vans | <input type="checkbox"/> Other _____ | | |
| 7. Citizens-at-Large | _____ | | |

INTERcity TRANSIT

CITIZEN ADVISORY COMMITTEE APPLICATION

Due: May 18, 2012

I AM APPLYING FOR THE (CHECK ALL THAT APPLY):

One-Year Term CAC Youth Position (age 15-19)

Three-Year Term CAC Position

Name: Victor Vanderdoes Home Telephone: 360-528-7141

Home Address: 3136 Vista Verde Ln. S.W.

City: Tumwater State: Wa Zip: 98512

Current Employment/Student Status (if applicable): _____

If retired, what was your occupation prior to retirement? Hospital Administrator

Employer (if applicable): _____

Work Address: _____

Work Telephone: _____ Fax: _____

Cell Phone: 360-528-7141 Email Address: victorlvd@gmail.com

School (if student): _____

How long have you lived in Thurston County? 1 year

Please list community groups you are affiliated with (volunteer, professional, etc.) _____

AARP Tax prep Volunteer + Trainer Dec. - April - 17

Normally, the commitment to this committee will require 3-4 hours per month. Can you commit 3-4 hours per month to the Citizen Advisory Committee?

Yes

No

The Group meets the third Monday of the month, 5:30 p.m. to 7:30 p.m. (except January and February which is then the second Monday). Can you meet at this time?

Yes No

Do you have any special needs, i.e. transportation, interpreter, other? Please explain

(Using a separate sheet of paper if need) Please answer the following questions and attach your answers to this application:

1. Describe public transportation issues of concern and importance to you.

Maintain the excellent service provided to the disabled by dia-a-lift

2. Why do you want to be a member of Intercity Transit's Citizen Advisory Committee? Please share any additional information relating to your interest and/or experience.

Contribute to the community
See attached for experience

Indicate your general location of residence/representation:

- 1. City of Olympia _____
- 2. City of Tumwater _____ X _____
- 3. City of Lacey _____
- 4. City of Yelm _____
- 5. Other (such as Bucoda/Tenino/Rochester/Tenino/Rural Thurston County) _____

Indicate which of the following perspectives you think you bring to the Committee (check all that apply):

- | | | | |
|---|---|---|---------------|
| 1. Senior Citizen | _____ X _____ | 8. Youth | _____ |
| 2. Persons with Disabilities | _____ X _____ | 9. Medical Community | _____ X _____ |
| 3. Local College Student | _____ | 10. Social Service Agency | _____ |
| 4. Chamber of Commerce | _____ | 11. Local High School | _____ |
| 5. Business Representative | _____ | 12. City/State Transportation Demand Mgt. Coordinator | _____ |
| 6. Service User | _____ | 13. Bicyclist | _____ X _____ |
| Check all that apply: | | 14. Neighborhood Assn. | _____ |
| <input type="checkbox"/> Vanpool | <input type="checkbox"/> Dial-A-Lift | 15. Native American | _____ |
| <input type="checkbox"/> Carpool | <input type="checkbox"/> Express Service | 16. Rural Community | _____ X _____ |
| <input type="checkbox"/> Fixed Route | <input type="checkbox"/> Star Pass Holder | 17. Environmentalist | _____ X _____ |
| <input type="checkbox"/> Community Vans | <input type="checkbox"/> Park-&-Ride Lots | | |
| <input type="checkbox"/> Village Vans | <input type="checkbox"/> Other _____ | | |
7. Citizen-at-Large* _____ (*New to the area or unaffiliated with any other organization)

Applicant's Signature  Date: 5-4-2012

Please mail this application to: Intercity Transit
ATTN: Citizen Advisory Committee/Rhodetta Seward
PO Box 659, Olympia, WA 98507-0659
Or drop the application by: 526 Pattison SE, Olympia 98501
Fax to: (360) 357-6184 or email to: rseward@intercitytransit.com
For more information about the Citizen Advisory Committee, call Intercity Transit at 705-5856.

Victor Vander Does

3136 Vista Verde Ln SW
Tumwater, Washington 98512

T 360-528-7141
victorlvd@gmail.com

PROFILE

A 35 year career in health care, with public and non-profit boards, and experience in transportation for the elderly and handicapped should provide some incite into how I may contribute to Intercity Transit.

EXPERIENCE

Administrator, Morrow County Health District (Pioneer Memorial Hospital)

Heppner, Oregon 1999-2009

Supervised Rural Hospital, Primary Care Clinics, Home Health, Long Term Care, Assisted Living, and County Ambulance Service.

Administrator/Superintendent, Lincoln Hospital and Nursing Home
Davenport, Washington 1998.

Administrator/Superintendent, Willapa Harbor Hospital, Public Hospital District # 2 of Pacific County, South Bend, Washington.

Supervised operation of Rural Hospital and Assisted Living.

Interim Administrator, Ocean Beach Hospital Public Hospital District # 1, 1992-1993
Ilwaco, Washington

Chief Medical Technologist, Medical Technologist and Radiology Technologist, Willapa Harbor Hospital 1974-1987, South Bend, Washington

EDUCATION

Master's Degree: Management & Supervision, Central Michigan University 1985.

Bachelor of Science Degree: Biology, Depaul University, 1974

ASSOCIATIONS, MEMBERSHIPS, AND AWARDS

Member Board of Trustees Washington State Hospital Association 1993-1995

President, Association of Washington Public Hospital Districts 1996-1997

Special Recognition Award, Washington Rural Health Association 1996-1997

Chair, Northeast Oregon Area Health Education Center (AHEC) 2007

Lifetime Achievement Award Oregon Association of Hospitals & Health Systems 2009

**TERMS
CITIZEN ADVISORY COMMITTEE
INTERCITY TRANSIT
June 22, 2011**

2009-2012

~~Gerald Abernathy~~
Wilfred Collins
Joan O'Connell
Valerie Elliott
~~Jackie Reid~~
Faith Hagenhofer

2011-2014

Meta Hogan
Rob Workman
Roberta Gray
Carl See
Sreenath Reddy Gangula
~~Matthew Connor~~

2010-2013

Don Melnick
Julie Hustoft
Michael Van Gelder
Catherine Golding
Stephen Abernathy
Jill Geyen
Kahlil Sibree

Youth 2011-2012 (on year terms)

~~Charles Richardson~~