

**INTERCITY TRANSIT  
CITIZEN ADVISORY COMMITTEE  
AGENDA  
January 9, 2012  
5:30 PM**

**CALL TO ORDER**

- |              |  |                |
|--------------|--|----------------|
| <b>I.</b>    | <b>APPROVE AGENDA</b>  | <b>1 min.</b>  |
| <b>II.</b>   | <b>INTRODUCTIONS</b>   | <b>1 min.</b>  |
|              | <b>A. Introduction of Marty Thies, Citizen Representative</b>                  |                |
| <b>III.</b>  | <b>MEETING ATTENDANCE</b>  | <b>3 min.</b>  |
|              | <b>A. January 18, 2012, Work Session</b> ( <i>Wilfred Collins</i> )            |                |
|              | <b>B. February 1, 2012, Regular Meeting</b> ( <i>Don Melnick</i> )             |                |
| <b>IV.</b>   | <b>APPROVAL OF MINUTES - November 21, 2011</b>                                 | <b>1 min.</b>  |
| <b>V.</b>    | <b>NEW BUSINESS</b>  |                |
|              | <b>A. 2011 Vanpool Program Update</b> ( <i>Carolyn Newsome; Kris Fransen</i> ) | <b>20 min.</b> |
|              | <b>B. Transit Planning Within the Local Land Use Review Process</b>            | <b>25 min.</b> |
|              | <i>(Dennis Bloom)</i>  |                |
|              | <b>C. Service on Holidays</b> ( <i>Mike Harbour</i> )                          | <b>20 min.</b> |
| <b>VI.</b>   | <b>CONSUMER ISSUES - All</b>   | <b>20 min.</b> |
| <b>VII.</b>  | <b>REPORTS</b>   |                |
|              | <b>A. December 7, 2011, Regular Meeting</b> ( <i>Matthew Connor</i> )          | <b>3 min.</b>  |
|              | <b>Highlights attached</b>   |                |
|              | <b>B. December 21, 2011, Special Meeting</b> ( <i>Jill Geyen</i> )             | <b>3 min.</b>  |
|              | <b>C. Meeting Schedule - Attached</b> ( <i>Rhodetta Seward</i> )               | <b>1 min.</b>  |
| <b>VIII.</b> | <b>PUBLIC COMMENT</b>  | <b>10 min.</b> |
| <b>IX.</b>   | <b>NEXT MEETING - February 13, 2012</b>  |                |

**ADJOURNMENT**

**MINUTES  
INTERCITY TRANSIT  
CITIZEN ADVISORY COMMITTEE  
November 21, 2011**

**CALL TO ORDER**

Chair Stephen Abernathy called the November 21, 2011, meeting of the Citizen Advisory Committee (CAC) to order at 5:33 p.m. at the administrative offices of Intercity Transit.

Members Present: Gerald Abernathy; Steve Abernathy; Matthew Connor; Valerie Elliott; Sreenath Gangula; Jill Geyen; Roberta Gray; Meta Hogan; Julie Hustoft; Don Melnick; Carl See; and Michael Van Gelder.

**Excused:** Wilfred Collins, Faith Hagenhofer, Joan O'Connell, and Kahlil Sibree.

**Unexcused:** Catherine Golding, Charles Richardson, and Rob Workman.

**Staff Present:** Mike Harbour, Rhodetta Seward, Ben Foreman, Ann Freeman-Manzanares, Marilyn Hemmann, and Shannie Jenkins.

**APPROVAL OF AGENDA**

**It was M/S/A by Gray and Melnick to approve the agenda.**

**INTRODUCTIONS**

A. Board member, Ed Hildreth, City of Tumwater Councilmember, was introduced.

**MEETING ATTENDANCE**

A. **December 7, 2011, Regular ITA Meeting** - Matthew Connor.

B. **December 21, 2011, Special Meeting-** Jill Geyen.

**APPROVAL OF MINUTES - October 17, 2011, Minutes**

**It was M/S/A by G. Abernathy and Gray to approve the minutes of October 17, 2011, as presented.**

## NEW BUSINESS

**A. 2012 Draft Budget** – Foreman gave a brief overview on the 2012 Draft Budget. The draft budget was presented to the Authority on November 2 and available to the public on November 3. The proposed 2012 budget is \$58.7 million. Foreman referred to a handout with a breakdown of new projects, 2012 capital projects, and 2011 roll-over projects. The amount designated for new projects is \$552,653 million and are as follows:

1. General wage increase	\$163,000
2. Salary survey adjustments	98,000
3. Short/long range service plan	80,000
4. Environmental & Sustainability Coordinator	75,500
5. Automotive Technician	58,000
6. Youth Education Assistant	45,000
7. ISO14001 certification	12,000
8. Replace the welding room precipitator	10,000
9. Sustainability committee (new committee)	6,500
10. Increase the hours of security at the OTC	3,153

Amounts for new positions include benefits, training, equipment, and all aspects for a new position. Non-represented staff and mechanics are at a 2% placeholder, subject to Authority approval. The last compensation/classification study conducted was in 2004. These are usually performed every three - four years; however, we have not completed one for seven years. This adjustment is for non-represented employees.

Foreman noted some of the highlighted items under Capital Projects. These cover 90% of the Capital Projects:

1. Seven hybrid buses	\$4,900,000
2. 46 Vanpool Vehicles	1,288,000
3. 11 Dial-A-Lift Vans	1,147,287
4. Olympia Transit Center Expansion	4,341,700
5. Hawks Prairie Park & Ride	4,321,115
6. Pattison Expansion	300,000

Elliott asked the time period of grant covering the Youth Assistant Program. Foreman noted it is for a two year period. Elliott asked if the proposed federal budget cuts across the board will impact these programs. Foreman responded money for these projects are already obligated. Freeman-Manzanares reported we just received a grant in the amount of \$1.5 million for new hybrid vehicles. G. Abernathy asked about the Replace

## CAC MEETING MINUTES

November 21, 2011

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Aging Equipment project. This is to replace IS equipment such as printers, servers, and switches. Melnick asked what type of electric vehicle is being considered. Hemmann responded we are purchasing at the Nissan Leaf. Van Gelder asked about the Security Camera Consultant. Foreman reported we have several different camera systems, and they do not talk to each other. We hope to have all cameras on a single system to be more efficient. See asked if budget restrictions will impact Pattison construction. Harbour responded it depends on further funds; however, we will continue to look for more federal funding.

A public hearing on the draft budget was held on November 16. The budget will go before the Authority for approval on December 7, 2011.

**Major Capital Projects – Status Report – Freeman-Manzanares and Hemmann** presented updated information on:

**B. Hawks Prairie Park and Ride** - Hemmann reported we received the WSDOT Regional Mobility grant to build the park-and-ride in Hawks Prairie. At this time, the 148 thousand tons of compaction is on the second half of the site and will continue for another three months. The work on the facility design is 90% complete; we anticipate a review for final approval in December. We are presently negotiating a contract with an engineering firm and anticipate awarding the bid out for construction in February 2012. The project is on schedule, and we expect the park-and-ride to be open in the fall of 2012. Gray asked what services will be provided from the park-and-ride. Harbour responded at this point it will be used primarily for vanpool and rideshare, and we hope to have express service in the future.

**C. Pattison Street Remodel and Expansion** - Freeman-Manzanares reported we completed our master plan for the Pattison expansion in June 2010, and looked at growth projections through 2035. Design work for Phase 1 is 30% complete, focusing on developing the north portion of the vacant lot. We are looking at expanding the maintenance capacity with separate fueling and wash centers and increase maintenance bays. Value Engineering provides a third party look at the design, function and performance to increase value of the project. Staff will meet with the design team in the first quarter of 2012 to look at what came out of the Value Engineering exercise. We anticipate recommending contract award for the final design the first quarter of 2012, and estimating the final design to take about 12 months, then construction is dependent upon federal funding.

**D. Olympia Transit Center** - The design work is almost at 30% design point. We are looking at building a two and a half story facility to accommodate Greyhound,

## CAC MEETING MINUTES

November 21, 2011

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increase passenger amenities, a covered waiting area, bike parking, additional bus space, and house Intercity Transit staff. Staff will recommend contract award for the final design at the December 7 Authority meeting. Value Engineering is anticipated to take place in February or March of 2012. We will have a discussion as to whether or not whether or not to include public art at the January Authority meeting.

Van Gelder asked if we considered sharing maintenance and parking with other public entities. Freeman-Manzanares responded projecting out through 2035 is quite a project trying to figure out how many vehicles and the type of work we will have with vanpools. Melnick asked how we will heat and cool the facilities. Freeman-Manzanares commented we are looking at achieving at least LEED Silver in sustainability. One thing missing at this time is the mechanic portion in design. Gangula asked if dollars automatically trigger a project. Freeman-Manzanares responded we work on a project-to-project basis. One of our cost saving strategies is hoping to achieve at least a 10% savings in adding items from phase two into phase one, such as developing the Vanpool Service Center. We are still playing with ideas to achieve greater value.

**E. CAC Attendance Policy Update** - Seward provided an update on the status of the CAC bylaws and attendance policy. The Authority reviewed the changes and adopted the policy and bylaws. The attendance now reads, *"A CAC member who is absent more than twenty-five percent of the regular monthly committee meetings during a twelve month period will be removed from the committee. A notification of membership forfeiture will automatically be sent to the respective member by the Chair of the Citizen Advisory Committee when the fourth absence in a 12-month period occurs"*. The Authority requested two wording changes. The new policy will go into effect at the next CAC meeting. Seward thanked Connor and Hogan for attending the Authority meeting to answer questions.

Seward presented two sample documents of meeting attendance reports. The intent is for members to know where they are with attendance each month. All members will start with a clean slate going forward. At next month's meeting, all members will have zero absences. When three absences occur, names will be highlighted and members will be on "the bubble." The report will show a 12-month period.

Gray suggested if a meeting is changed and an absence is excused, the wording should be something other than "excused." Some suggestions were "non chargeable" or "not applicable." Seward noted for record keeping, the absence needs to remain on the list; she will come up with a better word for the list. She reminded members again, there will no longer be "excused" absences. A member is just absent and it counts against

## CAC MEETING MINUTES

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them except when staff has to change the meeting date. This has rarely happened, and typically is only when the CAC and ITA conduct their joint meeting once each year.

Abernathy reiterated the role of the Chair is to notify members when they are on the bubble or off the Committee. Hogan responded the list gives committee members a chance to check up on other members to make sure we have a quorum. Gray asked about member replacement in the spring, and if we have a process to fill spots in the interim. Seward responded we usually have a list but do not at this time. A recruitment can be conducted outside the May timeframe, if warranted. Seward again reiterated four absences in a twelve month period is very lenient flexible.

Hogan noted a discrepancy in the bylaws. The attendance category states "the third Monday of the month" and the meeting schedule category states "January and February meetings will be held on the second Monday of the month."

Elliott reported she has a personal conflict with the meeting date in January. Gray moved to change all standard meetings to say the third Monday of each month, and staff can choose to reschedule. Van Gelder responded some people have long weekends when holidays occur on Mondays, and would like it to stay with the current wording. Elliott seconded the motion. See feels it is not a good policy to meet on days of public recognition such as Martin Luther King's birthday or President's Day, and stated we should not schedule a business meeting on those days. Hogan expressed concern with taking out current policy language and changing the wording, it would allow five absences. Seward clarified when staff is responsible for changing a meeting, members would not be penalized for an absence.

Chair Abernathy asked for a show of hands of those supporting changing the meetings to every third Monday. One in favor; five opposed; motion failed.

**It was M/S/A by Gray and Hogan to clean up the bylaws by eliminating just the single phrase "(the third Monday of the month)" in the new policy under attendance.**

### CONSUMER ISSUES:

1. Hustoft requested Route 62 start an hour earlier on the weekends.
2. Geyen asked if not having holiday service on all recognized holidays is still in effect. She feels it is important to offer at a Sunday level service on these holidays. Van Gelder asked if the recent market survey had any comments regarding this issue. Harbour commented there are three holidays a year we do not operate service, and this may be a good time to start this discussion if we are

## CAC MEETING MINUTES

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interested in bringing back a modified schedule for holidays. Harbour will talk to the Planning Department and bring information back to the committee.

3. Hustoft asked when Route 68 will be back on its regular service. Harbour responded this will be determined when construction is complete.
4. Melnick asked when the bus will get pulled from Panorama City. Staff will talk to Planning. Melnick suggested contacting Panorama City to let them know when this happens.
5. See asked if Route 68 is late in the morning, past Tumwater Safeway, due to construction. Van Gelder also rides this route and reported the trips from 7:00 to 8:30 a.m. are late and are due to the Yelm Highway construction.
6. Elliott requests receiving an updated list of CAC members' personal information. Seward will update list and get it out to members.
7. Seward reported all 280 series Dial-A-Lift vans are replaced and off the road.
8. Seward extended an invitation to CAC members the December 9 Holiday Banquet starting at 10:00 a.m. The program will be at noon, and food will be served until 4:30.

### NEXT MEETING

**It was M/S/A by Gray and Melnick to cancel the December 19 meeting. The CAC will then meet on January 9, 2012.**

### REPORTS

**A. November 2, 2011, Regular Meeting** - highlights of the Authority meeting was provided in packets.

**B. November 16, 2011, Special Meeting** - Van Gelder provided a brief report on the highlights of the special meeting.

### ADJOURNMENT

**It was M/S/A by Elliott and Van Gelder to adjourn the meeting at 6:53 p.m.**

Prepared by Shannie Jenkins, Executive/HR Assistant

**INTERCITY TRANSIT  
CITIZEN ADVISORY COMMITTEE  
AGENDA ITEM NO. V-A  
MEETING DATE: January 9, 2012**

**FOR:** Citizen Advisory Committee

**FROM:** Carolyn Newsome, Vanpool Manager, 705-5829;  
Kris Fransen, Marketing & Communications Coordinator, 705-5836

**SUBJECT:** 2011 Vanpool Program Update

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1) **The Issue:** Provide an update on the agency's Vanpool program; outcomes of the 2011 Vanpool Rewards Program; and Commute Trip Reduction efforts on the I-5 Corridor.

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2) **Recommended Action:** For information and discussion.

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3) **Policy Analysis:** The purpose of this presentation is to provide information on the status of Intercity Transit's Vanpool Program.

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4) **Background:** In 2009, Intercity Transit's Vanpool program experienced an 11-percent decrease in vanpool riders due to the economic downturn as layoffs affected ridership and van use. Staff proposed, and the Authority approved, \$30,000 in the 2011 budget for a marketing and incentive campaign to increase riders in our current vans and put more new vanpools on the road. Staff planned and implemented a targeted incentive program that we promoted throughout most of 2011.

Staff will share the outcomes of the program and the efforts placed on the Commute Trip Reduction program along the I-5 corridor.

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5) **Alternatives:** N/A

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6) **Budget Notes:** The budget for the Vanpool rewards program in 2011 was \$30,000.

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7) **Goal Reference:** Goal #4, "Provide responsive transportation options;" and Goal #2, "Assess the transportation needs of our community."

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8) **References:** N/A



**INTERCITY TRANSIT  
CITIZEN ADVISORY COMMITTEE  
AGENDA ITEM NO. V-B  
MEETING DATE: January 9, 2012**

**FOR:** Citizen Advisory Committee

**FROM:** Dennis Bloom (705-5832)

**SUBJECT:** Transit Planning Within the Local Land Use Review Process

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- 1) **The Issue:** Staff will present the current process utilized for improvements to service and passenger amenities, which are a part of a local jurisdictional land use review process.
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- 2) **Recommended Action:** For information and discussion only.
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- 3) **Policy Analysis:** The land use review process may result in changes to existing service or may affect plans for future service changes. In either case, the Intercity Transit Authority may approve significant service changes.
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- 4) **Background:** Intercity Transit staff has been involved with local jurisdictions and the land use review process in Thurston County for many years. Up until 2007, we received close to 1,900 notices per year from the jurisdictions within Thurston County for proposed land use changes. Approximately 700 - 900 proposals were reviewed annually by staff for potential transit impacts. An average of 40 comments were submitted each year to the local jurisdictions concerning bus stops or items dealing with impacts to transit service. These comments were in response to proposals from private sector land use developments, public sector roadway improvements or other similar capital facilities construction efforts that might affect Intercity Transit service.

Over the past few years, the number of proposed developments shrunk considerably. In 2010, Intercity Transit staff reviewed 209 preliminary development proposals generating nine submitted comments about transit impacts back to the local jurisdictions. During 2011, that number increased to 282 reviewed proposals, which generated 12 responses from staff. It appears we may be seeing signs of a potential recovery in the local economy for new construction as land use proposals to local jurisdictions continue to increase.

In the public land use review process, local jurisdictions provide property owners a way to develop or improve their property within given codes and laws while also providing a means to address a variety of environmental issues or impacts. Whether mitigation is needed to lessen those impacts to the surrounding area or not, Intercity Transit's intent in

the review process is to consider whether there may be options for transit service improvements and to ensure these locations are accessible to public transit users.

In areas where new development is set to occur, we consider the potential for future service improvements. Our “typical” transit request is for one bus stop or a series of stops to be located near or within a new development. This also provides a basis for future service provisions and can reduce the additional expense of retrofitting a given location with a stop once transit service is implemented in that location or area.

With the change of land areas into commercial or residential use, transportation options, like fixed route transit, should be considered a vital part of an urban growth services package, just as streets, lighting and other common utilities are now required. Transit is an integral part of the larger public infrastructure provided to the communities we serve, and we try to make the best of the opportunity to be “pro-active” in this process.

Issues may arise where Intercity Transit’s staff views differ from that of a jurisdiction or developer. Potential questions include:

- What role should Authority members play in this process?
- What role should the representative of a particular jurisdiction have if there is a conflict between Intercity Transit and the jurisdiction or developer?
- How can Intercity Transit play a larger role in long-term land-use decisions?
- Is the current approach to Intercity Transit’s involvement in land use review acceptable and/or should staff return to the Authority for additional discussion?

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5) **Alternatives:** N/A

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6) **Budget Notes:** N/A

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7) **Goal Reference:** Goal#4: *“Provide responsive transportation options.”* Ends Policy: Customers and staff will have access to programs and services that benefit and promote community sustainability.

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8) **References:** Staff will distribute information materials at the meeting.

**INTERCITY TRANSIT  
CITIZEN ADVISORY COMMITTEE  
AGENDA ITEM NO. V-C  
MEETING DATE: January 9, 2012**

**FOR:** Citizen Advisory Committee

**FROM:** Mike Harbour, ext. 5855

**SUBJECT:** Service on Holidays

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- 1) **The Issue:** The Citizen Advisory Committee (CAC) requested a discussion of Intercity Transit service on holidays. The outcome of the CAC discussion will be shared with the Intercity Transit Authority at their January 18 Work Session.
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- 2) **Recommended Action:** This is an information item.
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- 3) **Policy Analysis:** Any addition of service hours will require approval by the Authority.
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- 4) **Background:** In 2001, the Intercity Transit Authority discontinued service on three holidays: New Year's Day, Thanksgiving and Christmas in coordination with the service reductions required by the loss of the Motor Vehicle Excise Tax funding. Prior to this time, a Sunday level of service operated on these days.

The Sunday level of service is a minimal level of service operating from approximately 8:30 a.m. to 9:00 p.m., requiring approximately 255 hours of fixed-route service. In addition, Dial-A-Lift service would need to be offered as well as Supervisory personnel would be required. We also close the Maintenance facility on these three holidays; however, Maintenance personnel would be required when service is operated. It is estimated the cost of each of these holidays would be \$30,000 with a total annual cost of \$90,000 for the three holidays.

Staff searched customer comments to see if there had been a significant number of requests for operating service on these three holidays. No requests were found; however, this does not necessarily mean there is no demand for service on these days.

A review of transit systems of comparable size shows that most systems of our size are closed on six holidays per year: New Year's Day, Memorial Day, Independence Day (4th of July), Labor Day, Thanksgiving, and Christmas.

Larger transit systems such as Pierce Transit, King County Metro and Sound Transit generally operate a Sunday level of service on these holidays.

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5) **Alternatives:** This is an information item. The Authority will discuss this issue at its January 18, 2012, work session.

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6) **Budget Notes:** Adding a Sunday level of service on these three holidays would cost approximately \$90,000 per year.

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7) **Goal Reference:** This item addresses Goal 1: *“Assess the transportation needs of the community”*; and Goal 2: *“Provide Outstanding Customer Service.”*

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8) **References:** N/A

**Authority Meeting Highlights**  
*a brief recap of the Authority Meeting of December 7, 2011*

**Action Items**

Wednesday night, the Authority:

- Scheduled a special meeting for December 19, 2011, at 2:00 p.m., to interview applicants for a Citizen Representative position on the Intercity Transit Authority. *(Rhodetta Seward)*
- Scheduled a special meeting for December 21, 2011, 5:30 p.m. to appoint a person to the Citizen Representative position; to approve the Discounted Bus Pass program, and to conduct an Executive Session to discuss labor negotiations. *(Rhodetta Seward)*
- Authorized the General Manager to enter into a one-year contract with Consolidated Press Printing Company, Inc. to print and deliver 2012 Transit Guides. *(Erin Hamilton)*
- Authorized the General Manager to enter into a contract with the City of Olympia for the use of \$25,950 for educational activities related to alternative transportation over two years. The \$25,950 is part of the \$58,700 Safe Routes to School award to the City of Olympia. *(Erin Scheel)*
- Approved the market/salary structure adjustment to the current 2011 Non-Represented Employee Salary Chart; approved the updated job descriptions; and approved the Decision Band Method (DBM) matrix adjustments, all effective January 1, 2012. *(Heather Stafford)*
- Adopted Resolution 04-2011, establishing the 2012 Budget of \$58,738,600. *(Ben Foreman)*
- Authorized the General Manager to execute a contract with SRG Partnership in an amount not to exceed \$556,551. *(Ann Freeman-Manzanares)*
- Adopted Resolution 05-2011, amending the Cafeteria Plan. *(Ben Foreman)*
- Directed staff to schedule interviews for December 19, 2011, for six applicants for the Citizen Representative position, beginning at 2:00 p.m. *(Rhodetta Seward)*
- Authorized the General Manager to enter into a contract for construction oversight and other professional services for facility construction at the Hawks Prairie Park-and-Ride with KPFF Consulting Engineers in the amount of \$258,560.00. *(Marilyn Hemmann)*

**Other items of interest:**

- **Sales tax** has been down three months in a row; we are even with 2010 year-to-date.
- **Ridership** trends continue with ridership surpassing 2010 levels in seven of the first ten months of this year. We are on pace for 4,500,000 riders for the year.
- **Vanpool** surpassed their 200<sup>th</sup> vanpool.
- **Google Translate** now allows people to view our web pages in many languages.
- **The Jingle Bus** operates now through the end of December offering free rides and candy canes.
- December 12, the Jingle Bus will participate in **Toy Deployment** delivering gifts to JBLM to benefit military families.
- Mike Harbour and Meg Kester will make a **presentation to the Thurston Chamber board** Thursday morning.

**Rhodetta Seward**

**prepared: December 12, 2011**



**To:** Intercity Transit Authority  
**From:** Rhodetta Seward (ext. 5856)  
**Subject:** Citizen Advisory Committee Meeting Attendance Schedule

Authority members take turns attending the Citizen Advisory Committee meetings to hear their comments, and then share the Authority's views on various issues. The following is the schedule through December 2012.

**Citizen Advisory Committee Meetings  
Authority Attendance Schedule**

<b>Date of Meeting</b>	<b>Authority Member Attending</b>
January 9, 2012	Marty Thies
February 13, 2012	Ed Hildreth
March 19, 2012	Sandra Romero
April 16, 2012	Karen Rogers
May 21, 2012	Karen Stites
June 18, 2012	Joe Baker
July 16, 2012	Ryan Warner
August 20, 2012	Virgil Clarkson
September 17, 2012	Karen Messmer
October 15, 2012	Marty Thies
November 19, 2012	Ed Hildreth
December 17, 2012	Sandra Romero

**Please mark these dates on your calendar!** If the date does not work for you, contact me right away. I will make every effort to arrange a switch for you. I will provide you with a reminder and a packet the week prior to the meeting.

Your support for Authority member attendance at these meetings is appreciated by the Citizen Advisory Committee and staff. Meetings are the **3<sup>rd</sup> Monday** of each month, **5:30 p.m.**, except January and February due to holidays. These are scheduled for the **2<sup>nd</sup>** Monday of the month. All meetings are in the Boardroom.

Thank you!

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**Schedule**

The following is the schedule for CAC members who will attend the Authority regular meetings and the work sessions. The responsibility of the CAC member is to provide Authority members a short report on their meeting and take notes to report back at the following CAC meeting.

<b>Date Regular Meeting</b>	<b>Representative</b>	<b>Date Work Session</b>	<b>Representative</b>
<b>January 4, 2012</b>	Sreenath Gangula	<b>January 18, 2012</b>	Wilfred Collins
<b>February 1, 2012</b>	Don Melnick	<b>February 15, 2012</b>	Joan O'Connell
<b>March 7, 2012</b>	Roberta Gray	<b>March 21, 2012</b>	Rob Workman
<b>April 4, 2012</b>	Steve Abernathy	<b>April 18, 2012</b>	Gerald Abernathy
<b>May 2, 2012</b>	Matthew Connor	<b>May 16, 2012</b>	Jill Geyen
<b>June 6, 2012</b>	Catherine Golding	<b>June 20, 2012</b>	Faith Hagenhofer
<b>July 4, 2012</b>	Canceled	<b>July 18, 2012</b>	Meta Hogan
<b>August 1, 2012</b>	Julie Hustoft	<b>August 15, 2012</b>	Don Melnick
<b>September 5, 2012</b>	Carl See	<b>Sept. 19, 2012</b>	Kahlil Sibree
<b>October 3, 2012</b>	Michael Van Gelder	<b>Oct. 17, 2012</b>	Rob Workman
<b>November 7, 2012</b>	Sreenath Gangula	<b>Nov. 21, 2012</b>	Wilfred Collins
<b>Dec. 5, 2012</b>	Joan Collins	<b>Dec. 19, 2012</b>	Gerald Abernathy

The ITA meetings begin at 5:30 p.m., held in the boardroom, and for the work sessions, a light meal is provided.

Any questions, feel free to contact me at 705-5856 or [rseward@intercitytransit.com](mailto:rseward@intercitytransit.com)