

**Authority Meeting Highlights**  
*a brief recap of the Authority Meeting of January 2, 2013*

**Action Items**

Wednesday night, the Authority:

- Authorized the General Manager to enter into an agreement with Teknon Corporation in the amount of \$36,254.00, including taxes, for the purchase and installation of three cameras and associated platform upgrades for both the Olympia Transit Center and Pattison Street Facility. (*Jeff Peterson*)
- Authorized the General Manager, pursuant to Washington State Contracts 04311 and 07212, to issue purchase orders to Bud Clary Auto Dealerships for the purchase of fourteen 7-passenger Dodge Grand Caravans, thirty-eight 12-passenger Ford Econoline vans and three 15-passenger Chevrolet Express vans in the amount of \$1,315,172.00. (Vanpool vehicles are exempt from sales tax). (*Marilyn Hemmann*)
- Authorized the General Manager to execute a contract amendment with SRG Partnership in an amount not-to-exceed \$62,446, for the engineering and design of the Olympia Transit Center site expansion to accommodate a second building. (*Marilyn Hemmann*)

**Other items of interest:**

- Welcomed eight new *operators* - Class 01-2013.
- Received an update on the *General Manager hiring process*. Eleven firms not choosing to bid were contacted and four indicated their choice was based on cost; four indicated they were too busy; two had no experience with general manager recruitment and one had no transit experience. The committee meets Thursday, January 3<sup>rd</sup> to review proposals, and hopes to bring a recommendation to the Authority for contract award to the February meeting.
- *2012 Dash boardings* were 98,386 which was 12.4% down from the 2011 short Legislative session. We will add a *third vehicle* next week to the Dash service gearing up for session which begins the following week.
- We estimate we will close the year with *4.6 million boardings*, about a 2% increase above 2011.
- We have *214 active vanpools*, with 38 serving JBLM. New *vanpool fares* went into affect the first of the month, and so far most customers are not reporting issues.
- We will provide service for the *Inaugural Ball* January 16, 2013, using our regular Dash service routing.

- We had a soft opening December 21<sup>st</sup> at the *Hawks Prairie Park-and-Ride*. Staff is confirming speaker availability for the grand opening, planned for the third or fourth week of January. A date should be confirmed by early next week.
- The *bus stop enhancement project* is 99% complete, with 69 locations improved in 2012.
- Thank you to all who attended the *2012 Holiday Banquet*. Employees appreciate the event and especially seeing Authority and Citizen Advisory Committee members able to attend.

**Rhodetta Seward**

**Prepared: January 3, 2013**